



# Council Agenda

**Date:** May 26, 2025  
**Time:** 6:30 p.m.  
**Location:** Council Chambers or Electronic Participation  
Municipal Administrative Centre  
40 Temperance Street, 2nd Floor  
Bowmanville, Ontario

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The Revised Agenda will be published on Friday after 3:30 p.m. Late items added or a change to an item will appear with a \* beside them.

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	<b>Pages</b>
<b>1. Call to Order</b>	
<b>2. Land Acknowledgement Statement</b>	
<b>3. Canadian National Anthem</b>	
<b>4. Moment of Reflection</b>	
<b>5. Declaration of Interest</b>	
<b>6. Announcements</b>	
<b>7. Presentations / Delegations</b>	
7.1 Recognition of Clarington Flames U11 DS Team	
7.2 Tenzin Shomar, Chair, Clarington Diversity Committee, regarding the 2024 Diversity Advisory Committee Update	
<b>8. Consent Agenda</b>	
8.1 Minutes from the regular meeting of Council dated April 28, 2025	5
8.2 Minutes from the General Government Committee Meeting dated May 5, 2025	13
8.3 Minutes from the Active Transportation and Safe Roads Advisory CommitteeMinutes dated April 3, 2025	20
8.4 Minutes from the Clarington Heritage Committee meeting dated April 15, 2025	27
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8.7	Minutes from the Bowmanville Santa Claus Parade Committee meeting dated April 25, 2025	39
8.8	Minutes from the Anti-Black Racism Advisory Committee meeting dated May 7, 2025	41
8.9	Minutes from the Clarington Diversity Advisory Committee meeting dated May 8, 2025	44
8.10	2025-017 - Being a By-law to amend the Delegation of Authority By-law 2024-042	48
	<u>Item 6.1 of the General Government Committee Minutes</u>	
8.11	2025-018 - Being a By-law to amend the Site Alteration By-law 2024-017	50
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8.12	2025-019 - Being a By-law to amend the Property Standards By-law 2007-070	52
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8.13	2025-020 - Being a By-law to amend the Traffic and Parking By-law 2014-059	53
	<u>Item 6.4 of the General Government Committee Minutes</u>	
8.14	2025-021 - Being a by-law to require the payment of fees for services	54
	<u>Item 6.8 of the General Government Committee Meeting Minutes</u>	
8.15	2025-023 - Being a By-law to exempt Part of Lot 5, Registered Plan N632, Parts 1 and 2 on 40R-32749 from Part Lot Control	96
	Applicant: George Lysyk	
	Application approved by the Deputy CAO of Planning and Infrastructure Services in accordance with the Delegation of Authority By-law 2024-042.	

**9. Items for Separate Discussion**

- |       |   |     |
|-------|---|-----|
| 9.1   | Minutes from the Planning and Development Committee Meeting dated May 12, 2025  | 97  |
| 9.1.1 | Motion regarding Item 9.1.1 - PDS-021-25 - Courtice Waterfront and Energy Park Secondary Plan Statutory Public Meeting<br><br>(Councillor Elhajjeh intends to introduce the attached motion)  | 106 |
| 9.2   | 2025-022 - Being a By-law to amend By-law 84-63, the Comprehensive Zoning By-law for the Corporation of the Municipality of Clarington<br><br>Application by Tribute (Prestonvale) Limited<br><br><u>Item 6.1 of the Planning and Development Committee Minutes</u> | 107 |

**10. Unfinished Business**

**11. Confidential Items**

**12. Confirming By-Law**

**13. Adjournment**

## Council Minutes

**Date:** April 28, 2025  
**Time:** 6:30 p.m.  
**Location:** Council Chambers or Electronic Participation  
Municipal Administrative Centre  
40 Temperance Street, 2nd Floor  
Bowmanville, Ontario

**Members Present:** Mayor A. Foster, Councillor G. Anderson, Councillor S. Elhajjeh, Councillor W. Woo, Councillor M. Zwart

**Regrets:** Councillor L. Rang, Councillor C. Traill

**Staff Present:** M. Dempster D. Lyons, R. Maciver, T. Pinn, L. Reck, J. Gallagher, M Chambers

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**1. Call to Order**

Mayor Foster called the meeting to order at 6:30 p.m.

**3. Land Acknowledgement Statement**

Councillor Zwart recited the Land Acknowledgement Statement.

**2. Moment of Reflection**

Councillor Zwart recited the meeting in a moment of reflection.

**4. Declaration of Interest**

There were no disclosures of interest stated at this meeting.

**5. Announcements**

Members of Council announced upcoming community events and matters of community interest.

**6. Presentations / Delegations**

**6.1 National Anthem - Vincent Massey Public School Choir**

The Vincent Massey Public School Choir sang the Canadian National Anthem.

## **Recess**

Resolution # C-074-25

Moved by Councillor Woo

Seconded by Councillor Zwart

That the Council recess for 5 minutes.

## **Carried**

The meeting reconvened at 6:47 p.m. with Mayor Foster in the Chair.

### **6.2 Presentation of the 2024 Mayor's Golf Classic Proceeds to the Bowmanville Hospital Foundation**

Mayor Foster presented the 2024 Golf Classic Proceeds to the Bowmanville Hospital Foundation.

## **7. Consent Agenda**

Mary-Anne Dempster, Chief Administrative Officer, commended Lee-Ann Reck, Deputy CAO for Public Services, for exceptional leadership on the South Bowmanville Recreation Centre project. Mary-Anne announced that the contractor will begin mobilizing the ground site work on tomorrow, with a Groundbreaking Ceremony set for Thursday, May 1st. Mary-Anne expressed gratitude to Lee-Ann and the entire team for their dedication and hard work on this significant project.

Resolution # C-075-25

Moved by Councillor Zwart

Seconded by Councillor Elhajjeh

That all items listed in Section 7, be approved, in accordance with the Agenda, with the exception of Item 7.2.

## **Carried**

### **7.1 Minutes from the regular meeting of Council dated March 24, 2025**

Resolution # C-076-25

That the minutes from the regular meeting of Council dated March 24, 2025, be adopted.

### **7.3 Minutes from the Clarington Accessibility Advisory Committee dated January 28, 2025**

Resolution # C-077-25

That the minutes from the Clarington Accessibility Advisory Committee meeting dated January 28, 2025, be received for information.

**7.4 Minutes from the Agricultural Advisory Committee of Clarington dated March 13 and April 10, 2025**

Resolution # C-078-25

That the minutes from the Clarington Agricultural Advisory Committee meeting dated March 13 and April 10, 2025, be received for information.

**7.5 Minutes from the Samuel Wilmot Nature Area Management Committee meeting dated March 18, 2025**

Resolution # C-079-25

That the minutes from the Samuel Wilmot Nature Area Management Advisory Committee meeting dated March 18, 2025, be received for information.

**7.6 Minutes from the Clarington Heritage Committee meeting dated March 18, 2025**

Resolution # C-080-25

That the minutes from the Clarington Heritage Committee meeting dated March 18, 2025, be received for information.

**7.7 Minutes from the Tyrone Community Centre meeting dated March 19, 2025**

Resolution # C-081-25

That the minutes from the Tyrone Community Hall Board meetings dated March 19, 2025, be received for information.

**7.8 Minutes of the Newcastle Arena Board meeting dated April 8, 2025**

Resolution # C-082-25

That the minutes from the Newcastle Arena Board meetings dated April 8, 2025, be received for information.

**7.9 Minutes from the Clarington Diversity Advisory Committee meeting dated April 10, 2025**

Resolution # C-083-25

That the minutes from the Clarington Diversity Advisory Committee meeting dated April 10, 2025, be received for information.

**7.10 2025-013 - Being a By-law to amend the Vehicle-for-Hire By-law 2019-069**

Resolution # C-084-25

That By-law Number 2025-013, be approved.

- 7.11 2025-014 - Being a by-law to govern the proceedings of the Council of the Municipality of Clarington, its General Government Committee, its Planning and Development Committee, and Advisory Committees and Boards, and to repeal By-law 2023-033**

Resolution # C-085-25

That By-law Number 2025-014, be approved.

- 7.12 2025-015 - Being a By-law to amend By-law 84-63, the Comprehensive Zoning By-law for the Corporation of the Municipality of Clarington**

Resolution # C-086-25

That By-law Number 2025-015, be approved.

- 7.2 Minutes from the Planning and Development Committee meeting dated April 14, 2025**

Resolution # C-087-25

Moved by Councillor Woo

Seconded by Councillor Zwart

That the minutes from the Planning and Development Committee meeting dated April 14, 2025, be approved, with the exception of Items 10.3.1 and 10.2.1.

**Carried**

- 7.2.1 Item 10.3.1 - PDS-017-25 - Proposed Official Plan Amendment and Zoning By-law Amendment Applications for Four Apartment Buildings Ranging from 9 to 12 Storeys in Height and 74 Townhouses in Bowmanville**

Resolution # C-088-25

Moved by Councillor Anderson

Seconded by Councillor Zwart

That Report PDS-017-25 and any related communication items, be received for information only;

That Staff receive and consider comments from the public, review agencies, and Council with respect to the Official Plan and Zoning By-law Amendment applications submitted and continue processing the applications including the preparation of a subsequent recommendation report;

That Staff are specifically instructed to consider infrastructure constraints and the appropriateness of the proposed density and transition to the existing neighbourhood;

That Council rejects any notion that there is a correlation between crime and intensification; and



That all interested parties listed in Report PDS-017-25 and any delegations be advised of Council's decision.

Yes (5): Mayor Foster, Councillor Anderson, Councillor Elhajjeh, Councillor Woo, and Councillor Zwart

Absent (2): Councillor Rang, and Councillor Traill

**Carried on a recorded vote (5 to 0)**

## **7.2.2 Item 10.2.1 - PDS-016-25 - Zoning By-law Amendment Application to Facilitate Five Residential Lots in Bowmanville**

Resolution # C-089-25

Moved by Councillor Woo

Seconded by Councillor Anderson

That Report PDS-016-25 - Zoning By-law Amendment Application to Facilitate Five Residential Lots in Bowmanville, be referred to the May 26, 2025, Council meeting.

**Motion Withdrawn**

Resolution # C-090-25

Moved by Councillor Woo

Seconded by Councillor Anderson

That Report PDS-016-25 and any related communication items, be received;

That the Zoning By-law amendment application submitted by D.G. Biddle and Associates be approved and that the Zoning By-law Amendment in Attachment 1 to report PDS-016-25 be approved;

That the Region of Durham Community Growth and Economic Development Department and Municipal Property Assessment Corporation be forwarded a copy of Report PDS-016-25 and Council's decision; and

That all interested parties listed in Report PDS-016-25 and any delegations be advised of Council's decision.

**Carried**

## **7.2.3 Correspondence from Vito S. Scalisi, Scalisi Barristers regarding PDS-016-25 - Zoning By-law Amendment Application to Facilitate Five Residential Lots in Bowmanville**

This Item was considered during Item 10.2.1 of the Planning and Development Committee Minutes.

## **8. Items for Separate Discussion**

### **8.1 Minutes from the General Government Committee Meeting dated April 7, 2025**

Resolution # C-091-25

Moved by Councillor Anderson

Seconded by Councillor Zwart

That the minutes from the General Government Committee meeting dated April 7, 2025, be approved with the exception of Items 6.9 and 9.1.

**Carried**

#### **8.1.1 Item 6.9 - CAO-007-25 - Veterans' Crosswalk**

Resolution # C-092-25

Moved by Councillor Anderson

Seconded by Councillor Elhajjeh

That Report CAO-007-25 and any related delegations or communication items be received;

That the Veterans' crosswalk design be approved as shown;

That staff be directed to install the Veterans' crosswalk on the north side of the King Street and Temperance Street intersection, crossing east/west;

That funding of up to \$30,000 from the Tax Rate Stabilization Reserve Fund be approved for the installation of the crosswalk design;

That Staff be directed to hold an opening ceremony on October 31 to coincide with the raising of the Poppy Flag;

That all interested parties listed in Report CAO-007-25 and any delegations be advised of Council's decision.

**Carried**

#### **8.1.2 Item 9.1 - Council Attendance and Training**

Resolution # C-093-25

Moved by Councillor Zwart

Seconded by Councillor Woo

Whereas the Procedural by-law states that a Member of Council has a duty "to deliberate on the business submitted to Council or Committees of Council, as the case may be";

And whereas it is the role of a Member of Council to be a representative, a policy-maker, and a steward;

And whereas attendance at meetings facilitates Members' roles;

And whereas Council has made a policy commitment to attend certain training (Policy CP-006, Inclusion, Diversity, Equity, Anti-Racism and Accessibility Training Plan for Council Policy) and should endeavour to attend other municipally-organized training offered to Members of Council;

And whereas other municipalities such as Brantford, Collingwood, and Guelph have attendance reporting;

And whereas Clarington does not have a reporting mechanism to hold Members of Council accountable for meeting attendance and training;

Now therefore be it resolved:

That Staff be directed to provide Council with an annual report on the attendance record of each member of Council for the previous calendar year that documents:

1. Attendance at regular and special Council and Standing Committee meetings to indicate whether the member was:
  - a) In attendance In-Person
  - b) In attendance online
  - c) Absent with regrets
  - d) Absent without regrets
  - e) Absent while on municipal business
2. Attendance at training or education sessions deemed by any Council policy or resolution to be a requirement; and

That the Member's camera be left on for Members of Council who are participating electronically in Council and Standing Committee meetings.

Yes (5): Mayor Foster, Councillor Anderson, Councillor Elhajjeh, Councillor Woo, and Councillor Zwart

Absent (2): Councillor Rang, and Councillor Traill

**Carried on a recorded vote (5 to 0)**

9. **Business Arising from Procedural Notice of Motion**
10. **Unfinished Business**
11. **Confidential Items**

**12. Confirming By-Law**

Resolution # C-094-25

Moved by Councillor Anderson  
Seconded by Councillor Elhajjeh

That By-law 2025-016 being a by-law to confirm the proceedings of the Council of the Municipality of Clarington at a regular meeting held on April 28, 2025, be approved.

**Carried**

**13. Adjournment**

Resolution # C-095-25

Moved by Councillor Elhajjeh  
Seconded by Councillor Anderson

That the meeting adjourn at 7:23 p.m.

**Carried**

## General Government Committee

### Minutes

**Date:** May 5, 2025  
**Time:** 9:30 a.m.  
**Location:** Council Chambers or Electronic Participation  
Municipal Administrative Centre  
40 Temperance Street, 2nd Floor  
Bowmanville, Ontario

**Members Present:** Mayor A. Foster, Councillor G. Anderson, Councillor S. Elhajjeh, Councillor L. Rang, Councillor C. Traill, Councillor W. Woo, Councillor M. Zwart

**Staff Present:** T. Pinn, J. Newman, L. Turcotte, D. Lyons, R. Maciver, L. Reck

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**1. Call to Order**

Councillor Traill called the meeting to order at 9:31 a.m.

**2. Land Acknowledgement Statement**

Mayor Foster led the meeting in the Land Acknowledgement Statement.

**3. Declaration of Interest**

There were no disclosures of interest stated at this meeting.

**4. Announcements**

Members of Committee announced upcoming community events and matters of community interest.

**5. Presentations/Delegations**

**6. Consent Agenda**

Resolution # GG-092-25

Moved by Mayor Foster

Seconded by Councillor Anderson

That all items listed in Section 6, with the exception of item 6.2, be approved, in accordance with the Agenda.

**Carried**

**6.1 PUB-005-25 - Traffic and Parking By-law Delegation of Authority**

Resolution # GG-093-25

That Report PUB-005-25, and any related delegations or communication items, be received;

That the By-law attached to Report PUB-005-25, as Attachment 1, to amend the Delegation of Authority By-law to authorize the Deputy CAO of Public Services to make minor changes to the Schedules of the Traffic and Parking By-law, be approved; and

That all interested parties listed in Report PUB-005-25, be advised of Council's decision.

**6.3 LGS-016-25 - Administrative Penalty System – Municipal Law Enforcement**

Resolution # GG-094-25

That Report LGS-016-25, and any related delegations or communication items, be received;

That Staff investigate and report back to Council with the requirements to replace existing parking fines with a system of Administrative Penalties, including an estimate of overhead costs; and

That all interested parties listed in Report LGS-016-25, and any delegations be advised of Council's decision.

**6.4 LGS-017-25 - Administrative By-law Amendments – Site Alteration, Property Standards, and Traffic By-laws**

Resolution # GG-095-25

That Report LGS-017-25, and any related delegations or communication items, be received;

That the By-laws attached to Report LGS-017-25, as Attachment 1, Attachment 2, and Attachment 3 be approved; and

That all interested parties listed in Report LGS-017-25, be advised of Council's decision.

**6.5 FSD-014-25 - Engineering Services for Albert Street and Durham Street Reconstruction**

Resolution # GG-096-25

That Report FSD-014-25, and any related delegations or communication items, be received;

That the proposal received from CIMA Canada Inc., being the highest scoring proponent meeting all terms, conditions and specifications of RFP2025-2 be awarded the contract for the provision of Engineering Services for Albert Street and Durham Street Reconstruction;

That the funds required to complete this project be funded from the approved budget; and

That all interested parties listed in Report FSD-014-25, be advised of Council's decision.

**6.6 FSD-015-25 - 2024 Annual Investment Report and Policy Review**

Resolution # GG-097-25

That Report FSD-015-25, and any related delegations or communication items, be received;

That the revised Policy CP-003 Investment Policy (Legal List), as Attachment 1, be approved;

That the revised Policy CP-011 Investment Policy, as Attachment 2, be approved; and

That all interested parties listed in Report FSD-015-25, and any delegations be advised of Council's decision.

**6.7 FSD-016-25 - Engineering Services for Baseline Road Reconstruction**

Resolution # GG-098-25

That Report FSD-016-25, and any related delegations or communication items, be received;

That the proposal received from CIMA Canada Inc., being the highest scoring proponent meeting all terms, conditions and specifications of RFP2025-1 be awarded the contract for the provision of Engineering Services for Baseline Road Reconstruction;

That the funds required to complete this project be funded from the approved budget; and

That all interested parties listed in Report FSD-016-25, be advised of Council's decision.

**6.8 FSD-019-25 - 2025 User Fee By-law Update**

Resolution # GG-099-25

That Report FSD-019-25, and any related delegations or communication items, be received;

That the By-law attached to Report FSD-019-25, as Attachment 1, be approved and By-law 2024-022 be repealed; and

That all interested parties listed in Report FSD-019-25, and any delegations be advised of Council's decision.

**6.2 PUB-006-25 - Commemoration of Marie Hubbard**

Councillor Traill left the Chair.

Mayor Foster chaired this portion of the meeting.

Resolution # GG-100-25

Moved by Councillor Traill

Seconded by Councillor Anderson

That Report PUB-006-25, and any related delegations or communication items, be received;

That the Visual Arts Centre be renamed the "Marie Hubbard Visual Arts Centre of Clarington";

That Council approve funding of \$10,000 for design and construction for a commemorative green space on the grounds of the Visual Arts Centre;

That funding for the renaming come from the Tax Rate Stabilization Reserve Fund; and

That all interested parties listed in Report PUB-006-25, and any delegations be advised of Council's decision.

**Referred**

Resolution # GG-101-25

Moved by Councillor Traill

Seconded by Councillor Rang

That the foregoing Resolution #GG-100-25 be referred to Staff to report back.

Yes (4): Mayor Foster, Councillor Anderson, Councillor Rang, and Councillor Traill

No (3): Councillor Elhajjeh, Councillor Woo, and Councillor Zwart

**Carried on a recorded vote (4 to 3)**

Councillor Traill returned to the Chair.



**7. Items for Separate Discussion**

**7.1 LGS-015-25 - Appointment to the Anti-Black Racism Advisory Committee, Diversity Advisory Committee, Newcastle Arena Board, and Samuel Wilmot Nature Area Management Advisory Committee**

Resolution # GG-102-25

Moved by Councillor Anderson

Seconded by Councillor Rang

That Report LGS-015-25, and any related delegations or communication items, be received;

That the resignation of Gary Oliver, Bryan Hutchinson, and Omar Patel, from the Newcastle Arena Board, and Leo Blindenbach, from the Samuel Wilmot Nature Area Management Advisory Committee, be received with thanks;

That Lakeridge Health Bowmanville and Bethesda House be appointed to the Diversity Advisory Committee, for a term ending December 31, 2026, or until a successor is appointed;

That the Committee consider the applications for appointments to the Anti-Black Racism Advisory Committee, Diversity Advisory Committee, Newcastle Arena Board, and Samuel Wilmot Nature Area Management Advisory Committee, and that the vote be conducted to appoint the citizen representatives, in accordance with the Boards and Committees Management Policy; and

That all interested parties listed in Report LGS-015-25 and any delegations be advised of Council's decision.

**Carried**

**Anti-Black Racism Advisory Committee**

That Community Development Council Durham and Lakeridge Health be appointed to the Anti-Black Racism Advisory Committee for a term ending December 31, 2026, or until a successor is appointed.

That Jaslin Browne be appointed to the Anti-Black Racism Advisory Committee for a term ending December 31, 2026, or until a successor is appointed.

**Diversity Advisory Committee**

That Shanelle Paguirigan be appointed to the Diversity Advisory Committee for a term ending December 31, 2026, or until a successor is appointed.

**Newcastle Arena Board**

That Luc Chaisson, Joshua MacDonald, and Mark Stahler be appointed to the Newcastle Arena Board for a term ending December 31, 2026, or until a successor is appointed.

**Samuel Wilmot Nature Area Management Advisory Committee**

That Lou Itier be appointed to the Samuel Wilmot Nature Area Management Advisory Committee for a term ending December 31, 2026, or until a successor is appointed.

**8. New Business**

**8.1 Installation of CCTV in Downtown Bowmanville (Mayor Foster)**

Resolution # GG-103-25

Moved by Mayor Foster  
Seconded by Councillor Anderson

That in accordance with Section 7.16.5 of the Procedural By-law, a New Business Item, regarding CCTV in Downtown Bowmanville, be added to the Agenda.

**Carried**

Resolution # GG-104-25

Moved by Mayor Foster  
Seconded by Councillor Woo

That Staff be directed to report back on the progress, or lack thereof, of installing CCTV in downtown Bowmanville in co-operation with the BIA and with the encouragement of Durham Region Police Service.

Yes (6): Mayor Foster, Councillor Anderson, Councillor Elhajjeh, Councillor Rang, Councillor Woo, and Councillor Zwart

No (1): Councillor Traill

**Carried on a recorded vote (6 to 1)**

**8.2 Staff Accomplishments Annual Report (Mayor Foster)**

Resolution # GG-105-25

Moved by Mayor Foster  
Seconded by Councillor Elhajjeh

That in accordance with Section 7.16.5 of the Procedural By-law, a New Business Item, regarding Staff Accomplishments Annual Report, be added to the Agenda.

**Carried**

Resolution # GG-106-25

Moved by Mayor Foster  
Seconded by Councillor Woo

That Staff be directed to report back outlining options for an annual report recognizing the accomplishments of Staff.

Yes (7): Mayor Foster, Councillor Anderson, Councillor Elhajjeh, Councillor Rang, Councillor Traill, Councillor Woo, and Councillor Zwart

**Carried on a recorded vote (7 to 0)**

**9. Confidential Items**

**10. Adjournment**

Resolution # GG-107-25

Moved by Councillor Elhajjeh  
Seconded by Councillor Anderson

That the meeting adjourn at 10:12 a.m.

**Carried**



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Accessibility Coordinator at 905-623-3379 ext. 2131

## **Active Transportation and Safe Roads Advisory Committee Minutes**

**Date:** April 3, 2025

**Time:** 7:00 pm

**Location:** Microsoft Teams

**Members Present:** Jim Boate (joined at 7:36 p.m.), Bart Hawkins-Kreps, Ron Hooper, Connor Houston, Hawa Mire, Lori Moore, Richard Oldfield, Rick Stockman

**Staff Present:** Rob Brezina, Josh Gibson, Catherine Verhoog

**Absent:** Councillor Elhajjeh, Debbie Doiron, Brad Whittle

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### **1. AGENDA**

#### **1.1 Additions to Agenda**

No additions.

#### **1.2 Acceptance of Agenda**

Motion to accept the agenda.

Moved to approve by Bart Hawkins-Kreps, seconded by Connor Houston.

**CARRIED**

### **2. MINUTES OF DECEMBER 12, 2024**

#### **2.1 Corrections**

No corrections.

#### **2.2 Approval of Minutes**

Motion to accept the minutes of December 12, 2024.

Moved to approve by Ron Hooper, seconded by Bart Hawkins-Kreps.

**CARRIED**

### **3. INTRODUCTION OF NEW STAFF LIAISON – JOSH GIBSON**

Rob introduced Josh, who is the Capital Works Coordinator for the Municipality, and is replacing Rob as the staff representative for the committee.

Rick thanked Rob for all the excellent work he has done and for being a great leader for the Committee.

### **4. DISCUSSION ITEMS**

#### **4.1 December 12<sup>th</sup> Meeting Follow Up Items:**

##### **4.1.1 Bike Racks – Sports and Community Centres (Richard & Jim)**

Jim went around several of the municipal facilities, and they all had bike racks. The stands at the South Courtice Arena and the Rickard Recreation Complex are not placed near the entrances to the facilities though and he is not comfortable with their placement and safety/security of them.

Rob provided the link to the Service Clarington and Jim will put in a request to have the racks moved closer to the entrances.

##### **4.1.2 Bike Repair Station Signage – West Beach Road Conservation Area (Rick)**

Slav asked that the committee pass a direction within the minutes to request staff to move the sign.

“The ATSRC Committee requests that staff investigate relocating the bike repair stand sign, or placing a new sign, along the Waterfront Trail where it is more visible to trail users.”

**CARRIED**

##### **4.1.3 Safety Improvement Suggestions – West Beach Road (Bart)**

Bart presented a proposed plan that he drew up for addressing the safety concerns from the Waterfront Trail and the Bowmanville Valley Trail extension down to West Beach; the route is unsafe for travelling either by bicycle or walking. The proposal is for a paved multi-use path to be installed off the roadway on the west side of the road for the straightaway, then cross to the east side of the road across from the homes, then cross the road again once it reaches West Beach Parkette. Two beacon pedestrian crossings could be installed where the path moves from one side of the road to the other to enable safe crossing.

Rob brought up that there may be possible concerns with conservation property, environmental impact, the narrow roadway, existing drainage, attempting to level the land for the path etc. The price would be about \$500 per metre for a multi-use path with no special requirements such as taking into consideration environmental impact, and the crossings are about \$60,000 to \$75,000 each. The path would not be an extension of the waterfront trail as it would be if it travelled to the east and over the bridge, so it may be a hard sell to Council due to the expense. There is a plan to develop the waterfront area in the future and active transportation will be taken into consideration at that time.

Lori expressed her concerns that the bollards that were put in place by Public Works last year were dangerous as they meant that traffic had to squeeze past cyclists and pedestrians. The section where they were located to the east of the trail ending across the bridge is an actual portion of the Waterfront Trail and there is no pathway and no shoulder to travel on, and she would like it looked at first, or at least in conjunction with, this section down to the West Beach. Bart indicated that he agreed with Lori's comments.

Rick will contact Slav to set up a discussion and possibly a field meeting about improvements from the end of the trail to the east along West Beach Road towards and across the bridge. Rick, Bart, Connor and Lori will participate in the meeting with Slav. Connor provided the information that Strava shows approximately 2,600 trips along this stretch of the Waterfront Trail in 2024 and indicated that generally the data is only representative of about 30% of the actual traffic/trips. They will discuss the bollards with Slav and see if speed bumps or humps could be installed, or something else put in place to make this area safer for cyclists and pedestrians.

#### **4.1.4 Bill 212 Bike Lanes – Committee's Motion for Council – Letter to Province (Rick)**

The resolution that the Committee passed requesting a letter be sent by Council to the Province was not brought forward at the Council meeting as it was not pulled by a Councillor and presented at the meeting.

Rob explained that the Municipality has few areas where this restriction would apply, and any bicycle lanes in the future would be built off-road and within the boulevard so they wouldn't be impacted. The section of King Street east of Liberty was already approved prior to the province implementing this so it will continue and should be completed this year.

The committee discussed whether to proceed with the letter and the majority agreed to let it go.

## **4.2 Durham Region Active Transportation Update (Connor)**

The Region is still waiting for an update on their Bike Friendly status application. The Ontario Bike Summit is in Windsor from May 27 to 30 and the Region is sending one staff member and a volunteer. A promotional campaign bringing attention to the one metre distance between vehicles and bicyclists is being put together by the Region for this year and is set to be brought before regional council for approval.

The Bike for Health event for Lakeridge Health has been renamed Ride for the Ridge and will be held on Sunday May 25<sup>th</sup>.

The Region is looking into developing guidelines for bicycle parking across the Region and are currently looking to hire a consultant to assist with this. They are also putting out a new interactive trails map which is currently in the development stage, to help promote a one-stop shop for all regional cycling information.

A motion was brought forward at the last meeting regarding motor vehicle window tinting and licence plate visibility. This is a safety issue with cyclists having difficulty recording licence plates for any incidents that occur. This motion is being brought to Regional Council and Connor will keep the committee updated on the progress.

June - Bike Month – Durham is doing much the same as they have done in the past and the committee and municipality can piggyback on their promotions. Bike to Work Day is June 4 and an event will be held at the Regional headquarters that day which will include several demonstrations as well as a planned bike ride. Connor asked the regional presenter to reach out to Clarington to connect for promotion of the events.

Rick will send a letter to the Mayor and Council for the proclamation of Bike Month in June, and all members are in favour. Rob provided Leanne Walker's contact information as she is part of the municipality's Communications Division and can assist with the promotion on social media etc.

## **4.3 Maplefest May 3 – Volunteers Needed (Lori)**

Lori has confirmed placement for the booth for Maplefest and has been given some swag from the Region for handing out. The booth will run from 9:00 am to 5:00 pm with setup around 8:00 am. Lori, Rick and Jim all volunteered to help staff the booth for the day. Ron can help with the setup in the morning, and Richard will help at the end of the day and with the teardown. Connor will pop in if he is available. Lori will send out an email to organize the timing for everyone for the day.

Ride for the Ridge is May 25<sup>th</sup>, and it leaves from Pingle's on Taunton Road in Clarington this year, but it is more of just a ride that people come in and want to get going, then they come back and eat and leave. The committee discussed the event and decided that too many members want to participate, and others won't be available, so a booth won't be set up as it would also just be "preaching to the converted".

Ribfest is cancelled this year. Applefest is October 18<sup>th</sup>. Hike Bike for Hospice is on September 21<sup>st</sup>.

Jim was contacted by the Rotary Club and asked if the committee could put a ride together for them due to the Ribfest being cancelled. He said that the committee would, but he has not heard back from them in quite some time now.

Lori asked Connor if he will find out when the Region might have their interactive online map available so that it can be presented at the booth. Jim mentioned that there is a link on Clarington's website for all the trails within Clarington. Connor will reach out to Leanne Walker and Allison Talsma in the municipality's Communications and GIS Divisions to see what printed materials and QR codes might be available for the committee to present at their booth.

Rob will follow up with staff to make sure that all maps are accurate and up to date that are published on Clarington's website.

#### **4.4 Safety Improvements to West Beach Road (Bart) – SEE ABOVE**

#### **4.5 Active Transportation Master Plan Update (ATMP) (Rob)**

The Plan is in its final stages of the internal staff review and will hopefully be presented to Council in the Q2 (second quarter) of 2025.

#### **4.6 Great Lakes Waterfront Trail 30<sup>th</sup> Anniversary (Jim)**

The big ride for the 30<sup>th</sup> anniversary starts at Lake Erie, comes to Lake Ontario, and then goes up to Georgian Bay.

#### **4.7 Access to Waterfront Trail from Baseline Road (Lori and Rick)**

Lori would like to see the Municipality install safe access to the Waterfront Trail from Baseline Road to the south as Bowmanville Creek is often blocked. She would also like to see that stretch of the waterfront trail plowed from Baseline Road south. The section of trail north of Baseline Road was often plowed, but she would like to see it plowed more regularly.



Jim explained the history of the original request to Council for plowing of the trail and the response from the Municipality and that at that time, in 2021, the committee was happy to get the trail north of Baseline approved for winter maintenance as other locations were determined as not being safe to be plowed and carried significant liability.

Rob explained that access to the Waterfront Trail has always been a significant issue which is why the municipality spent so much money putting the Bowmanville Creek extension down to the Waterfront Trail to at least give residents an initial artery.

The trail at the creek overpass is designed to flood and there is no way around it so at times there will be restricted access. As part of the ATMP (Active Transportation Master Plan), all major accesses across Highway 401 such as Bowmanville Avenue, Liberty Street, Holt Road etc., will be part of a future study to determine how alternative solutions for providing access to the Waterfront Trail can be achieved. The federal government will be releasing the planning stream for their Active Transportation grant funding in 2025, and our intent is to submit grant funding applications to undertake these studies. Hopefully the municipality will be successful in receiving some grant funding, but the challenge is the existing infrastructure just does not permit this access geometrically or spatially, so it's going to be a long-term project.

Lori requested the following motion to plow the trail extension until there is an infrastructure change:

“The Committee would like to request that commencing the winter of 2025/2026, that Council reconsider the decision to not provide winter maintenance and clearing of snow from the section of the Bowmanville Valley Trail from Baseline Road south to the Waterfront Trail, and have it maintained during the winter.”

Moved to approve by Lori Moore, seconded by Bart Hawkins-Kreps.

**CARRIED**

#### **4.8 Project Update (Rob)**

The Municipality recently submitted applications in February to the federal government for Active Transportation funding for a variety of projects to a total of around \$900,000. Any funds received will help offset costs and allow for more to be done sooner.

The South Bowmanville Recreation Center expansion is underway this year. Josh is involved in designing the Baseline Road MUP (multi-use path) extension from Bowmanville Avenue (Regional Road 57) to Green Road and the path will service that location and he will be able to provide updates as available.

The Region is just about to go out to tender with their Bowmanville Avenue (Regional Road 57) improvement project from Baseline Road to the CP rail bridge, which includes our MUP and other pedestrian infrastructure, and work should begin this year. The Region is also getting ready to tender the Liberty Street North reconstruction project from Longworth Avenue to Concession Road 3, which includes an MUP and other sidewalk extensions under the Municipality's responsibility. The intersection will be built out as a roundabout and the work should begin in the third quarter of 2025.

The road diet on King Street, east of Liberty Street, will continue again this year once our contractor is remobilized. The project involves strategic line painting and dedicated cycle lanes that will be utilizing that extra eastbound lane which didn't serve much of a purpose except for allowing people to pass aggressively.

The detailed review that Rob provided at the last meeting kind of sums up everything and not much has changed from that timeline.

## **5. OTHER BUSINESS**

Lack of Sidewalks on Streets Leading to Nelson Street Parkette – Hawa expressed concern for the lack of consistent sidewalks along Albert Street from Liberty Street leading down to the Nelson Street Parkette. Rob indicated that the reconstruction of Albert Street and Durham Street are the next streets in the area scheduled to be improved, and the Municipality is currently in the process of awarding the design assignment for the project. The intent would be to increase pedestrian accessibility on Albert and Durham wherever spatially possible. There will be a Public Information Centre taking place later this year and members of the Committee are more than welcome to attend and provide their input. Josh will provide an update on the design of the reconstruction of Albert Street at the next meeting.

Rob shared a link to the Bowmanville East Urban Secondary Plan with the Committee in the chat for their review and information.

## **6. NEXT MEETING**

Thursday June 19<sup>th</sup>, 2025

## **7. ADJOURNMENT**

Motion that the meeting be adjourned at 9:00 p.m.

Moved by Connor Houston, seconded by Ron Hooper.

**CARRIED**



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Minutes of the **Clarington Heritage Committee Meeting** was held as a hybrid meeting in person at 40 Temperance Street, Bowmanville, and via Microsoft Teams on April 15, 2025, at 7:00 PM.

**Members Present:** Ron Hooper, Peter Vogel, Steve Conway, Heather Ridge (Museum), Ron Sproule, Brian Jose (NVDHS), Heather Graham

**Regrets:** Joseph Dalrymple, Noel Gamble, Jason Moore (ACO), Sitara Welch, Victor Suppan, Councillor Sami Elhajjeh,

**Staff Present:** Jane Wang, Alicia da Silva - Planning and Infrastructure Services

**Guests:**

**1 Declaration of Interest**

None.

**2 Land Acknowledgement Statement**

P. Vogel read aloud Clarington's Land Acknowledgement Statement.

**3 Adoption of Agenda**

**25.24** Moved by S. Conway, seconded by R. Hooper

That the Agenda be adopted.

**"Carried"**

**4 Adoption of Minutes of Previous Meeting**

**25.25** Moved by R. Sproule, seconded by S. Conway

That the minutes of the March 18, 2025, Clarington Heritage Committee meeting be adopted with revisions.

**"Carried"**

**5 Delegations/Presentations: None**

**6 Business Arising**

**6.1** Heritage evaluation report

175 Liberty Street North, Bowmanville

The evaluation report for the property at 175 Liberty North, Bowmanville, had been shared with the Committee for review in February 2025. The Committee provided comments and additional information. The report has been revised considering the information provided. The conclusion remained that the property at 175 Liberty North, Bowmanville, meets the criteria to be designated under the *Ontario Heritage Act*. The Committee discussed Dormer and Gable structures.

**25.26** Moved by S. Conway, seconded by R. Sproule

That the Clarington Heritage Committee recommends to Council the designation of 175 Liberty North, Bowmanville, under Part IV of the *Ontario Heritage Act*.

**“Carried”**

192 Liberty North, Bowmanville

The evaluation report for the property at 192 Liberty North, Bowmanville, had been shared with the Committee for review in February 2025. The Committee provided comments and additional information. The report has been revised considering the information provided. The conclusion remained that the property at 192 Liberty North, Bowmanville, meets the criteria to be designated under the *Ontario Heritage Act*. The committee looked for more communication with the property owner.

**25.27** Moved by S. Conway, seconded by R. Hooper

That the consideration of the designation of 192 Liberty North, Bowmanville, be deferred.

**“Carried”**

3347 Liberty North, Bowmanville

The evaluation report for the property at 3347 Liberty North, Bowmanville, had been shared with the Committee for review in February 2025. The Committee provided comments and additional information. The report has been revised considering the information provided. The conclusion remained that the property at 3347 Liberty North, Bowmanville, meets the criteria to be designated under the *Ontario Heritage Act*.

**25.28** Moved by R. Sproule, seconded by R. Hooper

That the Clarington Heritage Committee recommends to Council the designation of 3347 Liberty North, Bowmanville, under Part IV of the *Ontario Heritage Act*.

**“Carried”**

## **7 Project Reports**

### **7.1 Subcommittee reports**

- Municipal Inventory/Register: No updates

### **7.2 Public Outreach/Education –No updates**

- o Cultural Heritage Information Station Initiative
- o Heritage Barn Project

## **8 Correspondence and Council Referrals:**

### **8.1 Invite to join the Heritage Speaker Series Collective**

The [Library](#) invites the Committee members to join the Heritage Speaker Series Collective to plan and execute the upcoming Heritage Speaker Series project. The Library staff would provide potential planning meeting dates for the Committee members.

### **8.2 Invite for plaque unveiling for Orono Library, Saturday, May 24<sup>th</sup> at 10 am**

## **9 New Business:**

### **9.1 New Committee member**

A vacancy in the Committee needs to be filled. The position was posted on the Municipal website and social media. Council voted in a new committee member among the applicants in the General Government Committee meeting on April 7, 2025. The new committee member will be formally introduced after the ratification at the Council Meeting.

## **10 Other Committee Updates:**

### **10.1 Bowmanville, Orono and Newcastle CIP:**

The CIP groups were paused. This item is considered to be taken off the agenda.

### **10.2 ACO: No updates.**

### **10.3 NVDHS:**

The organization received donations, and new members joined the Society. The group was working on a presentation on Belmont House. The restoration of the Belmont House was almost complete. The organization received a grant to hire summer students to continue working on digitizing information and photos.

### **10.4 Museum:**

- Upcoming Thursday Night programs: Discover your local heritage with guided assistance from experienced researchers. May 1st is Genealogy. Free, Drop-in, 6:30-7:30 pm at SJWHC.
- Join us on May 28th to explore Orono's downtown and hear the histories and stories of notable buildings and places on a walking tour. \$10, registered. 6:30-7:30 pm, meet at Orono library branch.

10.5 Heritage Conservation District: No updates.

10.6 Wilmot Creek Heritage Park: No updates

10.7 Jury Lands Foundation: No updates

## **11 Standing items:**

11.1 81 Scugog Street: No updates

11.2 Fletcher Tree: No updates

11.3 Parkland around Belmont House: The path is being utilized.

11.4 71,73,75 King Street West: No updates

Adjournment: 8:05pm

**Next Meeting:** May 20, 7:00 PM

## **NEWCASTLE COMMUNITY HALL BOARD**

Board Meeting

Tuesday April 15, 2025 7:00pm

Council Chambers

In Attendance:

J. Calder-Rowsell, Chair

S. Payton

D. Frost

J. Blake

M. Green

W. Woo, Regional Councillor

G Wilcox; T.Welsh; J.Stycuk – Clarington

T. Vanhavebeke – Chair, Legacy Committee

Regrets: P. Martin

Staff In Attendance: McKayla Park, Secretary/Treasurer

### **1. CALL TO ORDER CLOSED SESSION**

Chair called the meeting to order at 7:00pm

### **2. LAND ACKNOWLEDGEMENT**

J. Blake opened the meeting with the Land Acknowledgement statement.

### **3. APPROVAL OF AGENDA**

Motion by M. Green to Approve Agenda with changes

Seconded by W. Woo

**“CARRIED”**

### **4. A/C Update-R Groen Municipality of Clarington**

Glen Wilcox’s Architects chosen for the project; looking for solutions that will have little to no impact on the building to preserve building’s history. Two options presented to the board; in both options new boilers will need to be installed. First option uses existing duct work and supplement with additional floor mounted units so that service can all be done from the basement. Option to have units wrapped to match the colour and look of the wood paneling. For Historical Room or any rooms that do not have open flooring, units would be ceiling mounted. Second option; main hall only; no blower units; two pieces of equipment in



basement and a renovation of duct work, longer project with more impact on the buildings daily operation.

Request by board to see a digital visual of what the Main Hall would look like if it was chosen to use the wall and floor mounted units with the custom wraps. Emphasis on wanting to preserve the look of the Main Hall. Question raised regarding the heritage committee and if they have any concerns with option 1; no concerns noted at this time.

Motion by M. Green to choose Option 1 for air conditioning; conditional on wrapped design mock up submitted to the board.

Seconded by S. Payton

**"CARRIED"**

#### **4.1. Introduction of Legacy Committee-T. Vanhavebeke**

T. Vanhavebeke introduced the legacy committee and its goal of helping the Hall Board with fundraising for the upcoming a/c project. Discussion regarding the requirement of at least one board member joining the Legacy Committee.

### **5. APPROVAL OF MINUTES**

#### **5.1. Business Arising from previous minutes.**

Motion by W. Woo to approve minutes

Seconded by D. Frost

**"CARRIED"**

### **6. DECLARATION OF PECUNIARY INTEREST**

W. Woo and request letter that was sent to the board.

### **7. Financial Report -M Park**

Motion by S. Payton to approve financial report as submitted

Seconded M. Green

**"CARRIED"**

### **8. Centennial Room Update**

HRV system has been installed; carpets and entire room has been deep cleaned. Most recent air quality test failed and we are waiting on follow up from the municipality for further instructions.

### **9. Main Hall Sound Update**

Research in progress for new speakers and wireless microphone. Deferred to next meeting.





## 10. New Business

### 10.1. Security

Researched hiring security guards for large events; quoted an hourly rate of \$35 per security guard but they aren't able to provide support when dealing with intoxicated patrons or enforce patrons leaving the building. Will look into if any updates are needed to our rental terms to implement.

### 10.2. Public Health Inspection

Reviewed Q1 inspection. Dishwasher will be serviced on Monday April 21, 2025 sanitization cycle for ppm of chlorine. Service request will be done on. Next health inspection is on April 29, 2025.

### 10.3. Cleaning

Review of deep clean completed by Canadian Restorations Inc.

### 10.4. Urns

Motion by M. Green to spend up to \$2000 have the two historical urns picked up, fixed and repainted by Flash Fire Coatings.

Seconded by W. Woo

**"CARRIED"**

### 10.5. Policy Review

Discussion regarding policy review and development; W. Woo will look into some drafts from the Municipality and Board will also further discuss the creation of a sub-committee.

**W. Woo left the meeting.**

### 10.6. Letter Request to Board

Motion by J. Blake to honour the use of a cancellation deposit from March 2023 for a new rental.

Seconded by S. Payton

**"CARRIED"**

## 11. ADJOURNMENT

Motion to adjourn by J. Blake at 9:56pmd

Seconded by D. Frost

**"CARRIED"**

**Next Meeting Tuesday May 27<sup>TH</sup> 2025 7:00pm**

**Agenda items must be submitted to the board chair no later than May 15, 2025.**

# Samuel Wilmot Nature Area Management Advisory Committee Minutes

April 15, 2025, 7:00 p.m.

Room 1c Municipal Administrative Center or Microsoft Teams

## Present:

Y/N	Regrets	Person	Y/N	Regrets	Person
Y		Brian Reid (Past Chair)	Y		Leanne Fernandes
Y		Carmen Aiello	N	Yes	Patrick Bothwell
Y		Councillor Margaret Zwart (Council Liaison)	Y		Tom Hossie (Vice Chair)
N	Yes	Kate Potter (Chair)	Y		Rod McArthur
Y		Ken Mercer (Staff)	Y		Meg Vandenbrink
Y		Leah Bourgeois	Y		Kayla Stephens

## 1. Call to Order

Vice Chair Tom Hossie called the meeting to order at 7:10 p.m.

## 2. Land Acknowledgement Statement

Tom Hossie led the meeting with the Land Acknowledgement Statement.

## 3. Additions to the Agenda/Adoption of the Agenda – no additions

Moved by Meg Vandenbrink, seconded by Rod McArthur that the Agenda be accepted.

**Carried**

## 4. Declaration of Pecuniary Interest –

There were no disclosures of interest stated at this meeting.

**5. Adoption of Minutes**

Moved by Leanne Bourgeois, seconded by Leanne Fernandes

That the minutes of the meeting of March 18th, 2025, be approved with the following amendments:

- > correct spelling of Leanne and Carmen's last names
- > note that Marg Zwart had sent regrets re previous meeting
- > note that Leah Bourgeois WAS present at the meeting of March 18<sup>th</sup> 2025

**Carried**

**6. Committee Administration**

- a. Item 1 – Selection of new Chairperson – following some discussion, it was agreed to defer this matter until our next meeting to give those not present an opportunity to provide input. In the interim, Tom Hossie will continue to serve as Acting Chair
- b. Item 2 – Additional members – one vacancy exists. The municipality has advertised this on its website and in the Orono Times. Ken will follow up with the Clerk's office re: deadline etc. Based on that information, Brian may post the municipal notice of vacancy on the Newcastle Facebook page and blog.

**7. SWNA Workplan****Q1**

- a. Item – Bird Box Cleanout and Occupancy. Brian reported that he and Rod had installed an additional 6 birdboxes this week that were provided by Courtice Secondary School students. This brings our total to 88.

**Q2**

- a. Item – Spring Cleanup April 26<sup>th</sup> – Meg reported that everything is proceeding as planned. Ken will arrange for supplies to be brought to the respective sites that morning. Two scout troops and one Girl Guide troop have been contacted about participating. No confirmations have yet been received. Brian advised that he has added some text to the Cleanup Poster on Facebook indicating that those helping out at the SWNA site are asked to report to the Toronto St lot at 9:45 a.m. Members of the Committee who have indicated they will attend are: Brian, Leanne, Leah, Carmen, Meg and Tom. Members are asked to arrive at 9:30 a.m. Brian advised that he would look after emptying the fishing line receptacles that day.

- b. Item – Pollinator Planting May 24<sup>th</sup>, 2025 – funding has been received and supplier has confirmed that he can provide the plants by that date. This year, we will focus on the area disturbed by the recent watermain extension project just above the Toronto Street entrance to the waterfront trail.. Ken will liaise with the contractor responsible for the watermain extension project about the timing of its plan to hydroseed the area so that it does not conflict with our event. Brian and Ken will scout the area and mark off the zone to be planted. It was also suggested that we pre -dig holes as we have done in the past even though this area will not be as difficult to plant. This will be done during the week before the event. Brian will act as coordinator for the overall event. Leah offered to modify our previous planting event poster to reflect the new location , date etc. and arrange for it to be posted on the community calendar. Brian will post it to Facebook and the blog, Tom to Twitter. Hard copies will be placed at the parking lot entrances and on the new signage if it is installed in time ( see item below )

Brian will act as Coordinator for this event

- c. Item – Tree Identification Hike – date has been confirmed as June 21<sup>st</sup> starting at 10 a.m. and will be approximately one hour in duration. GRCA representative Gus Sauer and Municipal arborist Jeff Delorey will be our “guides”. Leah offered to design a poster which will be distributed as per the above section. She will also set up an Eventbrite registration so we can obtain an indication of interest and correspond with participants in the event of cancellation or rain.

Members who indicated they will be present are: Brian, Leah, Marg, Rod, Leanne and Carmen. Tom will send out an email to those not present at this evening’s meeting to determine their availability.

### **Q 3**

- a. Moth Week – July 19-27. 2025
- b. Monarch Tagging – September 13/20<sup>th</sup>, 2025 – tags have been ordered

Both of these projects are on track . Further details and planning will be addressed in future meetings.

### **Q 4**

- a. Photo Contest – Tom will communicate directly with Kayla for an update on this project
- b. Fall cleanup – planning and discussion deferred to future meetings
- c. Christmas Bird Count – Brian reported that he had spoken with a representative of Orono Crown Lands who had indicated they would be happy to have us include the Crown Lands in the count this year. Brian will discuss with the Regional coordinator

## 8. External Projects

- a. Update on hydroseeding of disturbed area along Toronto Street – Ken will follow up with the contractor this week to ensure that there are no conflicts with our pollinator planting project in the same area.

## 9. Other Business

- a. Letter of appreciation to Leo Blindenbach - this has been hand-delivered to Leo.
- b. Bylaw enforcement – Tom connected with bylaw officers regarding fiddleheads, off-leash dogs, angler waste, and beach campfires. Although we have not received specific information about any violations etc., the presence of by law enforcement personnel at SWNA has been noted. The Committee is appreciative and will continue to liaise with the department.
- c. Temporary fiddlehead signage – Ken has acquired these and will endeavour to have them placed asap. Brian offered to accompany him on a walk - through to identify locations.
- d. New trailhead signs – Ken reported that these too have been acquired and hopefully will be installed prior to our first spring event. Priority will be given to the one slated for Toronto Street
- e. Renewal of OPG Operating Licence – Darlington: information has been received concerning the above. Organizations such as ours may submit comments should they choose to do so. The committee was in general agreement about preparing a letter of support given the extensive support OPG has given to our various projects and initiatives over the years. Tom will contact those members not present to obtain their thoughts. It was noted that the deadline for comments is May 8th
- f. Round Table – Ken – some minor tree removal will be taking place soon within the SWNA

Brian – happy to see everything “coming back to life” at this time of year

Meg – still enjoying daily walks through the area

Tom – Excitedly anticipating the spring ephemeral flowers to emerge

Carmen – asked about all of the trees and shrubs that have been planted just east and south of the Memorial Forest. Brian and Ken advised that these had been planted last fall by a developer who had been required to compensate the municipality for having removed a number of butternut trees several years ago at a different site. The problem is that no notification had been given that this was to be done to allow for input from our committee. It is also questionable whether any of the trees are actually butternut.

- 10. Date Of Next Meeting** - The next meeting of the Committee is scheduled to be held on May 20<sup>th</sup>, 2025, commencing at 7:00 p.m. Location TBD. Probably a hybrid meeting based at the Municipal meeting.

**8. Adjournment**

Moved by Leanne Fernandes, seconded by Meg Vandenbrink that the meeting adjourn at 8:45 p.m.

**Carried**

# **Bowmanville Santa Claus Parade Committee Minutes**

**April 25, 2025 7:21 PM**

**Municipality meeting room/ phone**

Present in the meeting room: Jonathan- Chair, Crystal- Vice Chair, Fazela, Dory, Denis

Present via phone: Jennifer

Absent: Counselor Rang, Ron, Mia, Cailley, Angela

Jonathan Taylor called the meeting to order at 7:03 pm

Minutes taken by Jonathan Taylor - Chair

## **1. Land Acknowledgement Statement**

Crystal Labelle led the meeting in the Land Acknowledgement Statement

## **2. Declaration of Pecuniary Interest**

None declared

## **3. Adoption of Minutes**

Moved by Jonathan Taylor, seconded by Denis Keane

That the minutes of the meeting of March 2025 be approved. Carried

## **4. Discussion of switching quick discussion of committee to Whatsapp.**

Alternatively decided on group text messages, voted on.

Motion called by Crystal Labelle, seconded by Denis Keane. All in favor present, carried.

## **5. Clothing, should we be keeping it going as an alternative way to fund the parade. Now it is decided we sell what we have and once sold out, a new discussion based on the length of time it takes to sell out.**

## **6. Spring Fling is ready to go.**

Fazela will be running this with the assistance of Crystal. Selling Clothing Merchandise.

## **7. Fees for floats. Reason is to shorten the parade and assist the committee in building the lineup earlier and not last minute.**

After discussion we have set a date of October 3 at midnight for early registration. For all floats registered after this date (October 4, 12:01am) there is a \$50 administrative fee.

Motion called by Jonathan Taylor, seconded by Denis Keane. All in favor present, carried.

## **8. Float/car/walkers must be decorated at a minimum 75%.**

This year to be enforced, if a participant is not, they will be turned away to participate. This is to assist the committee with the largest complaint year over year with the commercialization of the parade.

## **9. Discussion of tiered sponsorship**

This was decided against as the town is made up of many small businesses. These small local businesses may not be able to afford top tiers. Keeping it local is extremely important to the parade committee.

Motion to leave the sponsorship the same as last year, called by Jonathan Taylor, seconded by Denis Keane. All in favor present, carried.

## **10. Bands budget**

We will continue to donate an amount to the school bands which will be determined closer to the parade date. The budget presented without including the schools is \$4500.

Motion to have \$4500 for this year's bands budget, called by Jonathan Taylor, seconded by Denis Keane. All in favor present, carried.

## **11. Costume budget**

This has been decided to be put off until Cailley and Dory can do a full inventory and determine the condition of all current costumes. This will be revisited in another meeting once inventory has been completed.

## **12. Pancake Breakfast**

This will be discussed at the next meeting.

## **13. Buttons creation**

This will be discussed at the next meeting.

## **14. Next meeting schedule**

In-person meet on May 9<sup>th</sup> at 7pm

## **15. Adjournment**

Motion to adjourn called by Jonathan Taylor, seconded by Crystal Labelle. All in favor present, carried. Adjourned at 8:52pm.



## Anti-Black Racism Advisory Committee Meeting Minutes

Wednesday, May 7, 2025  
Online via MS Teams

### **Clarington ABRAC Members:**

Jodie Glean  
Dione Valentine  
Lauren Reyes-Grange  
Rochelle Thomas  
Angela Anderson  
Hawa Mire (from 7:39pm)  
Nadia Nembhard-Hung (from 8:35pm)

### **Regrets:**

Councillor Llyod Rang  
Joseph Adesanya

### **Also Present:**

Melissa Westover – Manager, Communications  
Jeannette Whynot – Staff Liaison.  
Lindsey Turcotte – Committee Coordinator (until 8:11pm)  
Donnalee Smith – CLMA

The meeting was called to order at 7:36 p.m.

### **1. Land Acknowledgment Statement**

J. Whynot shared a land acknowledgment statement.

### **2. Declarations of Interest**

No declarations of interest were made.

### **3. Review and Approval of Agenda for May 7, 2025**

The agenda was reviewed and approved without any additions.

### **4. Board and Committee Training Presentation**

L. Turcotte from the Clerk's Department provided a standard training presentation for new committees of Council. Topics included the committee's mandate, procedural

bylaw, terms of reference, staff resources, election of members, responsibilities, and obligations.

Committee members asked staff questions about the meeting recordings, including their retention policy, if they are publicly available and if there are safeguards in place to prevent video manipulation. The committee also asked questions about meetings being open to the public, in particular the security protocols for virtual and hybrid meetings.

## **5. Council Update**

M. Westover shared regrets from Councillor Rang, who was unable to attend due to a family emergency.

## **6. Workplan Brainstorm**

The committee brainstormed ideas for the workplan, including:

- Recognizing Black veterans from Clarington (R. Thomas)
- Hosting an Emancipation Day celebration in Clarington (H. Mire)
- Community consultation with Black community members (H. Mire)
- Naming rights for a prominent Black historical figure (H. Mire)
- Anti-Black racism education sessions (D. Valentine)
- Black History Month events throughout the year (D. Valentine)
- hold film screenings, panel discussion and community story events that centre Black voices throughout the year
- Youth empowerment programs (D. Valentine)
- offer mentorship, leadership training and scholarship to Black youth in partnership with local schools and non-profits
- Anti-racism town halls and workshops (D. Valentine)
- partner with schools, libraries, places of worship, to host educational forums on anti-Black racism, allyship and history.
- Expanding on the Black Vendor Village (BVV), contact some of the vendors and collaborate with them for events that focus on things like, the Black experience, health, financial literacy, mental health, etc. (D. Valentine)
- Health-focused programming and partnerships (J. Glean)
- Engaging Black-owned businesses and creating a Black-owned business directory (L. Reyes-Grange)
- Digital literacy workshops (L. Reyes-Grange)
- Public education forums at the library using professional vendors from the BVV (A. Anderson)

Staff indicated they will email a summary of the brainstorming suggestions to the committee, allowing members to review and bring their final preferences to the next meeting.

## **7. Confirmation of Meeting Time and Format**

The committee agreed to hold meetings virtually beginning at 7:30pm, with a hybrid option once a quarter. The committee also agreed to revisit the start time in the future if there is a need.

## **8. Election of Chair and Vice Chair**

L. Reyes-Grange nominated A. Anderson.

R. Thomas and D. Valentine each nominated H. Mire.

No additional nominations were put forward. Both members accepted their nominations for the position of Chair.

### **Recorded Vote**

ABRAC Member	A. Anderson	H. Mire
J. Glean	x	
D. Valentine		x
L. Reyes-Grange	x	
R. Thomas		x
A. Anderson	x	
H. Mire		x
N. Nembhard-Hung	x	
<b>Total</b>	4	3

During the voting process members inquired about conflict of interest as related to the election and therefore the election of the Vice-Chair was deferred to the next meeting. M. Westover noted that staff would provide information to the committee.

## **9. Other Business**

R. Thomas inquired about continuing research for workplan initiatives.

## **10. Adjournment**

Moved by L. Reyes-Grange; seconded by R. Thomas,

That the meeting be adjourned.

The meeting was adjourned at 8:53 p.m.

**Next Meeting:** Wednesday, June 4, 2025 at 7:30pm

## Clarington Diversity Advisory Committee Meeting Minutes

May 8th, 2025, 7:00pm to 8:30 p.m.

Online via MS Teams

### **CDAC Members:**

Tenzin Shomar  
Rochelle Thomas  
Koren Kassirer  
Starlee DeGrace (until 7:31pm)  
Councillor Anderson  
Lauren Reyes-Grange  
Ron Hooper  
Vincent Wong  
Pranay Gunti

### **Regrets:**

Bev Neblett

### **Also Present:**

Jeannette Whynot, Staff Liaison  
Donnalee Smith (CLMA)

Meeting called to order at 7:13pm

### **1. Land Acknowledgement:**

K. Kassirer shared a personalized land acknowledgment that included a heartfelt tribute to Red Dress Day and the late Andrieana Montgomery.

### **2. Declaration of interest**

No declaration of interest by members.

### **3. Review and Approval of agenda**

Motion to approve the agenda as presented

Moved by L. Reyes-Grange; seconded by R. Thomas

**Carried**

### **4. Review of March 13, 2025, meeting minutes**

Moved by K. Kassirer; seconded by L. Reyes-Grange

That the minutes from April 10, 2025, for the CDAC meeting, be approved.

### **Carried**

#### **5. Together, We Are Clarington campaign video**

The committee viewed the 'Together, We Are Clarington' video that will be launched to the community next month. The committee also reviewed the website landing page for the Together, We Are Clarington campaign. Both items were well received by the committee.

#### **6. Symbols of Hate Discussion**

The committee continued discussing symbols of hate. Some historical context for this subject was offered by Councillor Anderson, and former Councillor R. Hooper. By mutual agreement the committee agreed to continue discussing how to address symbols of hate in Clarington. L. Reyes-Grange, K. Kassirer and T. Shomar volunteered to conduct additional research on symbols of hate and report back with their findings at the next meeting. T. Shomar will determine how members can share their research.

#### **7. Student Bursary Update**

T. Shomar advised that the application portal for this year's Diversity Leadership Student Bursary is now available, though no applications have been submitted yet. Promotion through social media and the local high schools will continue throughout May.

T. Shomar initiated a discussion on the interest in offering a mentorship opportunity with members of Council for the bursary recipients. Councillor Anderson advised that most Council members are not full-time and have other full-time jobs. As such, have limited availability and are not able to commit to the time needed to be a mentor. Councillor Anderson suggested alternatives such as a one-time lunch or a meeting, instead of ongoing mentorship.

While acknowledging the challenge of members of Council availability, L. Reyes-Grange advocated for offering the mentorship opportunity, even if it meant adjusting the parameters. She suggested adjusting the mentorship from 12 to 6 months and shortening the time commitment from 1 hour to 30 minutes per month. While training is beneficial, L. Reyes-Grange advised that it could be optional or phased in overtime.

T. Shomar supported working towards offering mentorship in 2026, to allow for proper planning and training. He was supportive of reducing the frequency and length of mentorship meetings.

#### **Next Steps:**

L. Reyes-Grange will draft a mentorship summary outlining expectations and time commitments. Councillor Anderson will review and provide feedback on the updated mentorship request. The committee was advised that they will need to pass a formal motion that clearly outlines their request and that this request will be brought to Council for consideration through their meeting minutes. The goal is to offer this mentorship with the 2026 bursary program.

## **8. Council Update**

Councillor Anderson advised that the South Bowmanville Recreation Centre (SBRC) recently held its groundbreaking ceremony. He also spoke briefly about plans to purchase land for a cricket pitch and events but was not able to provide additional details.

Councillor Anderson also spoke about a motion to investigate the feasibility of CCTV in downtown Bowmanville at the most recent General Government Committee meeting. He reiterated the proposal is in its very early stages and no decisions have been made about installing CCTV yet; Council has only directed staff to investigate the feasibility and implications.

Committee members discussed the pros and cons of CCTV. Some members shared concerns with this type of initiative, including potential to be used for racial profiling and the stigmatization of certain populations. Other members expressed support citing that these types of cameras are not actively monitored and are only checked if there's a need. R. Thomas noted that Toronto has used CCTV for many years, and their system typically only retains data for 72 hours, cameras are in public places in locations that do not infringe on private property and overall offer many benefits to public safety. R. Hooper also expressed this initiative is about public safety, not surveillance.

Councillor Anderson reiterated to the committee that no decisions have been made and that this project is in its very early stages.

Councillor Anderson advised that there is a public meeting taking place on May 12<sup>th</sup> regarding the Courtice waterfront development plan. Additionally, a new youth member and two organizations will be appointed to the CDAC at the Council meeting on May 26<sup>th</sup>.

## **9. IDEA Update:**

New youth and organization members

Councillor Anderson addressed this during Council Update.

Community Events.

J. Whynot advised that the Municipality will be attending Durham Youth Pride on June 1<sup>st</sup>, and the Durham Pride Parade on June 7<sup>th</sup>. Additionally, the Bowmanville library

branch will be hosting Drag Queen Storytime on June 7<sup>th</sup> at 3:30pm. Members who are interested in supporting Clarington's presence at these Pride events should reach out to the staff liaison.

K. Kassirer advised that May is Jewish Heritage Month and she will participating in a Durham District School Board event on May 21<sup>st</sup> and is tentatively scheduled for an event at the Ajax library on May 27<sup>th</sup>. K. Kassirer would love to do something for Jewish Heritage Month in Clarington next year.

## **10. Other Business**

V. Wong inquired about having Redemption House of Recovery speak at a future CDAC meeting. Vincent will reshare their contact information with T. Shomar and the staff liaison to facilitate scheduling.

R. Thomas expressed interest in supporting or organizing an event for Indigenous Veteran's Day. J. Whynot to inquire with other staff to determine if steps are already being taken to recognize this day.

R. Hooper thanked the community for their ongoing support after the Bowmanville fire.

J. Whynot inquired if members would like to have their June meeting in hybrid format. Several members indicated they are interested in attending in-person. Staff will check room availability and will send out a meeting invitation to everyone.

## **11. Adjournment**

Moved by V. Wong; seconded by P. Gunti

That the DAC meeting be adjourned at 8:35 pm

**Carried**

**Next meeting Thursday June 12, 2025, at 7:00 p.m. Hybrid format.**

If this information is required in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

## The Corporation of the Municipality of Clarington

### By-law 2025-017

Being a By-law to amend the Delegation of Authority By-law 2024-042

Whereas Subsection 23.1(1) of the Municipal Act, 2001, as amended, authorizes a municipality to delegate its powers and duties under the Municipal Act or any other Act to a person or body, subject to the restrictions set out in the Municipal Act;

And whereas Subsection 270(1)6 of the Municipal Act, 2001, as amended, states that a municipality shall adopt and maintain policies with respect to the delegation of its powers and duties;

And whereas Subsection 275(6) of the Municipal Act, 2001, as amended, states that nothing in this section prevents any person or body exercising any authority of a municipality that is delegated to the person or body prior to nomination day for the election of the new council;

And whereas the efficient management of the municipal corporation and the need to respond to issues in a timely manner require Council to entrust certain powers and duties to Committees and Staff while concurrently maintaining accountability, which can be effectively accomplished through the delegation of legislative and administrative functions;

And whereas, arising out of Report PUB-005-25, the Council of the Municipality of Clarington has deemed it desirable and efficient to delegate certain powers to enhance the efficiency of its decision making and administrative processes;



Now, therefore, the Council of the Municipality of Clarington enacts as follows:

1. That a new row, with the following wording, be added to Schedule “C” of By-law 2024-042:

<b>Short Description of Matter</b>	<b>Delegate</b>	<b>Specific Delegation of Authority</b>	<b>Council’s Authority to Delegate</b>	<b>Checks and Balances</b>
Traffic By-law – Minor Changes to Schedules for traffic control measures	Deputy CAO  Public Services	To pass a by-law to amend any of Schedules 1, 2, 3, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17, 19, 22, or 23 of the Clarington Traffic By-law 2014-059, or any successor by-law, in a form satisfactory to the Municipal Solicitor, and in exercising this authority the Deputy CAO Public Services shall have regard to public safety and the efficient and effective movement of traffic.	Municipal Act, ss. 23.1, 23.2	As soon as practical after any exercise of this delegated authority, a Briefing Note will be prepared and distributed to advise Council of the by-law amendments.

2. That this by-law shall come into force and effect on the date of passing.

Passed in Open Council this 26th day of May, 2025.

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Adrian Foster, Mayor

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June Gallagher, Municipal Clerk

By signing this by-law on May 26, 2025, Mayor Adrian Foster will not exercise the power to veto this by-law and this by-law is deemed passed as of this date.

If this information is required in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

## The Corporation of the Municipality of Clarington

### By-law 2025-018

Being a By-law to amend the Site Alteration By-law 2024-017

Whereas, arising out of Report LGS-017-25, the Council of the Municipality of Clarington has deemed it desirable/necessary to amend the Site Alteration By-law 2024-017;

Now, therefore, the Council of the Municipality of Clarington enacts as follows:

1. That the following new section be added to By-law 2024-017 immediately after section 32.:

32.1 An expense referred to in section 32. includes any actual costs to the Municipality to do a matter or thing plus any applicable administrative fee established by the Municipality.

2. That this by-law shall come into force and effect on the date of passing.

Passed in Open Council this 26th day of May, 2025.

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Adrian Foster, Mayor

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June Gallagher, Municipal Clerk

By signing this by-law on May 26, 2025, Mayor Adrian Foster will not exercise the power to veto this by-law and this by-law is deemed passed as of this date.

If this information is required in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

## The Corporation of the Municipality of Clarington

### By-law 2025-019

Being a By-law to amend the Property Standards By-law 2007-070

Whereas, arising out of Report LGS-017-25, the Council of the Municipality of Clarington has deemed it desirable/necessary to amend the Property Standards By-law 2007-070;

Now, therefore, the Council of the Municipality of Clarington enacts as follows:

1. That section 6.01 of By-law 2007-070 be deleted and replaced with the following:

6.01 If an Order is not complied with in accordance with the Order as deemed confirmed or as confirmed or modified by the Committee or a judge, the Municipality may cause the property to be repaired or demolished accordingly, and the actual cost, including any applicable administrative fee established by the Municipality, shall be added to the tax roll against the property in accordance with section 15.4 of the Building Code Act, 1992 and subsections 1(2.1) and 1(3) of the Municipal Act, 2001.

2. That this by-law shall come into force and effect on the date of passing.

Passed in Open Council this 26th day of May, 2025.

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Adrian Foster, Mayor

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June Gallagher, Municipal Clerk

By signing this by-law on May 26, 2025, Mayor Adrian Foster will not exercise the power to veto this by-law and this by-law is deemed passed as of this date.

If this information is required in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

## The Corporation of the Municipality of Clarington

### By-law 2025-020

Being a By-law to amend the Traffic and Parking By-law 2014-059

And whereas, arising out of Report LGS-017-25, the Council of the Municipality of Clarington has deemed it desirable/necessary to amend the Traffic and Parking By-law 2014-059.

Now, therefore, the Council of the Municipality of Clarington enacts as follows:

1. That the following words be added to section 21. of By-law 2014-059:

“or where temporary “no parking” signs have been erected pursuant to Section 8.”

2. That the following words be added to section 22. of By-law 2014-059:

“or where temporary “no stopping” signs have been erected pursuant to Section 8.”

3. That this by-law shall come into force and effect on the date of passing.

Passed in Open Council this 26th day of May, 2025.

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Adrian Foster, Mayor

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June Gallagher, Municipal Clerk

By signing this by-law on May 26, 2025, Mayor Adrian Foster will not exercise the power to veto this by-law and this by-law is deemed passed as of this date.

If this information is required in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131.

## **THE CORPORATION OF THE MUNICIPALITY OF CLARINGTON**

### **BY-LAW NO. 2025-021**

Being a by-law to require the payment of fees for services

Whereas Subsection 69(1) of the Planning Act, R.S.O. 1990, c.P.12, as amended, provides that by-laws may be passed by the council of a municipality to establish a tariff of fees for the processing of applications made in respect of planning matters;

And whereas Subsection 391(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, authorizes a municipality to impose fees or charges for services or activities provided or done by or on behalf of it;

And whereas Council passed a resolution arising out of Report FSD-019-25;

Now therefore the Council of the Municipality of Clarington enacts as follows:

1. That commencing July 1, 2025, the fees for services provided by the Municipality shall be set out in the following Schedules to this By-law:
  - a. Schedule "A" – General Fees
  - b. Schedule "B" – Legislative Services Fees
  - c. Schedule "C" – Financial Services Fees
  - d. Schedule "D" – Emergency and Fire Services Fees
  - e. Schedule "E" – Planning and Infrastructure Services Fees
  - f. Schedule "F" – Community Services
  - g. Schedule "G" – Public Works Fees
  - h. Schedule "H" – Cemetery Services Fees
2. That the Deputy CAO/Treasurer is authorized to adjust the above schedules, without amendment to this By-law, effective annually on January 1 of each year, by an amount not exceeding the July over July, Ontario All-Items Consumer Price Index (CPI) or \$5, whichever is higher.

3. Notwithstanding Section 1, the Deputy CAO/Treasurer, or designate, is authorized to waive service fees for customer service, community events, or internal purposes.
4. That the Deputy CAO/Treasurer, or designate, be authorized to approve interim service fees to be ratified by Council within 12 months of approval.
5. That By-law 2024-022 and any amendments thereto, be repealed.
6. That this by-law shall be effective on July 1, 2025.

Passed in Open Council this 26th day of May, 2025.

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Adrian Foster, Mayor

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June Gallagher, Municipal Clerk

By signing this by-law on May 26, 2025, Mayor Adrian Foster will not exercise the power to veto this by-law and this by-law is deemed passed as of this date.

By-law 2025-021  
Schedule "A"  
General Fees  
Fee Schedule Effective July 1, 2025  
Fees are subject to HST where applicable.

Service	Fee	Unit
Photocopies	\$0.69	Per page
	3.18	Minimum
Printing – Letter (8 ½" x 11")	0.18	Per side black and white
	0.35	Per side colour
Printing – Legal (8 ½" x 14")	0.18	Per side black and white
	0.35	Per side colour
Printing – Ledger/Tabloid (11" x 17")	0.22	Per side black and white
	0.88	Per side colour
Commissioner of Oaths	26.00	Covers up to three documents for commissioning in a single visit
	5.00	For each subsequent document for commissioning in a single visit
Commissioner of Oaths(for Ontario "Change of Name" forms currently referred to as Form 11155E and Form 1156E)	0.00	Not applicable



<b>Electric Vehicle Charging Stations</b>	<b>Fee</b>	<b>Unit</b>
<b>Daytime electric vehicle station use under three (3) hours</b>	\$1.54	Per hour
<b>Daytime electric vehicle station use after three (3) + 30 minute grace period</b>	4.11	Per hour
<b>Nighttime electric vehicle station use</b>	1.54	Per hour
<b>Reservation no-show</b>	3.08	Flat fee

Note:

1. For daytime use (7:30am to 5:00pm Monday to Sunday), the user is expected to move their vehicle from the charge station parking spot after three (3) hours. A grace period of 30 minutes will be permitted once their allotted time has elapsed before an additional fee is applied.
2. Where offered by the Electric Vehicle Charger Service Provider, Electric Vehicle Parking Spaces may be reserved via an online booking platform on a first come first served basis. If the User does not connect to the electric vehicle charging station within 10 minutes of the reserved time, the User will be charged a fee and lose their place in the queue.

By-law 2025-021  
Schedule "B"  
Legislative Services Fees  
Fee Schedule Effective July 1, 2025  
Fees are subject to HST where applicable.

Service	Fee	Unit
Burial Permit	\$26.00	
Civil Marriage Ceremony	280.00	
Marriage Licenses	140.00	
Civil Marriage Ceremony Witness – Provided by Clarington	25.00	Per witness
Cost to File Appeal of Property Standards Order (50% to be refunded to Appellant following appearance before Appeal Committee. Failure to appear for the Appeal will result in forfeiture of entire fee amount)	88.50	
Municipal Law Enforcement Investigation	44.25	Per investigation, 2023 onwards
	88.50	Per investigation, 2022 and prior
Completion of Municipal Information Form (for the purpose of obtaining a liquor sales licence from the Alcohol and Gaming Commission of Ontario (AGCO))	50.00	Per Form
Declaration of Municipally Significant Events (for the purpose of obtaining a Special Occasion Permit through the AGCO)	50.00	Per Form

The following table is a summary of regulatory fees set by the Municipality and rules outlining the license, applicability and eligibility should be referred to the appropriate regulatory by-law:

Snow Clearing By-law (93-144)	Fee	Unit
Removal of Snow	Actual cost	
Administrative Charge	\$50.00	Per removal

Property Standards By-law (2007-070)	Fee	Unit
Expenses incurred to comply with the terms of an Order that the individual(s) has failed to satisfy.	Actual cost	

Property Standards By-law (2007-070)	Fee	Unit
Administrative Charge	25% of the actual cost	

Body Rub Parlour By-law (2003-127)	Fee	Unit
<b>Application</b>		
Owner's Licence	\$1,061.95	
Operator's Licence	176.99	
Attendant's Licence	132.74	
<b>License</b>		
Owner's Licence	176.99	
Operator's Licence	88.50	
Attendant's Licence	44.25	
<b>License Renewal</b>		
Owner's Licence	353.98	
Operator's Licence	247.17	
Attendant's Licence	88.50	

Peddler's License By-law (2005-206)	Fee	Unit
Stationary	\$265.49	Per year
Mobile	265.49	Per year
Assistant	88.50	Per year

Auctioneers License By-law (2006-116)	Fee	Unit
Auctioneer Annual	\$66.37	Per licence
Auctioneer Single Event	35.40	Per licence

Adult Entertainment By-law (2007-063)	Fee	Unit
Owner Licence	\$2,654.87	Per licence
Operator Licence	884.96	Per licence
Attendant Licence	221.24	Per licence

<b>Site Alteration By-law (2024-017)</b>	<b>Fee</b>	<b>Unit</b>
<b>Expenses incurred to comply with the terms of an Order that the individual(s) has failed to satisfy.</b>	Actual cost	
<b>Administration Charge</b>	25% of the actual cost	
<b>Minor Fill Operation Permit</b>	\$250.00	Per permit
<b>Minor Fill Operation Permit Renewal</b>	125.00	Per permit
<b>Small Fill Operation Permit</b>	1,000.00	Per permit
	2.00	Per cubic metre of fill
<b>Small Fill Operation Permit Renewal</b>	500.00	Per permit
	2.00	Per cubic metre of fill
<b>Large Fill Operation Permit</b>	2,000.00	Per permit
	2.00	Per cubic metre of fill
<b>Large Fill Operation Permit Renewal</b>	1,000.00	Per permit
	2.00	Per cubic metre of Fill

<b>Exotic Animal By-law (2012-045)</b>	<b>Fee</b>	<b>Unit</b>
<b>Permit Application</b>	\$44.25	
<b>Impound</b>	44.25	
<b>Daily Care</b>	13.27	Per day
<b>Third-party Daily Care</b>	Actual cost	Note

Note: Where a Prohibited Animal is impounded and a third-party is contracted to care for the Animal, the third-party care fee shall be charged for every day or part of a day the Animal is cared for by the third-party.

<b>Responsible Pet Owners By-law (2013-024)</b>	<b>Fee</b>	<b>Unit</b>
<b>Adoptions</b>		
<b>Adoption – dogs (all dogs are microchipped and sterilized prior to adoption)</b>	\$353.98	
<b>Adoption – puppies (&lt;6 months) *\$100 voucher rebate with proof of sterilization</b>	442.48	
<b>Adoption – cats (all cats are microchipped and sterilized prior to adoption)</b>	137.17	
<b>Adoption – kittens (&lt;6 months) *\$75 voucher rebate with proof of sterilization</b>	137.17	
<b>Adoption – Small Animals</b>		
<b>Rabbits</b>	39.83	
<b>Guinea Pigs and other small mammals</b>	22.13	

<b>Responsible Pet Owners By-law (2013-024)</b>	<b>Fee</b>	<b>Unit</b>
<b>Licenses</b>		
<b>Dog or cat – microchipped &amp; spayed or neutered</b>	\$18.00	
<b>Dog or cat – spayed or neutered no microchip</b>	28.00	
<b>Dog – unaltered</b>	45.00	
<b>Cat – unaltered</b>	45.00	
<b>Dog or cat – Agricultural rate (Note 1)</b>	100.00	Annual

Note 1: Rate is offered where there are more than three dogs or three cats and where owner provides proof current rabies vaccination for each, and proof of zoning.

<b>Responsible Pet Owners By-law (2013-024)</b>	<b>Fee</b>	<b>Unit</b>
<b>Impounding Wearing License or Microchip</b>		
<b>First occurrence</b>	Free	Picked up within 24 hours
	\$47.79	Otherwise
<b>Second or subsequent occurrence</b>	70.80	
<b>Daily care fee (Note 2)</b>	15.49	Per day

Note 2: Every dog impounded is subject to an additional charge for every day or part of a day after the day the pet is brought into impoundment.

<b>Responsible Pet Owners By-law (2013-024)</b>	<b>Fee</b>	<b>Unit</b>
<b>Impounding Not Wearing License or Not Microchipped</b>		
<b>First occurrence</b>	\$47.79	
<b>Second or subsequent occurrence</b>	70.80	
<b>Daily care fee (Note 2)</b>	15.49	Per day
<b>Not licensed (Note 3)</b>	See license schedule	

Note 2: Every dog impounded is subject to an additional charge for every day or part of a day after the day the pet is brought into impoundment.

Note 3: In addition to the fees detailed above, every Owner of a dog not licensed for the current year who is a resident of the Municipality is also required to pay the licence fee in addition to the impoundment fees.

<b>Responsible Pet Owners By-law (2013-024)</b>	<b>Fee</b>	<b>Unit</b>
<b>Surrenders</b>		
Transfer of ownership of a cat or dog or litter, brought into the Animal Shelter	\$57.52	
Transfer of ownership of a cat or dog, picked up by the Animal Services Officers, during normal working hours (excluding Sunday and Holidays)	66.37	
Transfer of ownership of a cat or dog, picked up by the Animal Services Officer, outside of regular business hours.	88.50	

<b>Responsible Pet Owners By-law (2013-024)</b>	<b>Fee</b>	<b>Unit</b>
<b>Trap Rental Fees</b>		
Deposit – Fully refundable upon return of trap	\$50.00	
Daily rental	4.42	Per day

<b>Responsible Pet Owners By-law (2013-024)</b>	<b>Fee</b>	<b>Unit</b>
<b>Permit to Keep More Dogs than Prescribed Limit</b>		
Initial Application Fee	\$70.80	
Annual Renewal	44.25	

<b>Responsible Pet Owners By-law (2013-024)</b>	<b>Fee</b>	<b>Unit</b>
<b>Other Agency Boarding</b>		
Intake exam – first day board	\$60.00	First day
<b>Daily Boarding Fee (includes food, cage space, care, daily monitoring, etc.)</b>		
Dog	30.00	Per animal, per day

<b>Responsible Pet Owners By-law (2013-024)</b>	<b>Fee</b>	<b>Unit</b>
<b>Other Agency Boarding</b>		
<b>Cat</b>	25.00	Per animal, per day
<b>Aggressive, dangerous, quarantine or medical isolation animals</b>	75.00 to 100.00	Per animal, per day
<b>Nursing mom and litter (kittens or pups &lt;4 weeks) (Fee determined based on size of litter and attention required)</b>	35.00 to – 100.00	Per litter, per day
<b>Small Animals</b>	30.00	Per animal, per day
<b>Veterinary intervention</b>	Actual costs	Total bill per animal
<b>Daily medication administration</b>	15.00	Per animal
<b>Grooming (if necessary)</b>	Actual costs	Total bill per animal
<b>Other Services</b>		
<b>Cold Storage</b>	25.00 to 40.00	Billed by month based on size

<b>Kennel By-law (2013-025)</b>	<b>Fee</b>	<b>Unit</b>
<b>Initial Application Fee</b>	\$176.99	
<b>Annual Renewal</b>	132.74	

<b>Special Events on Private-Property By-law (2014-020)</b>	<b>Fee</b>	<b>Unit</b>
<b>Application Review Fee</b>	\$442.48	

<b>Traffic and Parking By-law (2014-059)</b>	<b>Fee</b>	<b>Unit</b>
<b>Parking Meter Zones on Highways (per schedule 5 of By-law)</b>	\$0.88	Per hour
	4.42	Maximum



<b>Municipal Parking Permit</b>		
<b>Until 8:00am the next day</b>		
<b>7 days</b>	10.00	
<b>14 days</b>	20.00	
<b>21 days</b>	30.00	
<b>28 days</b>	35.00	
<b>56 days</b>	70.00	
<b>84 days</b>	105.00	

<b>Refreshment Vehicle By-law (2015-016)</b>	<b>Fee</b>	<b>Unit</b>
<b>Stationary Refreshment Vehicle Annual Licence</b>	\$181.42	First Vehicle
	92.92	Per additional vehicle
<b>Licensed Stationary Refreshment Vehicle Temporary Relocation Fee</b>	0.00	Up to 10 times per licensing period
	48.67	Each additional time per licensing period
<b>Mobile Refreshment Vehicle Annual Licence</b>	181.42	First vehicle
	92.92	Per additional vehicle
<b>Mobile Refreshment Vehicle Temporary Relocation Fee</b>	0.00	
<b>Refreshment Cart Annual Licence</b>	181.42	Unlimited number of carts
<b>Currently licensed in Clarington</b>	0.00	Per vehicle
<b>Currently licensed in Durham</b>	26.55	Per vehicle
<b>Currently licensed in another jurisdiction in Ontario</b>	48.67	Per vehicle
<b>If not Currently licensed in any jurisdiction</b>	181.42	First Vehicle
	92.92	Each additional vehicle

<b>Fireworks By-law (2015-047)</b>	<b>Fee</b>	<b>Unit</b>
<b>Class A (Permit to Discharge Consumer Fireworks) (Note 1)</b>	\$44.25	
<b>Class B (Permit to Discharge Display Fireworks or Special Effect Pyrotechnics)</b>	66.37	
<b>Class C (Permit to Sell from a Mobile Sales Location)</b>	88.50	
<b>Class D (Permit to Sell from a Temporary Sales Location)</b>	44.25	
<b>Fire Inspection Fee for all Permits other than a Class Permit.</b>	66.37	

Note 1: The fee for a Class A Permit is waived for cultural or religious holidays.

<b>Vehicle-For-Hire By-law (2019-069)</b>	<b>Fee</b>	<b>Unit</b>
<b>Taxicab/Limousine Broker Licence</b>	\$1,327.43	
<b>TNV Broker Licence</b>	22,123.89	
<b>Replacement Plate</b>	8.85	
<b>Broker Information Update (during term of licence)</b>	22.12	

By-law 2025-021  
Schedule "C"  
Financial Services Fees  
Fee Schedule Effective July 1, 2025  
Fees are subject to HST where applicable.

<b>Taxation Services</b>	<b>Fee</b>	<b>Unit</b>
<b>Tax Certificate</b>	\$70.00	Per roll
<b>Tax Certificate – Rush</b>	80.00	Per roll
<b>Tax Receipts/Letters</b>	10.00	Per notice
<b>Reprint of any previously issued tax correspondence</b>	10.00	Per notice
<b>New tax account set-up fee</b>	50.00	Per roll
<b>Research/archival fee (one hour minimum)</b>	30.00	Per hour
<b>Post dated cheque removal fee or date change</b>	30.00	Per roll
<b>Mortgage company information</b>	15.00	Per roll
<b>Addition to tax roll (e.g., Region of Durham water/sewer lien, POA arrears, development charges etc.)</b>	40.00	Per roll
<b>Dishonoured payments (pre-authorized payments/ cheques)</b>	40.00	Per transaction
	5.00	Each additional roll
<b>Ownership change</b>	35.00	Per roll
<b>Statement of Account</b>	10.00	Per roll
<b>Arrears notice</b>	5.00	Per roll
<b>Legal Fees/Title Searches</b>	100.00	Per roll
<b>Farm Debt Notice Fee</b>	40.00	Per notice
<b>Process a refund/transfer between accounts/ updates to PAP withdrawals</b>	40.00	Per transaction
	5.00	Each additional roll
<b>Tax sale registration recovery service fee</b>	Recovery of actual cost	

By-law 2025-021  
Schedule "D"  
Emergency and Fire Fees  
Fee Schedule Effective July 1, 2025  
Fees are subject to HST where applicable.

Information / Document	Fee	Unit
Copy of Emergency Response Report, Fire Loss Report – Within past two (2) years	\$154.94	
Copy of Emergency Response Report, Fire Loss Report – Over past two (2) years (Archival)	232.41	
File Search for buildings up to four (4) units.	154.94	Up to first four (4) units
	25.00	Per additional unit

Permits	Fee	Unit
Schedule "A" Open Air Fire Permit – Residential (12 months)	\$81.00	
Schedule "A" Open Air Fire Permit – Residential (30 day)	40.50	
Schedule "B" Agreement for Controlled Burn Permit – farm	No Charge	
Fireworks – Class B (permit to Discharge Display Fireworks or Special Effect Pyrotechnics)	232.41	
Fireworks – Class C (permit to Sell from a Mobile Sales Location)	116.55	
Fireworks – Class D (permit to Sell from a Temporary Sales Location)	116.55	
Open Aire Fire/Explosion Permit – Special Effects/Movie/Theatrical/Music	232.41	

Request	Fee	Unit
Inspection of all buildings and occupancy	\$232.41	Up to 600m2

Request	Fee	Unit
	232.41	Each additional 600m2 or part thereof
<b>Propane Plan review</b>		
Existing plan up to 5,000 USWG	309.88	
Existing Plan, greater than 5,000 USWG	464.82	
New/Modified Plan, up to 5,000 USWG	774.70	
New/Modified plan greater than 5,000 USWG	2,324.10	
Retention of third-party engineering or other firm	Actual cost	
Single Family Residential Inspection	No charge	
Refreshment Vehicle Inspection	77.47	

Public Education and Training	Fee	Unit
Fire Safety Presentations and Lectures	No charge	
Fire Drill	No charge	
Fire Extinguisher Training	No charge	Extinguishers to be provided by requestor

Emergency Services	Fee	Unit
Standby requests	Current MTO Rate	Per vehicle for the first hour or part thereof
Motor Vehicle Collisions on 400 Series Highways, Highway 35/115, Highway 35, Highway 115	Current MTO Rate	Per vehicle for the first hour or part thereof

<b>Emergency Services</b>	<b>Fee</b>	<b>Unit</b>
<b>Motor Vehicle Collisions on Municipal Roadways (both Municipal and Regional Roads) – Non-Clarington Resident at fault</b>	Current MTO Rate plus Authorized Requestor Information Service fee	Per vehicle for the first hour or part thereof, and for each additional one-half hour or part thereof
<b>Response to a natural gas incident</b>	Current MTO Rate plus any costs incurred to clean up or mitigate the hazard	Per vehicle for the first hour, and every one-half hour thereafter
<b>Administration Fee</b>	\$50.00	
<b>Response to a dangerous goods, or hazardous materials incident</b>	Current MTO Rate plus any costs incurred to clean up or mitigate the hazard	Per vehicle for the first hour, and for every on-half hour or part thereof thereafter
<b>Additional expenses to retain a private contractor or rent equipment on fire apparatus in order to suppress a fire, preserve property, prevent fire spread, remove materials creating a hazard, secure a property for investigation, determine fire cause, conduct a fire watch, or otherwise eliminate an emergency or hazard</b>	Cost recovery at actual costs	

<b>Preventable Fires and Alarm Services</b>	<b>Fee</b>	<b>Unit</b>
<b>Response to unapproved open-air burning (after one warning per 12-month period)</b>	Current MTO Rate	Per vehicle, minimum one (1) hour, and every one-half hour thereafter
<b>Responses to fires on or beside rail lines caused by railway company</b>	Cost recovery at actual costs	
<b>Response to malicious and nuisance alarms (following two occurrences in a 12-month period)</b>	Current MTO Rate	Per vehicle, minimum one (1) hour, and every one-half hour thereafter

By-law 2025-021  
Schedule "E"  
Planning and Infrastructure Services Fees  
Fee Schedule Effective July 1, 2025  
Fees are subject to HST where applicable.  
For **Building Permit Fees**, please refer to the [Building By-law](#).

Official Plan Amendment (Note 9)	Fee	Unit
Minor Application	\$18,440.00	
Major Application (Note 1)	27,030.00	
Aggregate Pit or Quarry	40,810.00	
Regional Official Plan Amendment Review	3,320.00	
Neighbourhood Design Plan Amendment	6,150.00	

Zoning By-law Amendment (Note 9)	Fee	Unit
Minor	\$9,270.00	
Major (Note 2)	13,890.00	
Removal of "(H)" Holding Symbol	3,200.00	
Extension of a temporary use	2,720.00	

Combined Official Plan and Zoning By-law Amendments (Note 3 and 7)	Fee	Unit
Associated with a Minor OPA	\$25,385.00	
Associated with a Major OPA	33,975.00	

Draft Plan of Subdivision (Note 9)	Fee	Unit
Residential	\$19,670.00	Base amount
	310.00	Per unit
	520.00	Per development block subject to site plan
Non-Residential	8,140.00	
Preparation of Subdivision Agreement (Note 5)	4,910.00	

<b>Draft Plan of Subdivision (Note 9)</b>	<b>Fee</b>	<b>Unit</b>
<b>Preparation of Subdivision Agreement Amendment (Note 5)</b>	1,230.00	
<b>Recirculation Fee (Note 11)</b>	50% of the base fee	

<b>Red Line Revisions to Draft Approval Plan of Subdivision (Note 9)</b>	<b>Fee</b>	<b>Unit</b>
<b>All revisions</b>	\$10,860.00	Base amount
	310.00	Per unit
	520.00	Per development block subject to site plan

<b>Major Revisions to Subdivision Applications Not Draft Approved (Note 9)</b>	<b>Fee</b>	<b>Unit</b>
<b>Where original application was filed prior to July 1, 2000</b>	\$17,190.00	Base amount
	310.00	Per unit
	520.00	Per development block subject to site plan
<b>Where original application was filed between July 1, 2000 and December 31, 2006</b>	8,610.00	Base amount
	310.00	Per unit
	520.00	Per development block subject to site plan
<b>Where original application was filed after December 31, 2006</b>	8,610.00	
<b>Subdivision Clearance</b>	3,130.00	
<b>Extension of Draft Plan Approval</b>	3,130.00	



Other Related Subdivision Applications (note 9)	Fee	Unit
Part Lot Control Exemption Subsection 50(7)	\$1,230.00	Base amount
	65.00	Per unit
Deeming By-law Subsection 50(4)	1,230.00	

Draft Plan of Condominium (Note 9)	Fee	Unit
Residential and Non-residential	\$8,960.00	
Application for Condominium Conversions	10,860.00	
Preparation of Condominium Amendment (Note 5)	910.00	
Condominium Clearance	2,470.00	

Site Plan Approval / Amendment (Note 9)	Fee	Unit
Telecommunications Towers	\$9,830.00	
Residential Use	7,390.00	Base
	235.00	Per unit for first 100 units
	155.00	Per unit after first 100 units
Commercial Use	6,150.00	Base
	3.00	Per m2 commercial gross floor area
Mixed Use Building (note 6)	5,540.00	Base

Site Plan Approval / Amendment (Note 9)	Fee	Unit
	0.80	Per m2 commercial gross floor area
	65.00	Per residential unit (max \$20,500)
Industrial / Other Uses	3,700.00	Base
	0.60	Per m2 gross floor area (max \$10,250)
Amendment – Residential Use	1,230.00	Base
	55.00	Per unit (maximum \$6,100)
Amendment – Commercial Use	2,220.00	Base
	3.00	Per m2 commercial gross floor area (maximum \$16,400)
Amendment – Mixed Use (note 6)	2,610.00	Base
	0.80	Per m2 commercial gross floor area
	65.00	Per residential unit (maximum \$16,400)

Site Plan Approval / Amendment (Note 9)	Fee	Unit
Amendment – Industrial / Other Use	1,000.00	Base
	0.80	Per m2 gross floor area (maximum \$6,500)
Minor Site Plan (note 7)	800.00	
Sales Trailer / Model Home	2,470.00	
Preparation of Section 41 Agreement (note 5)	740.00	
Preparation of Section 41 Agreement Amendment (note 5)	740.00	
Landscape Inspection Fee	For projects with greater than 2500 sq.m. of floor area, or 25 units or greater (0.5% of the landscape cost estimate with a minimum of \$1,000)	
Recirculation Fee (note 11)	50% of the base fee	
Extension of Site Plan Approval	50% of the original application fee	

Committee of Adjustment (note 8 and 9)	Fee	Unit
Request for Deferral by Applicant (Tabling Fee)	\$320.00	
Recirculation Fee (per additional circulation) or Additional Committee of Adjustment Meeting	520.00	

– Minor Variance (Notes 8 and 9)	Fee	Unit
Accessory Buildings and Structures	\$700.00	

<b>– Minor Variance (Notes 8 and 9)</b>	<b>Fee</b>	<b>Unit</b>
<b>Residential Minor (single, semi-detached, townhouse or proposed lot)</b>	910.00	
<b>Residential Major (all other residential)</b>	1,480.00	
<b>Commercial</b>	2,110.00	
<b>Other non-residential</b>	910.00	

<b>Land Division (Note 9)</b>	<b>Fee</b>	<b>Unit</b>
<b>Application Fee</b>	\$2,125.00	
<b>Preparation of Section 53 Agreement (Note 5)</b>	740.00	
<b>Deed Stamping Fee</b>	1,000.00	

<b>Pre-Consultation Fees</b>	<b>Fee</b>	<b>Unit</b>
<b>Pre-Consultation Meeting Request</b>	\$1,055.00	
<b>Pre-Consultation - Minor</b>	320.00	

<b>Signs</b>	<b>Fee</b>	<b>Unit</b>
<b>Permanent Sign Permit</b>	\$245.00	
<b>Temporary Sign Permit</b>	135.00	
<b>Sign By-law Variance</b>	860.00	
<b>Sign By-law Amendment</b>		

<b>Additional Dwelling Unit</b>	<b>Fee</b>	<b>Unit</b>
<b>Application and Registration</b>	\$255.00	
<b>Registration for Applications submitted prior to January 1, 2015</b>	120.00	
<b>Rental Protection Act</b>	1,590.00	

Land Use Information and Compliance Letter	Fee	Unit
Zoning, Building, and all other property information	\$205.00	
Subdivision and Site Plan (per agreement)	205.00	
Environmental Review Letter	205.00	Per property

Peer Review	Fee	Unit
Peer review	(Applicant responsible for 100% Municipality's full costs of undertaking a Peer Review)	

Comments on Applications under the Green Energy Act	Fee	Unit
microFIT applications (10 kW or less)	\$205.00	
FIT applications up to 10 MW (solar energy)	575.00	
FIT applications up to 10 MW (other than solar)	7,505.00	

Other	Fee	Unit
Street Name Change Request	\$1,485.00	Base
	55.00	Per Municipal Address
Activation of a dormant application not requiring a public meeting	Greater of 25% of initial application fee or \$1,650	
Application Requiring Additional Public Meeting or Open House	2,470.00	Additional fee for each subsequent public meeting
Application Involving Review Under EPA and/or EAA Process (additional fee)	17,830.00	
Preparation of Development / Servicing Agreement (note 5 and note 12)		

Other	Fee	Unit
Folding of drawings accompanying a submission (fee per sheet)	5.24	Per sheet

Real Property Transactions	Fee	Unit
Preparation of any agreements relating to real property transactions not otherwise specifically addressed in this Fee schedule; land transfers (e.g., right-of-ways, encroachments, leases and licensed, easements) the person requiring the agreement shall be required to pay fees and disbursements in accordance with notes 5 and 9 below.		

Development Engineering Fees	Fee	Unit
ROW Closure and Conveyance Application Fee	\$256.75	Per application
ROW Closure and Conveyance Processing Fee	770.25	Per closure and conveyance processed
Winter Maintenance Fee	5,751.20	Per km of road in the development
Streetlighting Fee	128.38	Per light in subdivision
Engineering Review Fee	1.25% of the Final Works Cost Estimate or \$2,000, whichever is greater.	
Estimated Cost of Services:		
Less than \$500,000	\$8,000 or 3.5% of the Estimated Cost of Services, whichever is higher	

<b>Development Engineering Fees</b>	<b>Fee</b>	<b>Unit</b>
<b>\$500,000-\$1,000,000</b>	\$17,500 or 3.0% of the Estimated Cost of Services, whichever is greater.	
<b>\$1,000,000-\$2,000,000</b>	\$30,000 or 2.5% of the Estimated Cost of Services, whichever is greater.	
<b>\$2,000,000-\$3,000,000</b>	\$50,000 or 2.25% of the Estimated Cost of Services, whichever is greater.	
<b>\$3,000,000 or greater</b>	\$67,500 or 2.0% of the Estimated Cost of Services, whichever is greater.	

<b>Chief Building Official Service</b>	<b>Fee</b>	<b>Unit</b>
<b>Master Plumbing License</b>	\$105.99	
<b>Drain Contractor License</b>	105.99	
<b>Pool Enclosure Permit</b>	77.03	Per application

#### **Note 1**

The following are criteria for determining what constitutes a Major Official Plan Amendment application:

- New golf courses or expansion to existing golf courses;
- New waste facility or expansion to existing waste facility;
- Commercial Development greater than 2,500 m<sup>2</sup>;
- Deletion or addition of arterial or collector road; and/or
- Any application that due to the broader policy implications for the Municipality would require the need to review or manage studies, or any application deemed to be a major by the Deputy CAO of Planning and Infrastructure Services.
- Associated with a Regional Official Plan Amendment

## **Note 2**

The following are criteria for determining what constitutes a major Zoning By-law Amendment application:

- Associated with an Official Plan Amendment;
- Associated with an application for proposed Plan of Subdivision;
- Application involving multiple properties, except for commercial and industrial related applications; and/or
- Any application that requires the review of technical support documents or studies (e.g., environmental analyses, transportation).

## **Note 3**

Where Official Plan and Zoning By-law Amendments are submitted together a reduction of 50% of the Major Zoning By-law Amendment Fee shall apply.

## **Note 4**

The following are criteria for determining what constitutes a minor application for red-line revisions to Draft Approval:

- Does not require circulation to outside agencies.

## **Note 5**

Agreement preparation fee does **not** include the cost of registering the agreement and all related documents (e.g., Transfers, Postponements, or inhibiting orders) in the Land Registry office. The cost of such registrations is as follows:

- Initial registration \$250 plus HST, plus disbursements.
- All subsequent registrations \$125 plus HST, plus disbursements. Applicants must provide the Municipality (Legal Services) with all such costs prior to registration.

## **Note 6**

The fee for a Mixed-Use Building will apply when residential units are proposed and a minimum of 50% of the ground floor of a building is for non-residential purposes.

## **Note 7**

The following are criteria for determining what constitutes a Minor Site Plan application:

- A dog kennel and similarly scaled uses; and/or
- A minor alteration to an existing site plan to revise parking, add a patio, add a storage building, revise signage, add or delete portables, etc.



**Note 8**

Minor Variance applications for the construction or placement of an accessibility device to provide access to a single-detached/link or townhouse dwelling is exempt from the fee. An “accessibility device” is defined as a device including a ramp that aids persons with physical disabilities in gaining access to a dwelling unit.

**Note 9**

Fees for all Planning applications submitted by a registered charitable organization or for a registered non-profit housing organization will be reduced by 50%.

**Note 10**

The following are criteria for determining what constitutes a Minor Pre-consultation:

- Associated with a Land Division Application;
- Applications associated with a single detached dwelling; and/or
- Applications associated with an agricultural use.

**Note 11**

Recirculation fees will be required on the 4th resubmission of application materials that require circulation to internal departments and/or external agencies.

**Note 12**

For preparation of any development/servicing agreement other than a subdivision agreement, Section 41 agreement or a Section 53 agreement, the applicant is required to reimburse the Municipality for its legal costs. If the legal work is undertaken by the Municipal Solicitor, it will be charged at the rate of \$180/hour. If the legal work is undertaken by other legal counsel, it will be charged at the legal counsel's hourly rate. The minimum fee for any such agreement shall be \$475 plus HST.

By-law 2025-021  
Schedule "F"  
Community Services Fees  
Fee Schedule Effective July 1, 2025  
Fees are subject to HST where applicable.

<b>Aquatics</b>	<b>Fee</b>	<b>Unit</b>
<b>Category A</b>	\$20.53	Per hour
<b>Category B</b>	14.45	Per hour
<b>Category C</b>	62.47	Per hour
<b>Category D</b>	39.65	Per hour
<b>Bronze Cross</b>	7.01	Per hour
<b>Bronze Medallion and Emergency First Aid</b>	7.18	Per hour
<b>Bronze Star</b>	9.12	Per hour
<b>Lifesaving Society Instructor</b>	2.86	Per hour
<b>National Lifeguard Full Course</b>	5.47	Per hour
<b>Advanced Leadership Instructor</b>	6.76	Per hour
<b>National Lifeguard Recertification</b>	8.81	Per hour
<b>Standard First Aid and CPR C</b>	4.89	Per hour
<b>Swim Instructor</b>	4.94	Per hour
<b>Exam Cost</b>	Actual	Per exam
<b>Material Cost</b>	Actual	Per exam
<b>Swim / Skate/Walk</b>		
<b>Adult</b>	4.45	Per visit
<b>3 and Under</b>	0.00	Per visit
<b>Senior</b>	3.50	Per visit
<b>Youth</b>	3.50	Per visit
<b>Group</b>	11.07	Per visit
<b>Membership</b>	220.34	Per year
<b>Swim and Skate Sponsorship Fee</b>		
<b>Sponsored Public Swim or Open Leisure Skate (Any Location)</b>	600.00	Per event

Camps	Fee	Unit
Category A	\$5.50	Per hour
Category B	5.84	Per hour
Category C	7.41	Per hour
Category D	7.53	Per hour
Extended Care	3.25	Per hour

Community Development	Fee	Unit
Admissions and ticketing	Set by event	Based on services and on a cost recovery basis

Advertising Fees	Fee	Unit
<b>Rink Boards</b>		
Category A - Garnet B. Rickard Recreation Complex – Pad A	\$1,500.00	1 year
Category B - Garnet B. Rickard Recreation Complex – Pad B, South Courtice Arena – Pad A or B, Darlington Sports Centre	1,200.00	1 year
<b>Lobby Posters</b>		
Category A - Garnet B. Rickard Recreation Complex, South Courtice Arena	1,000.00	1 year
Category B - Courtice Community Complex, Diane Hamre Recreation Complex	800.00	1 year
Category C - Darlington Sports Complex	500.00	1 year

Facilities	Fee	Unit
<b>Category A</b>		
Resident	\$107.04	Per hour
Parking lot / Civic Square	646.52	Per day

<b>Category B</b>		
<b>Resident</b>	93.09	Per hour
<b>Parking lot / Civic Square</b>	323.26	Per day
<b>Category C</b>		
<b>Resident</b>	79.49	Per hour
<b>Parking lot / Civic Square</b>	161.32	Per hour
<b>Category D</b>		
<b>Resident</b>	58.29	Per hour
<b>Parking lot / Civic Square - Community Group</b>	10.27	Per hour
<b>Category E</b>		
<b>Resident</b>	42.66	Per hour
<b>Category F</b>		
<b>Resident</b>	30.00	Per hour
<b>Event</b>		
<b>Full Hall</b>	1,027	Per day
<b>Dry Pad</b>	1,360.78	Per day
<b>Full Facility with Dry Floor</b>	3,491.80	Per day
<b>Full Facility with Ice</b>	5,648.50	Per day
<b>Licensed event</b>	10.27	Per hour
<b>Drapery Rental</b>		
<b>Resident</b>	84.79	Per event
<b>Community Group / Not-For-Profit</b>	0.00	
<b>Kitchen</b>		
<b>Resident</b>	129.30	Per day
<b>Community Group / Not-For-Profit</b>	0.00	
<b>Indoor Stage Setup</b>		
<b>Resident</b>	52.99	Per event
<b>Community Group / Not-For-Profit</b>	0.00	
<b>Dry Floor</b>		
<b>Resident</b>	96.64	Per hour
<b>Ice 5 Skater</b>	90.09	Per hour
<b>Ice Discount</b>	136.19	Per hour

<b>Ice Non-Prime</b>		
<b>Resident</b>	186.37	Per hour
<b>Ice Prime Time</b>		
<b>Resident</b>	246.01	Per hour
<b>Lacrosse Bowl</b>		
<b>Resident</b>	28.39	Per hour
<b>Quarter Field Indoor Turf Prime</b>		
<b>Resident</b>	180.00	Per hour
<b>Quarter Field Indoor Turf Non-Prime</b>		
<b>Resident</b>	136.35	Per hour
<b>Quarter Field Indoor Turf Prime Off-Season</b>		
<b>Resident</b>	50.00	Per hour
<b>Quarter Field Indoor Turf Non-Prime Off-Season</b>		
<b>Resident</b>	40.30	Per hour
<b>Full Field Indoor Turf – Tournament</b>		
<b>Resident</b>	500.00	Per hour
<b>Gymnasium –</b>		
<b>Category A</b>	85.26	Per Hour
<b>Category B</b>	60.59	Per hour
<b>Category C</b>	43.45	Per hour
<b>Category D</b>	25.44	Per hour
<b>Pool Main</b>		
<b>Resident</b>	169.37	Per hour
<b>Pool Additional Staff</b>	26.04	Per hour
<b>Pool Swim Club/School Board</b>		
<b>Youth</b>	72.59	Per hour
<b>Adult</b>	87.61	Per hour
<b>Whirlpool add on</b>	30.00	Per hour
<b>Squash Club Court Rentals</b>	681.64	Per month
<b>Internal Bookings / Community Group</b>	0.00	Per event
<b>Picnic Shelter/Gazebo</b>	10.00	Per hour

Fields	Fee	Unit
<b>Major Field - Lit</b>		
Adult	\$58.95	Per hour
Commercial	70.74	Per hour
Youth	34.96	Per hour
<b>Major Field - Unlit</b>		
Adult	29.47	Per hour
Commercial	35.37	Per hour
Youth	5.12	Per hour
<b>Minor Field</b>		
Adult	16.37	Per hour
Commercial	19.65	Per hour
Youth	4.15	Per hour
<b>Tournaments</b>		
Baseball Tournament	222.92	Per day
Tournament lighting	41.12	Per hour
Batting Cages	0.00	Per hour
<b>Artificial Turf Field - Lit</b>		
Adult	102.70	Per hour
Commercial	123.24	15.60
Youth	86.48	Per hour
<b>Artificial Turf Field - Unlit</b>		
Adult	70.27	Per hour
Commercial	84.33	Per hour
Youth	59.46	Per hour
Gazebo	0.00	Per hour
Picnic Area	0.00	Per hour
<b>Special Event</b>		
Commercial	79.96	Per hour
Resident	39.79	Per hour
<b>Stage Rental</b>		
Saturday (minimum 3 hours)	53.13	Per hour

Fields	Fee	Unit
Sunday / Stat holiday (minimum 3 hours)	72.31	Per hour
<b>Stage Rental</b>		
Set Up	2,000.00	Per rental
Inspection	1,500.00	Per rental
Staffing	Varies by rental, based on required staffing and a cost-recovery model.	Per rental
<b>Other (Applicable to Community Not for Profit Events that have an approved Special Events application for an event on Municipal Property)</b>		
Garbage Bins (Delivery)	48.85	Per 5 units, per event
Picnic Tables (Delivery)	149.56	Per 5 units, per event

Fitness	Fee	Unit
Category A	\$6.63	Per hour
Category B	9.62	Per hour
Assessment – Body Scan	13.59	Per service
Assessment – First Steps	73.13	Per service
Dryland Training (max 30 players)	144.32	Per hour
High School Visits (max 30 students)	87.19	Per hour
Workshops	13.61	Per hour
<b>Personal Training</b>		
Per Hour	53.46	Per hour
5 Hours	50.79	Per hour
10 Hours	45.43	Per hour
Semi-Private	40.23	Per hour
Semi-Private 5 hours	38.21	Per hour
Small Groups	15.41	Per hour
Fitness Centre	434.54	Per year

<b>Fitness</b>	<b>Fee</b>	<b>Unit</b>
<b>Fitness Centre Plus</b>	611.63	Per year
<b>Group Fitness</b>	387.59	Per year
<b>Locker Rental</b>	84.79	Per year
<b>Fitness</b>	11.08	Per visit
<b>Group Fitness</b>	9.62	Per visit

<b>Recreation</b>	<b>Fee</b>	<b>Unit</b>
<b>Category A</b>		
<b>Adult</b>	\$4.62	Per hour
<b>Youth</b>	4.42	Per hour
<b>Category B</b>		
<b>Adult</b>	5.55	Per hour
<b>Youth</b>	6.99	Per hour
<b>Category C</b>		
<b>Adult</b>	7.49	Per hour
<b>Youth</b>	8.49	Per hour
<b>Category D</b>		
<b>Adult</b>	10.20	Per hour
<b>Youth</b>	11.01	Per hour
<b>Category E</b>		
<b>Adult</b>	12.91	Per hour
<b>Youth</b>	17.97	Per hour
<b>Tournament</b>	4.07	Per hour
<b>Trade Booth</b>		
<b>Commercial</b>	57.83	Per event
<b>Community Group</b>	0.00	Per event
<b>Luncheon</b>	10.77	Per visit
<b>Special event with meal and entertainment</b>	21.56	Per visit
<b>Special event with refreshment</b>	14.68	Per visit
<b>General Drop-in</b>		



<b>Recreation</b>	<b>Fee</b>	<b>Unit</b>
<b>Adult</b>	3.94	Per visit
<b>Senior</b>	1.97	Per visit
<b>Youth</b>	1.97	Per visit
<b>Sports Drop-in</b>		
<b>Adult</b>	5.44	Per visit
<b>Senior</b>	2.72	Per visit
<b>Youth</b>	2.72	Per visit
<b>Sports Drop-in Specialty</b>		
<b>Adult</b>	7.19	Per visit
<b>Senior</b>	4.88	Per visit
<b>Youth</b>	4.88	Per visit
<b>Daytime Skating Drop-in</b>		
<b>3 and Under</b>	0.00	Per visit
<b>Adult</b>	4.03	Per visit
<b>Senior</b>	2.60	Per visit
<b>Youth</b>	2.60	Per visit

<b>Administration</b>	<b>Fee</b>	<b>Unit</b>
<b>Aquatic Leadership Discount</b>	20%	
<b>Remote Programming Incentive Discount</b>	20%	
<b>Non-Resident Surcharge</b>	10%	Activity registration
		Memberships
		Facility rentals
<b>Age Based Discount – Senior</b>	50%	Activity registration
		Memberships
<b>Age Based Discount - Youth</b>	50%	Memberships
<b>Employee Part-time Discount</b>	50%	Memberships
<b>Family/Group Discount</b>	20%	Memberships
<b>Inclusion Membership Discount – Adult</b>	50%	Memberships

Administration	Fee	Unit
Inclusion Membership Discount – Senior	20%	Memberships
Inclusion Membership Discount – Youth	20%	Memberships
Student Discount	25%	Memberships
Community Group / Not for Profit Discount (not already identified)	20%	Facility rentals
Commercial Business Surcharge (not already identified)	20%	Facility rentals
Multi-pack Discount (not already identified)	10%	Pay As You Go (drop-in programming)
Facility Cancellation Surcharge – Spot rentals with notice	10%	Per hour turnback
Facility Cancellation Surcharge – Spot rentals without notice	50%	Per hour turnback
Statutory Holiday Rental Surcharge	\$93.49	Per hour
Administrative Fee	10.00	Per transaction
Replacement Access Card	5.14	Per card

**Note 1:** Discounts do not apply where rates have already been discounted.

**Note 2:** A small number of groups offering youth development programs were previously charged the lowest available ice rental fee. When the current rate structure was introduced, these groups were placed on a phased-in plan to gradually move them to the Resident Rate, minimizing sudden increases. As of January 1, 2026, they will reach the Resident Rate. However, as for-profit businesses, the appropriate classification is the Commercial Rate (Resident Rate +20%). To complete the transition, staff recommend a continued phased approach: ~10% + CPI in 2027 and again in 2028. New for-profit groups will be charged the full Commercial Rate from the outset.

By-law 2025-021  
Schedule "G"  
Public Works Fees  
Fee Schedule Effective July 1, 2025  
Fees are subject to HST where applicable.

<b>Special Events on Municipal Highways By-law (2014-021)</b>	<b>Fee</b>	<b>Unit</b>
<b>Application Review Fee</b>	\$500.00	

<b>Road Occupancy By-law (2014-022)</b>	<b>Fee</b>	<b>Unit</b>
<b>Municipal Resources required for the temporary closure or occupancy</b>	Actual costs of required resources	

<b>Senior Snow Clearing Program</b>	<b>Fee</b>	<b>Unit</b>
<b>Senior snow clearing program</b>	\$91.33	Per Season
	93.80	Per Season – beginning September 2025

<b>Access Permits</b>	<b>Fee</b>	<b>Unit</b>
<b>Access Permit Application</b>	\$130.00	
<b>Access Permit Rural (based on size of culvert)</b>	Actual costs of required resources	
<b>Access Permit Urban</b>	Actual cost of required resources	
<b>Curb reinstatement</b>	Actual cost of required resources	
<b>Sidewalk remove and replace</b>	Actual cost of required resources	

<b>Incident Response</b>	<b>Fee</b>	<b>Unit</b>
<b>Response to incident clean up on municipal roadway and right of way</b>	Current MTO Ontario Provincial Standard Specification Rate plus actual costs of required resources	Per vehicle and labour, minimum three (3) hours
<b>Response to a municipal infrastructure damage incident</b>	Current MTO Ontario Provincial Standard Specification Rate plus actual costs of required resources	Per vehicle and labour, minimum three (3) hours
<b>Additional expenses to retain a private contractor or to rent equipment to repair or replace municipal infrastructure</b>	Actual costs of required resources	

By-law 2025-021  
Schedule "H"  
Cemetery Fees  
Fee Schedule Effective July 1, 2025  
Fees are subject to HST where applicable.

Sale of Plots	Care and Maintenance	Plot	Total Fee	Unit
Single (3' x 9')	\$884.80	\$1,327.20	\$2,212.00	Per plot, includes 40% care and maintenance
Infant (1.5' x 3')	Not applicable	No charge	No charge	
Cremation (2' x 2')	296.00	444.00	740.00	Per plot, includes 40% care and maintenance

Sale of Cremation Niches	Care and Maintenance	Niche	Total Fee	Unit
Niche (including plaque)	\$378.75	\$2,146.25	\$2,525.00	Per niche, includes 15% care and maintenance

Interment	Fee
Adult – Single Depth	\$1,168.00
Adult – Double Depth	1,453.00
Cremation	449.00
Niche	227.00
Infant	No charge

Disinterment	Fee
Adult – Single Depth	\$1,920.00
Adult – Double Depth	2,308.00
Cremation	529.00
Niche	227.00

<b>Infant</b>	<b>529.00</b>
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	<b>Fee</b>
<b>Saturday Plot Interments</b>	<b>\$278.00</b>
<b>Saturday Cremation/Niche Interments</b>	No additional charge
<b>Sunday &amp; Stat Holidays Plot Interments</b>	<b>649.00</b>
<b>Sunday &amp; Stat Holidays Cremation/Niche Interments</b>	<b>239.00</b>
<b>Rental for lowering device, set up and dressing</b>	<b>153.00</b>
<b>Provincial Licence Fee</b>	Set by province
<b>Granite Plaque Replacement</b>	<b>347.00</b>

<b>Administrative</b>	<b>Fee</b>
<b>Transfer Fee</b>	<b>\$45.00</b>
<b>Duplicate or Replacement Certificate</b>	<b>45.00</b>
<b>Third Party Sale Transfer</b>	<b>45.00</b>
<b>Transfer Back to Municipality</b>	<b>45.00</b>

<b>Monument Foundation or Marker Setting</b>	<b>Care and Maintenance</b>	<b>Monument</b>	<b>Total Fee</b>	
<b>Monument</b>	\$200.00	\$295.00	\$495.00	
<b>Flat Marker – Regular</b>	100.00	213.00	313.00	Maximum height 24.5" x 18.5"
<b>Flat Marker – Cremation</b>	100.00	41.00	141.00	Maximum size 22" x 16"
<b>Flat Marker – Block IBL</b>	Not Applicable	140.00	140.00	Maximum size 16.5" x 10.5"
<b>Foot Marker</b>	Not Applicable	140.00	140.00	Maximum size 16" x 10"
<b>Removal of Monuments</b>	Not Applicable	99.00	99.00	



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The Corporation of the Municipality of Clarington  
By-law Number 2025-023

Being a By-law to exempt Part of Lot 5, Registered Plan N632, Parts 1 and 2 on 40R-32749 from Part Lot Control

Whereas the Council of the Corporation of the Municipality of Clarington deems it advisable to exempt from Part Lot Control on Part of Lot 5, Registered Plan N632, Parts 1 and 2 on 40R-32749 registered at the Land Titles Division of Whitby (File # PLC 2023-0008);

Now Therefore Be It Resolved That the Council of the Corporation of the Municipality of Clarington enacts as follows:

1. That Subsection 5 of Section 50 of the *Planning Act* shall not apply to those lands described in Paragraph 2 within the By-law.
2. That this By-law shall come into effect upon being approved by the Municipality of Clarington and thereafter Subsection 5 of Section 50 shall cease to apply to Part of Lot 5, Registered Plan N632, Parts 1 and 2 on 40R-32749.
3. Pursuant to Subsection 7.3 of Section 50 of the *Planning Act*, this By-law shall be in force for a period of one (2) years ending on May 19, 2026.

Passed in Open Council this 26th day of May, 2025.

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Adrian Foster, Mayor

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June Gallagher, Municipal Clerk

By signing this by-law on May 26, 2025, Mayor Adrian Foster will not exercise the power to veto this by-law and this by-law is deemed passed as of this date.



## Planning and Development Committee

### Minutes

**Date:** May 12, 2025  
**Time:** 5:00 p.m.  
**Location:** Council Chambers or Electronic Participation  
Municipal Administrative Centre  
40 Temperance Street, 2nd Floor  
Bowmanville, Ontario

**Members Present:** Mayor A. Foster, Councillor G. Anderson, Councillor S. Elhajjeh, Councillor C. Traill, Councillor W. Woo, Councillor M. Zwart

**Regrets:** Councillor L. Rang

**Staff Present:** J. Newman, L. Turcotte, D. Lyons, R. Maciver, L. Reck, L. Backus, A. Tapp, K. Richardson

**Other Staff Present:** A. Crompton, J. Wang, M. Westover, L. Walker

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#### 1. **Call to Order**

Councillor Anderson called the meeting to order at 5:00 p.m.

#### 2. **Land Acknowledgment Statement**

Councillor Elhajjeh led the meeting in the Land Acknowledgement Statement.

#### 3. **Declaration of Interest**

There were no disclosures of interest stated at this meeting.

#### 4. **Announcements**

Members of Committee announced upcoming community events and matters of community interest.

#### 5. **Presentations/Delegations**

##### 5.1 **Presentation by Lisa Backus, Manager, Community Planning, Planning and Infrastructure, and Martina Braunstein, Associate, Dillion Consulting Limited, Regarding Report PDS-024-25 Clarington Waterfront Strategy Update**

Lisa Backus, Manager, Community Planning and Infrastructure, and Martina Braunstein, Associate, Dillon Consulting Limited, were present regarding Report PDS-024-25 Clarington Waterfront Strategy. Lisa introduced the planning team involved in the strategy.

Using an electronic presentation, Martina provided an overview of the project's purpose, background and engagement highlights, draft waterfront vision and principles, and next steps. Lisa and Martina answered questions from Members of Committee.

**6. Consent Agenda**

**6.1 PDS-020-25 - Rezoning to Facilitate 402 Residential Lots Consisting of 274 Detached Dwellings and 128 Street Townhouses in Courtice**

Resolution # PD-033-25

Moved by Mayor Foster  
Seconded by Councillor Woo

That Report PDS-020-25, and any related delegations or communication items, be received;

That the By-law attached to Report PDS-020-25, as Attachment 2, be approved;

That once all conditions contained in the Zoning By-law with respect to the removal of the (H) Holding Symbol are satisfied, the By-law authorizing the removal of the (H) Holding Symbol be approved;

That the Region of Durham Community Growth and Economic Development Department and Municipal Property Assessment Corporation be forwarded a copy of Report PDS-020-25 and Council's decision; and

That all interested parties listed in Report PDS-020-25, be advised of Council's decision.

**Carried**

**6.2 PDS-024-25 - Clarington Waterfront Strategy Update**

Resolution # PD-034-25

Moved by Mayor Foster  
Seconded by Councillor Elhajjeh

That Report PDS-024-25, and any related delegations or communication items, be received;

That Staff be authorized to continue finalizing the Clarington Waterfront Strategy as outlined in this report; and

That all interested parties listed in Report PDS-024-25 and any delegations be advised of Council's decision.

Yes (5): Mayor Foster, Councillor Anderson, Councillor Elhajjeh, Councillor Woo, and Councillor Zwart

No (1): Councillor Traill

Absent (1): Councillor Rang

**Carried (5 to 1)**

**Recess**

Resolution # PD-035-25

Moved by Mayor Foster

Seconded by Councillor Elhajjeh

That the Committee recess until 6:30 p.m.

**Carried**

The meeting reconvened at 6:32 p.m. with Councillor Anerson in the Chair.

**7. Items for Separate Discussion**

**8. New Business**

**9. Public Meetings (6:30 p.m.)**

**9.1 Public Meeting for the Draft Courtice Waterfront and Energy Park Secondary Plan and Official Plan Amendment**

Amanda Crompton, Principal Planner, and Tim Smith, Urban Strategies, were present regarding the Courtice Waterfront and Energy Park Secondary Plan. Using an electronic presentation, Amanda provided an overview of the planning team, the secondary plan area, the planning process, and public feedback. Tim Smith outlined the vision, principles, and a summary of goals. T. Smith explained the draft land use plan and the policy summary, which included environmental protection areas, Courtice waterfront and greenway, and potential amenities. Tim provided an overview of the low and medium-density residential areas, mixed-use areas, height plan, gateway commercial area, and the light and general industrial areas. T. Smith outlined the draft roads and active transportation plan, the urban design and sustainability guidelines, and the next steps. Amanda and Tim answered questions from Members of Committee.

Libby Racansky was present and expressed concerns regarding residential development north of Highway 401, lack of parks, erosion, accessibility, and the safety of the trail. Libby stated that protecting natural features could improve the poor air quality caused by the negative impacts of climate change and added that the incinerator will add more pollution.

Resolution # PD-036-25

Moved by Councillor Traill

Seconded by Councillor Elhajjeh

That the delegation of Libby Racansky be extended for an additional 3 minutes.

**Carried**

L. Racansky questioned if the Tooley Creek coastal wetland and the forested area of the trail would be rehabilitated. Libby stated that flowering plants and shrubs should be planted around the trail to attract pollinators and swallows. L. Racansky questioned the purpose of the park and whether there will be plants, not trees, planted. Libby answered questions from Members of Committee.

Steve Rae was present and, using an electronic presentation, provided an overview of the Courtice waterfront lands. S. Rae expressed concerns regarding communication with the MPP, lack of recreational areas and park space, and the number of housing units. Steve requested that the plan include a park like Sunnybrook Park in Toronto.

Janice Jones was present and expressed concerns regarding residential zoning and opposed the housing development. Janice stated that the area should be all park, trails, and be used all season. J. Jones requested that Committee connect with the provincial government on expanding Darlington Provincial Park. Janice questioned why Bowmanville is no longer the focus of being developed first.

Resolution # PD-037-25

Moved by Councillor Traill

Seconded by Councillor Elhajjeh

That the delegation of Janice Jones be extended for an additional 2 minutes.

**Carried**

J. Jones stated that Clarington is an unwilling host of an anaerobic digester; however, is concerned that a digester would qualify under the plan. J. Jones added that an evacuation plan should be considered and answered questions from Members of Committee.

Jim Derlatka was present to express concerns regarding the negative impacts on Darlington Provincial Park, the number of housing units, and affordable housing. Jim provided an overview of the average cost of a home in Clarington and suggested slowing down development and saving green space. J. Derlatka requested that a traffic study be completed at a time of normalcy. Jim expressed concerns regarding the loss of wildlife habitat, beaches, creeks, and park areas. J. Derlatka stated that a petition was circulated, which obtained over 850 signatures to support saving the greenspace. Jim answered questions from Members of Committee.

Ryan Guetter was present to show support and congratulate the planning team for their efforts. Ryan expressed happiness about the progress made, welcomed comments and feedback on improving the plan, and shared excitement about creating a destination that transitions a significant portion of the waterfront from private to public use.

Melissa Whitefield was present and expressed concerns regarding the density and height of the proposed development and the impact on the flood plain, climate, unsupported infrastructure, roads, education, health care, and safety. M. Whitefield stated that there is a lack of public feedback and engagement. Melissa requested that the matter be tabled as more homes by the waterfront are not required. M. Whitefield questioned the position of the local MP and the Minister of Conservation and Parks on the plan. Melissa expressed concerns regarding the lack of schools with no proposals for a new one in sight.

Resolution # PD-038-25

Moved by Councillor Traill  
Seconded by Councillor Woo

That the delegation of Melissa Whitefield be extended for an additional 1 minute.

**Carried**

Melissa Whitefield questioned who is paying for the bridge access to the waterfront, if the province has committed to the project, and who is paying for the erosion process. Melissa answered questions from Members of Committee.

**Suspend the Rules**

Resolution # PD-039-25

Moved by Mayor Foster  
Seconded by Councillor Traill

That the Rules of Procedure be suspended to extend every public meeting delegate, at tonight's meeting, to 7 minutes.

**Carried**

**Recess**

Resolution # PD-040-25

Moved by Councillor Elhajjeh  
Seconded by Mayor Foster

That the Committee recess for 15 minutes.

**Carried**

The meeting reconvened at 9:00 p.m. with Councillor Anderson in the Chair.

Terri Rekar was present and expressed concerns regarding high-density housing, a walkable community in the winter season, crime, decreased property values, and traffic. Terri stated that the provincial policies are being driven by the United Nations and answered questions from Members of Committee.

Steve Conway was present and explained that their vision of the waterfront includes a fresh sandy beach, multi-use park, an amphitheatre, and fun food such as permanent trailers. Steve expressed concerns regarding the high-density proposal, increased traffic, increased taxes, transit, affordable housing, and the Ontario Land Tribunal process.

Jim Boate was present and highlighted the 30th anniversary of the trail and noted that in 2017, the trail was designated as a legacy trail with Clarington having 40 km of its length. Jim explained the presence of industry along the trail and emphasized the need for fresh water. J. Boate urged Committee to consider the trail in the decisions of the waterfront and answered questions from Members of Committee.

Kirk Kemp was present and thanked Council and planning Staff for their hard work on the project. Kirk explained that their family bought the farm years ago and was approached by the Municipality and was not driven by global interest. K. Kemp stated that the results of the survey have shaped the proposal. Kirk suggested that creating several trails leading to the waterfront would be a great idea. K. Kemp explained that there is a park by the waterfront, which is one of the largest transitions from private to public hands for the community's enjoyment. Kirk added that development in the area is necessary to generate development charges, which will help fund further development and infrastructure. K. Kemp explained that the plan used a comprehensive approach, which includes enhancing employment opportunities and reducing commuting. Kirk added that the plan will improve the access to the waterfront, has a nearby gazebo for shade, and food options. K. Kemp answered questions from Members of Committee.

#### **9.1.1 PDS-021-25 - Courtice Waterfront and Energy Park Secondary Plan Statutory Public Meeting**

Resolution # PD-041-25

Moved by Mayor Foster

Seconded by Councillor Woo

That Report PDS-021-25 and any related communication items be received;

That any received comments be considered during preparation of the recommended Courtice Waterfront and Energy Park Secondary Plan and Urban Design Sustainability Guidelines;

That Staff report back to Council with a Recommendation Report, including the Official Plan Amendment for the Courtice Waterfront and Energy Park Secondary Plan; and,

That all interested parties listed in Report PDS-021-25 and any delegations be advised of Council's decision.

Yes (5): Mayor Foster, Councillor Anderson, Councillor Elhajjeh, Councillor Woo, and Councillor Zwart

No (1): Councillor Traill

Absent (1): Councillor Rang

**Carried on a recorded vote (5 to 1)**

## **9.2 Public Meeting for the Draft Soper Springs Secondary Plan and Official Plan Amendment**

Councillor Anderson left the Chair.

Mayor Foster chaired this portion of the meeting.

Jane Wang, Senior Planner, and Paul Lowes, SGL Planning and Design Inc. were present regarding the Draft Soper Springs Secondary Plan. Using an electronic presentation, Jane Wang provided an overview of the planning team.

### **Suspend the Rules**

Resolution # PD-042-25

Moved by Councillor Traill

Seconded by Councillor Woo

That the Rules of Procedure be suspended to extend the meeting for an additional 30 minutes until 11:00 p.m.

### **Carried**

J. Wang provided an overview of the secondary plan area, the study process, and public feedback. Paul outlined the vision, principles, and land use plan. P. Lowes explained the environmental protection area, medium density local corridor, and the local corridor for Concession Road 3 cross section. Paul provided an overview of the medium and low-density residential areas, the land use to be determined, parks, transportation network, trails, and demonstration plan. P. Lowes outlined the key servicing policies, environmental constraints, active transportation plan, and key urban design policies and guidelines. Jane provided an overview of the next steps. Jane and Paul answered questions from Members of Committee.

Councillor Anderson returned to the Chair.

Ari Soberano, Sharno Group Inc. was present via electronic means on behalf of the landowners within the plan. Ari expressed gratitude to the Planning team for their dedication to the plan. A. Soberano also acknowledged the patience of residents as they worked to bring the plan to this stage.

The Public Meetings concluded at 10:45 p.m.

**9.2.1 PDS-019-25 - Soper Springs Secondary Plan Statutory Public Meeting**

Resolution # PD-043-25

Moved by Mayor Foster  
Seconded by Councillor Elhajjeh

That Report PDS-019-25 and any related communication items, be received;

That any received comments be considered during preparation of the recommended Soper Springs Secondary Plan and Urban Design and Sustainability Guidelines;

That Staff report back to Council with a Recommendation Report, including the Official Plan Amendment for the Soper Springs Secondary Plan; and

That all interested parties listed in Report PDS-019-25 and any delegations be advised of Council's decision.

**Carried**

**10. Confidential Items**

**Alter the Agenda**

Resolution # PD-044-25

Moved by Councillor Traill  
Seconded by Mayor Foster

That the Agenda be altered to consider Report LGS-019-25 - OLT Appeal - Lambs Road School Property Inc., at this time.

**Carried**

**10.2 LGS-019-25 - OLT Appeal - Lambs Road School Property Inc.**

Resolution # PD-045-25

Moved by Councillor Traill  
Seconded by Councillor Elhajjeh

That the recommendations contained in Report LGS-019-25, be approved; and

That the Jury Lands Foundation be provided a copy of the redacted Report as per the Deputy CAO/Solicitor's redactions.

Yes (1): Councillor Traill

No (5): Mayor Foster, Councillor Anderson, Councillor Elhajjeh, Councillor Woo, and Councillor Zwart

Absent (1): Councillor Rang

**Motion Lost on a recorded vote (1 to 5)**

Councillor Traill left the meeting at 10:57 p.m.



**Suspend the Rules**

Resolution # PD-046-25

Moved by Mayor Foster  
Seconded by Councillor Elhajjeh

That the Rules of Procedure be suspended to extend the meeting for an additional 15 minutes until 11:15 p.m.

**Carried**

Resolution # PD-047-25

Moved by Mayor Foster  
Seconded by Councillor Elhajjeh

That the recommendations contained in Report LGS-019-25 - OLT Appeal - Lambs Road School Property Inc., be approved.

**Carried**

**10.1 CAO-011-25 Port Granby Nature Reserve Proposal Update**

**Closed Session**

Resolution # PD-048-25

Moved by Mayor Foster  
Seconded by Councillor Elhajjeh

That, in accordance with Section 239 (2)(c) of the Municipal Act, 2001, as amended, the meeting be closed for the purpose of discussing a matter that deals with a proposed or pending acquisition or disposition of land by the municipality or local board.

**Carried**

**Rise and Report**

The meeting resumed in open session at 11:20 p.m.

Councillor Anderson advised that one item was discussed in closed session in accordance with Section 239(2) of the Municipal Act, 2001, and one resolution was passed to provide direction to Staff.

**11. Adjournment**

Resolution # PD-049-25

Moved by Mayor Foster  
Seconded by Councillor Zwart

That the meeting adjourn at 11:20 p.m.

**Carried**

## **Municipality of Clarington**

### **Council**

**Date:** May 26, 2025

**Moved By:** Councillor Elhajjeh

**Seconded By:** Councillor Rang

[The following to be added following the third paragraph of Resolution #PD-041-25 from Item 9.1.1 of the May 12, 2025 Planning and Development Committee minutes, Report PDS-021-25, Courtice Waterfront and Energy Park Secondary Plan Statutory Public Meeting]

Whereas, in 2020, Clarington declared itself to be an unwilling host community to anaerobic digestion and waste pre-sort facility ([Resolution #C-202-20](#)).

Now therefore be it resolved:

1. That Council direct Staff to include in the Courtice Waterfront and Energy Park Secondary Plan that Clarington is not a willing host of an Anaerobic Digester and that the Secondary Plan include language prohibiting Anaerobic Digesters in the Secondary Plan and noting Clarington's position on the matter.
2. That all interested parties be notified of Council's decision.

If this information is required in an alternate format, please contact the Accessibility Coordinator at 905-623-3379 ext. 2131

**The Corporation of the Municipality of Clarington  
By-law Number 2025-022**

being a By-law to amend By-law 84-63, the Comprehensive Zoning By-law for the Corporation of the Municipality of Clarington.

Whereas the Council of the Corporation of the Municipality of Clarington deems it advisable to amend By-law 84-63, as amended, of the Corporation of the Municipality of Clarington for ZBA-2022-0003.

Now therefore be it resolved that, the Council of the Municipality of Clarington enacts as follows:

1. Section 12.4 “Special Exceptions – Urban Residential Type One (R1) Zone” is hereby amended by adding thereto, the following new Special Exception Zone 12.4.104 as follows:

**12.4.104 Urban Residential Exception (R1-104) Zone**

Notwithstanding Sections 3.1 g. iv) 3.16 c. iii, e. vi, vii 12.1 a. iii), b., 12.2, a., b., c., d. ii) and iii), f., and h., those lands zoned R1-104 on the Schedules to this By-law shall be subject to the following regulations and the applicable provisions not amended by the R1-104 zone:

**a. Lot Area (minimum)**

i)	Single detached dwellings	245 square metres
ii)	Semi-detached dwellings	450 square metres

**b. Lot Frontage (minimum) Interior Lot**

i)	Single detached dwellings (maximum of 5 per cent of the lots	9 metres
ii)	All other single detached dwellings	11 metres
iii)	Semi-detached dwellings (maximum of 30 per cent of the lots)	15 metres
iv)	All other semi-detached dwellings	18 metres

**c. Lot Frontage (minimum) Exterior Lot**

i)	Single detached dwelling	12 metres
ii)	Semi-detached dwelling	18 metres

d. Yard Requirements (minimum)

- |      |  |  |
|------|--|--|
| i)   | Exterior Side Yard   | 3 metres   |
| ii)  | Interior Side Yard   |  |
|      | a) Single Detached Dwelling  | 1.2 metres on one side and 0.6 metres on the other side  |
|      | b) Semi-detached Dwelling  | 1.2 metres, nil where a building has a common wall with any dwelling on an adjacent lot located in an R1-104 zone.                               |
| iii) | Yard adjacent to a sight triangle lot line   | 1 metres to dwelling; 0.5 metres to an unenclosed porch and steps abutting the principal building or main building, either above or below grade. |
| iv)  | Steps may project into the front or exterior side yards, but in no instance shall the front or exterior yard be reduced below 1.0 metre. |  |

e. Lot Coverage (maximum)

- |     |                                       |             |
|-----|---------------------------------------|-------------|
| i)  | Dwelling                              | 50 per cent |
| ii) | Total of all Buildings and Structures | 55 per cent |

f. Landscaped Open Space (minimum)

- |     |  |             |
|-----|--|-------------|
| i)  | Front Yard Soft Landscaping for dwelling lots with a lot frontage greater than 10 metres | 30 per cent |
| ii) | All other lots   | 40 per cent |

g. Building Height (maximum)

12 metres

h. Parking Spaces (minimum)

- |      |  |                                       |
|------|--|---------------------------------------|
| i)   | For single-detached dwelling lots with lot frontage of 10 metres or less and semi-detached dwellings.                | 2 parking spaces per dwelling         |
| ii)  | For semi-detached dwelling lots with an interior lot frontage of 15 metres or an exterior lot frontage of 18 metres. | 2 parking space per dwelling          |
| iii) | For all other lots   | 2 outdoor parking spaces per dwelling |

i. Driveway Width (maximum)

- |     |  |            |     |
|-----|--|------------|-----|
| i)  | For a single-detached dwelling lot with an interior frontage of 10 metres or less and an exterior lot frontage of 13 metres or less. | 3.5 metres | lot |
| ii) | For a semi-detached dwelling with a lot frontage of 15 metres.   | 3.5 metres |     |

j. Height of floor deck of an unenclosed porch above finished grade (maximum) 1.5 metres

k. An area of a covered and unenclosed porch/balcony having no habitable floor space above it is excluded from the maximum lot coverage subject to the following:

- |     |  |
|-----|--|
| i)  | In the case of an interior lot, up to a maximum total area of 12.0 square metres is permitted within the front yard.                           |
| ii) | In the case of an exterior lot, up to a maximum total area of 20.0 square metres is permitted within the front yard and/or exterior side yard. |

l. Special Regulations

- |    |  |
|----|--|
| i) | All garage doors shall not be located any closer to the street line than the dwellings first floor front wall or exterior side wall or covered porch projection. |
|----|--|

2. Section 14.6 "Special Exceptions – Urban Residential Type Three (R3) Zone" is hereby amended by adding thereto, the following new Special Exception Zone 14.6.79 as follows:

14.6.79 Urban Residential Exception (R3-79) Zone

Notwithstanding Sections 3.1 g. iv), 3.16 c. iii), 14.1, 14.2, 14.3, a., b. ii), c. ii), c. iii), c. iv), e., g., and h., those lands zoned R3-79 shall only be used a street townhouse dwelling, subject to the following regulations and the applicable provisions not amended by the R3-79 zone:

- |                       |                   |
|-----------------------|-------------------|
| a. Lot Area (minimum) | 150 square metres |
|-----------------------|-------------------|

b. Lot Frontage (minimum)

a) Exterior Lot	7.0 metres
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c. Yard Requirements (minimum)

i) Interior Side Yard	1.2 metres; nil where a building has a common wall with any building on an adjacent lot located in the R3-79 zone.
ii) Exterior Side Yard	3.0 metres
iii) Rear Yard	6.0 metres
v) Yard adjacent to a sight triangle lot line	1 metres to dwelling; 0.5 metres to an unenclosed porch and steps abutting the principal building or main building, either above or below grade
vi) Steps may project into the front or exterior side yards, but in no instance shall the front or exterior yard be reduced below 1.0 metre.	

d. Lot Coverage (maximum)

i) Dwelling	55 per cent
ii) Total of all Buildings and Structures	60 per cent

e. Landscaped Open Space (minimum)

i) Front Yard Soft Landscaping	30 per cent
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f. Building Height (maximum)

12 metres

g. Driveway Width (maximum)

3 metres

- h. Height of floor deck of an unenclosed porch above finished grade (maximum) 1.5 metres
- i. An area of a covered and unenclosed porch/balcony having no habitable floor space above it is excluded from the maximum lot coverage subject to the following:
  - i) In the case of an interior lot, up to a maximum total area of 12.0 square metres is permitted within the front yard.
  - ii) In the case of an exterior lot, up to a maximum total area of 20.0 square metres is permitted within the front yard and/or exterior side yard.
- j. Special Regulations
  - i) All garage doors shall not be located any closer to the street line than the dwellings first floor front wall or exterior side wall or covered porch projection.

3. Schedule '4' (Courtice) to By-law 84-63, as amended, is hereby further amended by changing the zone from:

"Agricultural (A) Zone" to "Holding - Urban Residential Exception ((H)R1-104) Zone"

"Agricultural (A) Zone" to "Holding - Urban Residential Exception ((H)R3-79) Zone"

"Agricultural (A) Zone" to "Environmental Protection (EP) Zone"

"Environmental Protection (EP) Zone" to "Holding - Urban Residential Exception ((H)R1-104) Zone"

as illustrated on the attached Schedule 'A' hereto.

4. Schedule 'A' attached hereto shall form part of this By-law.
5. This By-law shall come into effect on the date of the passing hereof, subject to the provisions of Section 34 and Section 36 of the *Planning Act*.

Passed in Open Council this 26th day of May, 2025.

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Adrian Foster, Mayor

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June Gallagher, Municipal Clerk

By signing this by-law on May 26, 2025, Mayor Adrian Foster will not exercise the power to veto this by-law and this by-law is deemed passed as of this date.



This is Schedule "A" to By-law 2025-022 , passed this 26<sup>th</sup> day of May, 2025 A.D.

