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## General Government Committee

### Minutes

**Date:** October 15, 2019  
**Time:** 9:30 AM  
**Location:** Council Chambers, 2nd Floor  
Municipal Administrative Centre  
40 Temperance Street  
Bowmanville, Ontario

**Present Were:** Mayor A. Foster, Councillor G. Anderson, Councillor R. Hooper,  
Councillor J. Jones, Councillor J. Neal, Councillor M. Zwart

**Regrets:** Councillor C. Traill

**Staff Present:** A. Allison, G. Acorn (left at 2:08 PM), F. Horvath (left at 12:08  
PM), R. Maciver, M. Marano, T. Pinn (left at 2:08 PM),  
G. Weir (left at 2:08 PM), A. Greentree, J. Gallagher, S. Gray,  
C. Peters (arrived at 1:10 PM and left at 2:08 PM), F. Langmaid  
(arrived at 2:08 PM)

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#### 1. Call to Order

Mayor Foster called the meeting to order at 9:30 AM.

#### 2. New Business – Introduction

Councillor Neal asked that a new business item, regarding Staffing, be added to the New Business – Consideration section of the agenda.

Councillor Neal asked that a new business item, regarding Tooley's Mill, be added to the New Business – Consideration section of the agenda.

Councillor Neal asked that a new business item, regarding Camp 30, be added to the New Business – Consideration section of the agenda.

#### Recess

Resolution # GG-449-49  
Moved by Councillor Hooper  
Seconded by Councillor Neal

That the Committee recess for 2 minutes.

#### Carried

The meeting reconvened at 9:32 AM with Mayor Foster in the Chair.

**3. Adopt the Agenda**

Resolution # GG-450-19

Moved by Councillor Hooper

Seconded by Councillor Anderson

That the Agenda for the General Government Committee meeting of October 15, 2019 be adopted with the addition of the new business items regarding:

- Staffing
- Tooley's Mill
- Camp 30

**Carried**

**4. Declaration of Interest**

**4.1** Councillor Hooper declared an interest in Communication Item 9.1 and Report CLD-021-19, Bowmanville BIA Requests Regarding Parking Meters.

**4.2** Councillor Neal declared an interest in Sections 2.4, 3.51, 3.55 and 3.59 of Report CSD-009-19, South Bowmanville Recreation Centre.

**5. Announcements**

Members of Committee announced upcoming community events and matters of community interest.

**6. Adoption of Minutes of Previous Meeting**

**6.1 Minutes of a Regular Meeting of the General Government Committee meeting dated September 23, 2019**

Resolution # GG-451-19

Moved by Councillor Anderson

Seconded by Councillor Jones

That the minutes of the regular meeting of the General Government Committee meeting held on September 23, 2019, be approved.

**Carried**

**7. Delegations**

**7.1 Christopher Norris, Manager of Customer Service Experience, and Bill Holmes, Acting General Manager, Durham Region Transit Commission, Regarding Rural Service Review**

Bill Holmes, Acting General Manager and Christopher Norris, Manager of Customer Service Experience, Durham Region Transit Commission, was present regarding Rural Service Review. They made a verbal presentation to accompany an electronic presentation. Mr. Norris explained that the Durham Region Transit

Commission is conducting a comprehensive review of all transit services in Durham's rural areas. Mr. Norris mentioned that new and advanced technology provides for opportunity to improve service and experience for customers. He outlined the three objectives of the rural service review and the service delivery models used by peer jurisdictions to deliver transit services in rural areas. Mr. Norris provided a background on the rural service review and how they are going to apply the service models. He highlighted that they have engaged the public through an online survey's, postcard distribution, and focus groups. He highlighted the main topics discussed from the public outreach and the results. Mr. Norris provided the Committee with next steps and that the first phase of the transition to the new service model will be a part of the 2020 budget. They answered questions from the Committee.

Resolution # GG-452-19  
Moved by Councillor Anderson  
Seconded by Councillor Zwart

That the Delegation of Christopher Norris, Manager of Customer Service Experience, Durham Region Transit Commission, regarding Rural Service Review, be received with thanks.

**Carried**

**8. Communications – Receive for Information**

Resolution # GG-453-19  
Moved by Councillor Anderson  
Seconded by Councillor Hooper

That Communication Items 8.1 to 8.5, be received for information with the exception of Item 8.1.

**Carried**

- 8.2 Minutes of the Ganaraska Region Conservation Authority, from the September 19, 2019 meeting**
- 8.3 Ralph Walton, Regional Clerk/Director of Legislative Services, Durham Region, Regarding Red-Light Camera Program Implementation Report 2019-W-65**
- 8.4 Ralph Walton, Regional Clerk/Director of Legislative Services, Durham Region, Regarding Automated Speed Enforcement Program Implementation Report 2019-W-66**
- 8.5 Ministry of Transportation regarding Amendments to Ontario Regulation 619 - Speed Limits, under the Highway Traffic Act for Highway 407 and Highway 418 in Clarington**

**8.1 Minutes of the Bowmanville Business Improvement Area, from the June 11, 2019 meeting**

Resolution # GG-454-19  
Moved by Councillor Hooper  
Seconded by Councillor Anderson

That Communication Item 8.1, be received for information.

**Carried as Amended**

Resolution # GG-455-19  
Moved by Councillor Neal  
Seconded by Councillor Jones

That the foregoing Resolution #GG-454-19 be amended by adding the following at the end:

That the Committee request a copy of Correspondence Item 4 (i) from Victoria Sautner.

**Carried**

The foregoing Resolution #GG-454-19 was then put to a vote and carried as amended.

**9. Communications – Direction**

**9.1 Edgar Lucas, Chair, Bowmanville BIA, Regarding Bagging Street Parking Meters during the Month of December**

Councillor Hooper declared an indirect interest on Communication Item 9.1, Edgar Lucas, Chair, Bowmanville BIA, regarding Bagging Street Parking Meters during the Month of December. Councillor Hooper left the room and refrained from discussion and voting on this matter.

Resolution # GG-456-19  
Moved by Councillor Neal  
Seconded by Councillor Jones

That Communication Item 9.1, be referred to the consideration of Report CLD-021-19, Bowmanville BIA Requests Regarding Parking Meters.

**Carried**

Councillor Hooper returned to the meeting.

**10. Presentations**

No Presentations

**11. Engineering Services Department Reports**

No Reports for this section of the Agenda.

**12. Operations Department Reports**

No Reports for this section of the Agenda.

**13. Emergency and Fire Services Department Reports**

Councillor Zwart chaired this portion of the meeting.

**13.1 ESD-007-19 Emergency Services Activity Report – Q2 2019**

Resolution # GG-457-19

Moved by Councillor Hooper

Seconded by Mayor Foster

That Report ESD-007-19 be received for information.

**Carried**

**14. Community Services Department Reports**

Mayor Foster chaired this portion of the meeting.

**14.1 CSD-009-19 South Bowmanville Recreation Centre**

Resolution # GG-458-19

Moved by Councillor Hooper

Seconded by Councillor Zwart

That Report CSD-009-19 be received;

That Council approve the proposed facility program as presented;

That Council refer the proposed Phase I project budget of \$48,005,300 to the 2020 budget deliberations;

That Council authorize staff to complete the application for funding for this project as prescribed in the Investing in Canada Infrastructure Program; and

That all interested parties listed in Report CSD-009-19 and any delegations be advised of Council's decision.

**Divided, see following motions**

Resolution # GG-459-19

Moved by Councillor Neal

Seconded by Councillor Zwart

That the foregoing Resolution #GG-458-19 be divided such that section 2.4 of Report CSD-009-19 and sections 3.51. 3.55 3.59 of Attachment 1 to Report CSD-009-19 will be considered later.

**Carried**

Resolution # GG-460-19  
Moved by Councillor Neal  
Seconded by Councillor Jones

That the Rules of Procedure be suspended to allow Members of Committee to speak to the foregoing resolution #GG-459-19 for a second time.

**Carried**

Resolution # GG-461-19  
Moved by Councillor Neal  
Seconded by Councillor Jones

That the foregoing Resolution #GG-458-19 be amended by adding the following to the end of paragraph 2:

Delete "Staff Areas and Offices for Community Services Department Office and Clarington Tourism" from the proposed components of the "Space Program – Phase One of the South Bowmanville Recreation Centre" Table 9 of section 4.3.2 of Attachment 1 to Report CSD-009-19.

**Motion Withdrawn**

Resolution # GG-462-19  
Moved by Councillor Neal  
Seconded by Councillor Jones

That the Rules of Procedure be suspended to allow Members of Committee to speak to the foregoing amendment resolution #GG-461-19 for a second time.

**Carried**

Resolution # GG-463-19  
Moved by Councillor Neal  
Seconded by Councillor Anderson

That the foregoing Resolution #GG-458-19 be amended by adding the following at the end of Paragraph 2:

Delete "Staff Areas and Offices for Community Services Department Office and Clarington Tourism" from the proposed components of the "Space Program – Phase One of the South Bowmanville Recreation Centre" Table 9 of section 4.3.2 of Attachment 1 to Report CSD-009-19 and replace with a Fitness/Wellness Centre as part of Phase 1.

**Motion Lost**

**Recess**

Resolution # GG-464-49  
Moved by Councillor Neal  
Seconded by Councillor Jones

That the Committee recess for 10 minutes.

**Carried**

The meeting reconvened at 11:27 AM with Mayor Foster in the Chair.

Resolution # GG-465-19  
Moved by Councillor Neal  
Seconded by Councillor Anderson

That the foregoing Resolution #GG-458-19 be amended by adding the following to the end:

That Staff report back to the October 28, 2019 Council meeting on the cost of adding a wellness/fitness component, amongst other items, in place of the office space of 5,600 square feet.

**Carried**

Resolution # GG-466-19  
Moved by Councillor Anderson  
Seconded by Councillor Hooper

That the Rules of Procedure be suspended to allow Members of Committee to speak to the foregoing resolution #GG-458-19 for a third time.

**Carried**

The foregoing Resolution #GG-458-19 was then put to a vote and carried as amended.

Councillor Neal declared an indirect interest on sections 2.4, 3.51, 3.55 and 3.59 of Report CSD-009-19, South Bowmanville Recreation Centre. Councillor Neal left the room and refrained from discussion and voting on this matter.

Resolution # GG-467-19  
Moved by Councillor Jones  
Seconded by Councillor Hooper

That the remaining portion of the Report be received.

**Carried**

Councillor Neal returned to the meeting.

**14.2 CSD-010-19 Addendum to CSD-007-19 Land Acknowledgement Statement**

Resolution # GG-468-19

Moved by Councillor Hooper

Seconded by Councillor Anderson

That Report CSD-010-19 be received;

That Council approve the proposed Land Acknowledgement Statement to be read aloud by the Mayor or designate at the start of public regular and special meetings of Council and its Standing Committees held in the Municipality of Clarington, at civic celebrations, and other official events that are hosted by the Municipality;

That Council approve the draft By-law (Attachment 1 to Report CSD-010-19) to amend By-law 2015-029, the Procedural By-law, in order to incorporate a Land Acknowledgement Statement at the meetings;

That staff be directed to develop a training plan, in collaboration with the Diversity Advisory Committee and representatives of our local Indigenous community, to provide Indigenous cultural awareness for Members of Council and staff; and

That all interested parties listed in Report CSD-010-19 and any delegations be advised of Council's decision.

**Carried Later in the Meeting on a recorded vote (5 to 1)**

Resolution # GG-469-19

Moved by Councillor Neal

Seconded by Councillor Jones

That the foregoing Resolution #GG-468-19 be amended with following changes to Paragraph 2:

That the words "and its Standing Committees" be deleted after the words "special meetings of Council".

**Motion Lost**

The foregoing Resolution #GG-468-19 was then put to a recorded vote and carried.

Yes (5): Mayor Foster, Councillor Anderson, Councillor Hooper, Councillor Jones, and Councillor Zwart

No (1): Councillor Neal

Absent (1): Councillor Traill



**15. Municipal Clerk's Department Reports**

Councillor Jones chaired this portion of the meeting.

**15.1 CLD-021-19 Bowmanville BIA Requests Regarding Parking Meters**

Councillor Hooper declared an indirect interest on Report CLD-021-19, Bowmanville BIA Requests Regarding Parking Meters. Councillor Hooper left the room and refrained from discussion and voting on this matter.

Resolution # GG-470-19

Moved by Mayor Foster

Seconded by Councillor Neal

That Report CLD-021-19 be received;

That the By-law attached to Report CLD-021-19, as Attachment 2, to amend the Traffic By-law 2014-059 to:

- a) increase the parking meter rates from \$0.50 to \$1.00 (Schedule 5); and
- b) remove the two-hour free parking (Schedule 6);

be approved, effective January 1, 2020;

That, in accordance with Section 34(3) of the Traffic By-law 2014-059, the Municipality of Clarington approves the request from the Historic Downtown Bowmanville Business Improvement Area to increase the Christmas parking period for free parking meters from December 15-31 to December 1-31 for 2019 on a one-year trial basis for December 2019, and therefore designates the area in downtown Bowmanville regulated by parking meters as a free parking area between December 1, 2019 and December 31, 2019;

That Staff be directed to take the appropriate steps, including covering the meters with bags and advising the public via social media and notices placed on Clarington's website;

That Staff report back, prior to November 1, 2020 on the pilot of "free parking in the month of December, 2019"; and

That all interested parties listed in Report CLD-021-19 and any delegations be advised of Council's decision.

**Carried**

Resolution # GG-471-19

Moved by Councillor Neal

Seconded by Councillor Zwart

That the foregoing Resolution #GG-470-19 be amended by deleting Paragraph 2.

**Carried later in the meeting, see following motion.**

**Suspend the Rules**

Resolution # GG-472-19

Moved by Mayor Foster

Seconded by Councillor Neal

That the Rules of Procedure be suspended to extend the meeting for an additional 10 minutes.

**Carried**

The foregoing Resolution #GG-471-19 was then put to a vote and carried.

The foregoing Resolution #GG-470-19 was then put to a vote and carried as amended.

Councillor Hooper returned to the meeting.

Resolution # GG-473-19

Moved by Councillor Neal

Seconded by Councillor Anderson

The Committee recessed for their one hour scheduled break as per the Procedural By-law.

**Carried**

The meeting reconvened at 1:10 PM with Mayor Foster in the Chair.

**16. Corporate Services Department Reports**

Mayor Foster chaired this portion of the meeting.

**16.1 COD-020-19 CL2019-28 - 2019 Facility Parking Lots**

Resolution # GG-474-19

Moved by Councillor Neal

Seconded by Councillor Hooper

That Report COD-020-19 be received;

That C. Aurora Paving Ltd. with a total bid amount of \$248,618.00 (Net HST Rebate, being the lowest compliant bidder meeting all terms, conditions and specifications of tender CL2019-28 be awarded the contract for the 2019 Facility Parking Lot, as required by the Engineering Services Department;

That the total funds required for this project in the amount of \$277,498.74 (Net HST Rebate), which includes the construction cost of \$248,618.00 (Net HST Rebate) and other costs including material testing, and contingencies in the amount of \$28,880.74 (Net HST Rebate) is in the approved budget allocation as provided and will be funded from the following accounts;

Description	Account Number	Amount
Parking Lot Rehab (2019)	110-32-327-83614-7401	\$255,043
Retaining Wall (2019)	110-36-330-83438-7401	22,456

That all interested parties listed in Report COD-020-19, and any delegations be advised of Council's decision.

**Carried**

### **16.2 COD-021-19 Fire Mediation Award for Collective Agreement 2018-2022**

Resolution # GG-475-19

Moved by Councillor Anderson

Seconded by Councillor Zwart

That Report COD-021-19 be received for information.

**Carried**

### **16.3 COD-022-19 Supply and Delivery of Winter Sand**

Resolution # GG-476-19

Moved by Councillor Hooper

Seconded by Councillor Anderson

That Report COD-022-19 be received;

That Young Aggregates with a bid amount of \$299,378.00 (Net HST Rebate) being the lowest compliant bidder meeting all terms, conditions and specifications of Tender SS CL2019-1 be awarded the contract for the Supply and Delivery of Winter Sand as required by the Operations Department;

That the funds required for this project in the amount of \$299,378.00 (Net HST Rebate) be funded by the Municipality from the approved budget allocation as follows:

Description	Account Number	Amount
Winter Maintenance Material	100-36-383-10300-7112	\$299,378

That all interested parties listed in Report COD-022-19 and any delegations be advised of Council's decision.

**Carried**

**17. Finance Department Reports**

**17.1 FND-027-19 Audit Committee and Value for Taxpayer Committee**

Resolution # GG-477-49  
Moved by Councillor Neal  
Seconded by Councillor Jones

That Report FND-027-19, be referred to the Committee meeting to be considered during the consideration of the Organizational Review.

**Referred**

**17.2 FND-028-19 Prudent Investor Standard for Municipal Investments – Update and Options Analysis**

Resolution # GG-478-19  
Moved by Councillor Neal  
Seconded by Councillor Jones

That Report FND-028-19 be received for information.

**Motion Withdrawn**

Resolution # GG-479-19  
Moved by Councillor Neal  
Seconded by Councillor Jones

That Report FND-028-19 be received;

That Staff continue to work with ONE Investment to bring information back to Council related to a new Investment Policy Statement (IPS) and agreements associated with establishing a new Joint Investment Board (JIB) and implementing the Prudent Investor (PI) regime; and

That all interested parties listed in Report FND-028-19 and any delegations be advised of Council's decision.

**Carried**

**18. Solicitor's Department Reports**

No Reports for this section of the Agenda.

**19. Chief Administrative Office Reports**

No Reports for this section of the Agenda.

**20. New Business – Consideration**

**Recess**

Resolution # GG-480-19  
Moved by Councillor Neal  
Seconded by Councillor Jones

That the Committee recess for 5 minutes.

**Carried**

The meeting reconvened at 1:59 AM with Mayor Foster in the Chair.

**20.1 Camp 30**

New Business Item 20.1, was considered later in the meeting in the Confidential Reports section of the Agenda.

**20.2 Hiring New Staff**

Resolution # GG-481-19  
Moved by Councillor Neal  
Seconded by Councillor Zwart

That any hiring of new staff for vacant positions be filled only by approval of Council, pending the results of the organizational review.

**Referred**

Resolution # GG-482-19  
Moved by Councillor Neal  
Seconded by Councillor Zwart

That the matter of hiring new staff be referred to the consideration of Confidential Item 22.1.

**Carried**

**20.3 Tooley's Mill**

Councillor Neal did not introduce the New Business Item regarding Tooley's Mill.

**21. Unfinished Business**

**21.1 COD-013-19 Council Awards During Council Recess [Referred from the September 9, 2019 General Government Committee meeting]**

Resolution # GG-483-19  
Moved by Councillor Neal  
Seconded by Councillor Hooper

That Report COD-013-19 be received for information.

**Carried**

**21.2 Christine McSorley, Newcastle's of the World, Municipality of Clarington Representative at the Newcastle of the World Conference 2020 (Referred from the October 7, 2019 Council Meeting)**

Resolution # GG-484-19

Moved by Councillor Neal

Seconded by Councillor Jones

That Unfinished Business Item 21.2, be received for information.

**Carried**

**22. Confidential Reports**

**22.1 Verbal Update from the Chief Administrative Officer regarding a Personnel Matter**

**Closed Session**

Resolution # GG-485-19

Moved by Councillor Neal

Seconded by Councillor Jones

That, in accordance with Section 239 (2) of the *Municipal Act, 2001*, as amended, the meeting be closed for the purpose of discussing matters that deal with the following:

- personal matters about an identifiable individual, including municipal or local board employees;
- a proposed or pending acquisition or disposition of land by the municipality or local board; and
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**Carried**

**Rise and Report**

The meeting resumed in open session at 3:38 PM.

Mayor Foster advised that three items were discussed in “closed” session in accordance with Section 239(2) of the *Municipal Act, 2001* and one resolution was passed to provide direction to staff.

Resolution # GG-486-19

Moved by Councillor Neal

Seconded by Councillor Zwart

That any hiring of new staff for vacant positions be filled only by approval of Council, pending the results of the organizational review.

**Referred**

Mayor Foster left the Chair.

Councillor Neal chaired this portion of the Agenda.

Resolution # GG-487-19

Moved by Mayor Foster

Seconded by Councillor Anderson

That matter of Hiring New Staff, be referred to the next General Government Committee Meeting dated November 4, 2019.

**Carried**

Mayor Foster returned to the Chair.

**23. Adjournment**

Resolution # GG-488-19

Moved by Councillor Neal

Seconded by Councillor Zwart

That the meeting adjourn at 3:43 PM.

**Carried**

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Mayor

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Deputy Clerk