

## NEWCASTLE VILLAGE COMMUNITY HALL BOARD

June 16 2020  
Main Hall 7 pm

Present Were: Barry Carmichael, Chair  
Crystal Yaki  
Janeen Calder  
Marg Zwart, Councilor  
Grandville Anderson, Councilor

Regrets From: Robert Malone

Also Present: Gabrielle Bell, Secretary

### 1. MINUTES

Moved by S. DeJong , seconded by J. Calder

**That May 19 2020 minutes are accepted as presented.**

**“Carried”**

### 2. BUSINESS ARISING

- a) CEWS Update – Funds to cover 75% of wages has been received for periods Apr – May and May – June 2020. This has been extended to Aug 29 2020 by the government. Board agrees we will continue to apply.
- b) Masonry Update – Chair B. Carmichael reported Municipality has done inspection of building with company to do external repairs. Report will be forthcoming from Director of Operations when ready.
- c) Student Volunteer – Program is no longer accepting applications.
- d) Curtain Track – Chair Carmichael reported he has done some work on pricing – could be in neighbourhood of \$10,000.00. A work order will be put in to repair the broken one on west wall at this time.
- e) Garden Art – Chair B. Carmichael has let Municipal contact on this project Sarah Allin know Board’s thoughts on placement of art. I.e. wrought iron pieces to go in patio garden area.
- f) Chair B. Carmichael reported Clock Tower has been oiled but still does not work. The company expert is in Philippines until he returns fix will have to wait.
- g) Gardens – Chair B. Carmichael thanked M. Zwart, P. Thexton, S. Fogg and G. Bell for the 18 hours of work already put into gardens so far. Boxwoods have been removed with the invasive weed attached to them. Municipality picked up the pulled boxwoods for disposal. See attached re: still needs to be done.

Note that S. Brake (Director of Operations) has informed Board that next GGC meeting on June 22 he will recommend the Municipality contract out the gardening requirements at Newcastle Community Hall.

President J. Barrett of Horticultural Society has asked when they may come back into hall to meet and would like to be included in all meetings regarding the gardens.

Discussed future fees for Horticultural Society rental and storage space as agreement for use of room in exchange for maintaining gardens is no longer in effect.

### **3. FINANCIAL REPORT**

a) Moved by M. Zwart , seconded by G. Anderson

**That financial report is received as presented.**

**“Carried”**

### **4. INVOICES**

Motion by G. Anderson, seconded by S. DeJong

That the following invoice be paid as presented:

\$159.33 B. Carmichael – garden supplies

**“Carried”**

### **5. RISK MANAGEMENT REPORT**

Report received - will be submitted to Operations Dept. for any follow up issues.

### **6. NEW BUSINESS**

a) Discussed reopening guidelines. Municipality will be working closely with us for procedures and policies. Board is in agreement that we may begin viewings if Municipality is in agreement. Mask, questionnaire and sanitizing will be required. Time limit of 30 minutes, Enter back door.

b) Rental of gazebo for ceremony only fee will be set at \$500.00

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**Chair**

**Secretary**

