



Board of Directors Minutes of Meeting #3/20

Meeting #3/20 was held on Thursday, May 28th, 2020 by Virtual Meeting. Chair Smith called the meeting to order at 2:26 p.m.

Present: Ted Smith, Chair
Andy Letham, Vice Chair
Angus Ross, Director
Kathleen Seymour-Fagan, Director
Ron Hooper, Director
Pat Dunn, Director
Cathy Moore, Director
Deborah Kiezebrink, Director
Ron Windover, Director

Regrets: None

Staff: Mark Majchrowski, CAO
Wanda Stephen, Director, Corporate Services
Kristie Virgoe, Director, Stewardship and Conservation Lands
Ron Warne, Director, Planning, Development and Engineering
Emma Collyer, Director, Integrated Watershed Management
Melanie Dolamore, Corporate Services Assistant
John Chambers, Communications Specialist
Jonathan Lucas, General Accountant

Guests: Peter Shennett, Peter Shennett Professional Corporation

#1 - ADOPTION OF AGENDA

RESOLUTION #21/20

MOVED BY: CATHY MOORE
SECONDED BY: ANGUS ROSS

RESOLVED THAT, the Agenda for Meeting #3/20 be adopted.

CARRIED

#2 - DECLARATION OF PECUNIARY INTEREST

None declared.

#3 - APPROVAL OF MINUTES

RESOLUTION #22/20

MOVED BY: RON HOOPER
SECONDED BY: DEBORAH KIEZEBRINK

RESOLVED, THAT, the Board of Directors Minutes of Meeting #1/20 be adopted.

CARRIED

#4 - BUSINESS ARISING FROM THE MINUTES

None.

5 – DEPUTATION

None

6 - PRESENTATIONS

RESOLUTION #23/20

MOVED BY: DEBORAH KIEZEBRINK
SECONDED BY: RON WINDOVER

RESOLVED, THAT, the presentations on the Mariposa Brook Floodplain Mapping and the updated Corporate Website be received.

CARRIED

Mr. Ron Warne provided the Board with a presentation on the flood plain project and the process by which these features are identified. Questions were fielded by Mr. Warne and CAO Majchrowski on the federal funding program, and the number of buildings located within the floodplain mapping area.

Mr. John Chambers provided a brief overview on the new corporate website and improved services that the website platform and website provide. Mr. Chambers also fielded questions specific to delegation requests, presentations, and news updates.

#7 – CONSENT ITEMS

The Chair reviewed the individual consent items and asked the Directors for any item they would like further discussion on. No Items were pulled for discussion.

RESOLUTION #24/20

MOVED BY: PAT DUNN

SECONDED BY: ANDY LETHAM

RESOLVED, THAT, all the proposed resolutions shown in Item #7 of the Agenda be approved and adopted by the Board of Directors in the order they appear on the Agenda and sequentially numbered.

CARRIED

7.1 – Permits Issued by Designated Staff

RESOLUTION #25/20

RESOLVED, THAT, the following Section 28 Permits were issued by Staff between January 13, 2020 and April 30, 2020, (Permits 2020-006, 2020-011 through 2020-105 inclusive, and the reissuance of 8 additional Permits), be received, AND

THAT, the Permitting performance report be received.

CARRIED

7.2 - Planning and Permitting Policy Subcommittee Update

RESOLUTION #26/20

RESOLVED, THAT, the minutes from the Planning & Permitting Policy Subcommittee meeting #1/20 be received.

CARRIED

7.3 – Flood Plain Mapping – Mariposa Brook Flood Plain Mapping Study

RESOLUTION #27/20

RESOLVED, THAT, the Mariposa Brook Flood Plain Mapping report and associated modelling be endorsed.

CARRIED

7.4 – Green Eden – Large Fill Permit (40 Mary Street West, Omemee, Emily Township)

RESOLUTION #28/20

RESOLVED, THAT, a Large Fill Permit be issued to Green Eden Development for lands municipally known as 40 Mary Street West (Emily Township) for a period of five (5) years.

CARRIED

7.5 – Strategic Actions Update –1st Quarter

RESOLUTION #29/20

RESOLVED, THAT, the staff report on Strategic Actions Update for the first quarter be received.

7.6 – Monthly CAO Report

RESOLUTION #30/20

MOVED BY:

SECONDED BY:

RESOLVED, THAT, the CAO Monthly Report for meeting #3/20 be received.

CARRIED

CAO Majchrowski fielded a question on the corporate changes made to accommodate the current pandemic situation and the likelihood of their continuation for future business. Mr. Majchrowski spoke to the remote workforce, permit processing and improved electronic handling of currency. Vice Chair Letham asked that a staff report be brought back at a future time to detail the changes made. Director Moore shared her recent experience with those residents who do not have remote access means and/or the expertise to process applications online with the Board for consideration.

Mr. Majchrowski responded to an inquiry on technology purchases and potential impacts to the current years budget.

CARRIED

7.7 – COVID-19 Business Impact Report

RESOLUTION #31/20

MOVED BY:

SECONDED BY:

RESOLVED, THAT, the COVID-19 Business Impact Report for meeting #3/20 be received.

CARRIED

CAO Majchrowski fielded a question on the potential deferral of projects.

CARRIED

7.8 – Protecting People and Property: Ontario’s Flooding Strategy

RESOLUTION #32/20

RESOLVED, THAT, the report on Ontario’s Flooding Strategy be received.

CARRIED

7.9 – Correspondence

RESOLUTION #33/20

RESOLVED, THAT, the attached correspondence be received.

CARRIED

#8 – ACTION ITEMS

8.1 – 2019 Audited Financial Statements

RESOLUTION #34/20

MOVED BY: RON WINDOVER
SECONDED BY: DEBORAH KIEZEBRINK

RESOLVED, THAT, the 2019 draft financial statements as audited by the firm Peter Shennett, Professional Corporation, be approved and the reserves be allocated as presented in the financial statement.

CARRIED

Mr. Peter Shennett presented the Board with the audited financial statement and an additional note to seek approval from the Board to include a statement regarding anticipated liabilities that may be incurred as a result of the pandemic, which is part of the industry standard to be included in audited financial statements for the year. The note to the financial statement while not in the draft audited financial statement, has been included in the final audited financial statement.

Mr. Shennett also shared that the audit is done with the only outstanding audit evidence being the receipt of the legal comments, which are only due after the Board meeting since they must be

dated after that date. No outstanding claims are indicated so no changes are expected to the financial statements.

Mr. Shennett reviewed the reserves with the board of directors and fielded a question on the surplus from 2019 and its use towards a potential deficit for 2020.

8.2 – Municipal Levy Weighted Vote

RESOLUTION #35/20

MOVED BY: RON HOOPER
SECONDED BY: ANDY LETHAM

RESOLVED THAT, the 2020 Operating Budget be set at \$3,774,250, and;

THAT the General Operating municipal levy in support of the Operating Budget be set at \$1,573,700 with the Operating Levy being apportioned between watershed municipalities as follows:

City of Kawartha Lakes	59.9204%	\$ 942,966
Region of Durham	35.3997%	\$ 557,085
Municipality of Trent Lakes	4.3251%	\$ 68,064
Township of Cavan Monaghan	0.3549%	\$ 5,585

AND;

THAT, the 2020 General Benefiting Projects Budget be set at \$60,000 and the levy be approved at \$35,000 and apportioned between watershed municipalities as follows:

City of Kawartha Lakes	59.9204%	\$ 20,972
Region of Durham	35.3997%	\$ 12,390
Municipality of Trent Lakes	4.3251%	\$ 1,514
Township of Cavan Monaghan	0.3549%	\$ 124

AND;

THAT, the special benefiting projects proceed as the required funding is approved by the benefiting municipalities.

CARRIED

VOTE RECORDING**2020 Budget Recorded Vote**

2020 Apportionment				
Municipality	Levy Apportionment	Budget Vote Apportionment	Number of Members	Vote % Per Member
City of Kawartha Lakes	59.9204%	50.0000%	3	16.6667%
Region of Durham	35.3997%	44.1616%	4	11.0404%
Municipality of Trent Lakes	4.3251%	5.3956%	1	5.3956%
Township of Cavan Monaghan	0.3549%	0.4427%	1	0.4427%
	100.00%	100.00%	9	

2020 Vote Recording

Municipality	Last Name, First Name	Title	Present (Yes/No)	Vote Decision (Yes, No or Abstain)
City of Kawartha Lakes	Dunn, Pat	Director	Yes	Yes
Region of Durham	Hooper, Ron	Director	Yes	Yes
Region of Durham	Kiezebrink, Deborah	Director	Yes	Yes
City of Kawartha Lakes	Letham, Andy	Vice-Chair	Yes	Yes
Township of Cavan Monaghan	Moore, Cathy	Director	Yes	Yes
Region of Durham	Ross, Angus	Director	Yes	Yes
City of Kawartha Lakes	Seymour-Fagan, Kathleen	Director	Yes	Yes
Municipality of Trent Lakes	Windover, Ron	Director	Yes	Yes
Region of Durham	Smith, Ted	Chair	Yes	Yes

2020 Results

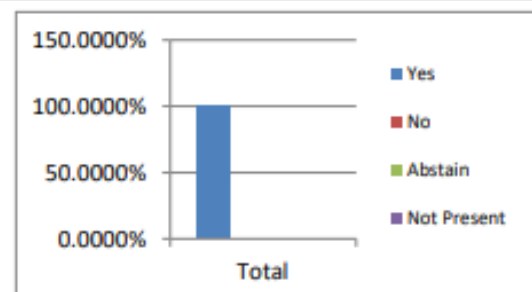
	Yes	No	Abstain	Not Present
City of Kawartha Lakes	50.0000%	0.0000%	0.0000%	0.0000%
Region of Durham	44.1616%	0.0000%	0.0000%	0.0000%
Municipality of Trent Lakes	5.3956%	0.0000%	0.0000%	0.0000%
Township of Cavan Monaghan	0.4427%	0.0000%	0.0000%	0.0000%
Total	100.0000%	0.0000%	0.0000%	0.0000%

Running Vote

(Total Yes / Available Vote)

100.0000%**Abstainment not considered as available vote***Results**

The 2020 budget is approved by the Board of Directors.



#9 – NEW BUSINESS

Mr. Majchrowski provided the Board with an update on the Annual Report and spoke to the Township of Scugog resolution in support of Conservation Authorities just received and sent out to the Board.

#10– REPORTS AND UPDATES FROM BOARD MEMBERS

None.

#11 – CLOSED SESSION

RESOLUTION #36/20

MOVED BY: PAT DUNN
SECONDED BY: ANGUS ROSS

RESOLVED THAT, the Board enter a closed session at 3:41 p.m.

CARRIED

RESOLUTION #37/20

MOVED BY: RON WINDOVER
SECONDED BY: PAT DUNN

RESOLVED THAT, the Board exit out of closed session at 4:10 p.m.

CARRIED

#12 - ADJOURNMENT

There being no further business, the meeting adjourned at 4:17 p.m.

RESOLUTION #38/20

MOVED BY: RON HOOPER
SECONDED BY: ANGUS ROSS

RESOLVED THAT, the Board of Directors Meeting #3/20 be adjourned.

CARRIED

W.C. Ted Smith

Ted Smith
Chair



Mark Majchrowski
CAO