
Date: July 2, 2019
To: Andrew Allison, Chief Administrative Officer
From: David Ferguson, Purchasing Manager, Purchasing Services
Report#: PS-006-19 **File#:** CL2019-11
Subject: Curb Reinstatement Services
Summer Recess Procedure (Purchasing By-Law 2015-022 S.73)

Recommendations

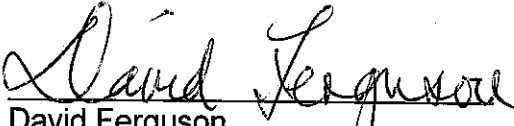
It is respectfully recommended to the Chief Administrative Officer the following:

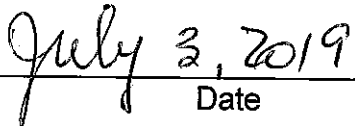
1. That Coco Paving Inc. with an annual bid in the amount of \$ \$99,724.80 (Net HST Rebate) being the lowest compliant bidder meeting all terms, conditions and specifications of Tender CL2019-11 for Curb Reinstatement Services be awarded the contract for an initial one year term, as required by the Operations Department and the Engineering Department;
2. That pending budget approval and satisfactory performance the Purchasing Manager be given the authority to extend the contract for this service for up to four additional one year terms; and
3. That the funding required for this project in the amount of \$99,724.80 (Net HST Rebate) be drawn from the following account:

Description	Account Number	Amount
Entrance Culverts-Misc. Oper. Supplies	100-36-380-10225-7112	\$99,725

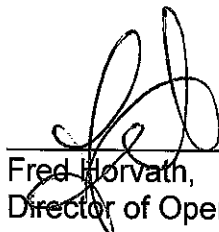
Although the annual bid amount reflects an overage to the budget account, the amount is offset by residents' fees to have the curb reinstatement service work completed.

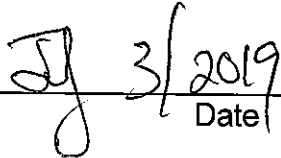
Recommended by:



David Ferguson,
Manager, Purchasing Services

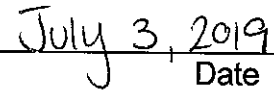

Date

Concurrence:

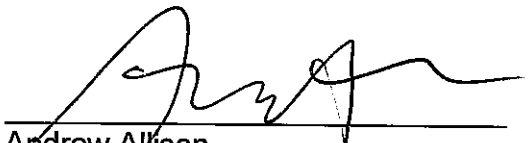

Fred Horvath,
Director of Operations

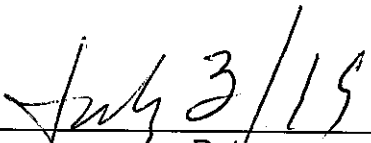

Date


Anthony S. Cannella,
Director of Engineering


Date

Approved by:


Andrew Allison,
Chief Administrative Officer


Date

MM\DF\br

cc: M. Marano, Director, Corporate Services

Background

1. Tender specifications were prepared by the Operations Department and the Engineering Department and provided to the Purchasing Services Division.
2. This tender specifies for the removal of driveway curb depressions and the restoration of the curb to a full curb. In some cases the sidewalk also requires adjustment due to the grade of the driveway entrance. The locations are determined on an as needed basis and paid for by residents with revenue directed to the Entrance Culverts Fees Account #100-36-130-31010-6400.
3. Tender CL2019-11 was issued by the Purchasing Services Division and advertised electronically on the Municipality's website. Notification of the availability of the document was also posted on the Ontario Public Buyer's Association website.
4. Six (6) companies downloaded the document.
5. The tender closed on April 26, 2019.

Analysis

6. One (1) bid was received in response to the tender call. The bid was reviewed and tabulated by the Purchasing Services Division (see Attachment 1). The submission was deemed compliant.
7. The results were forwarded to the Operations Department and the Engineering Department for their review and consideration. The bid was received from Coco Paving Inc.
8. After further review and analysis of the submission by the Operations Department, the Engineering Department and the Purchasing Services Division it was mutually agreed that the low compliant bidder Coco Paving Inc. be recommended for the award of contract CL2019-11.
9. The Municipality has worked with Coco Paving Inc. in the past and their level of service has been satisfactory.

Financial

10. That funding required in the amount of \$99,724.80 (Net HST Rebate) is in the approved 2019 budget allocation as provided and will be funded from the following account in the respective budget year:

Description	Account Number	Amount
Entrance Culverts-Misc. Oper. Supplies	100-36-380-10225-7112	\$99,725

Although the annual bid amount reflects an overage to the budget account, the amount is offset by residents' fees to have the curb reinstatement service work completed.

11. Queries with respect to the department needs, specifications, etc. should be referred to the Director of Operations or the Director of Engineering.

Conclusion

12. It is respectfully recommended that Coco Paving Inc. with the lowest compliant bid amount of \$99,724.80 (Net HST Rebate) be awarded the contract for Curb Reinstatement Services as per the terms, conditions and specifications of Tender CL2019-11.

Attachment #1

Municipality of Clarington

CL2019-11

Curb Reinstatement Services

Bid Summary

Bidder	Total Bid (Net HST Rebate)	Projected 5 Year Contract Value (Net HST Rebate)
Coco Paving Inc.	\$99,724.80	\$498,624.00