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To: Mayor Foster and Members of Council
Andy Allison, CAO
From: George Acorn, Acting Director of Community Services
Date: October 11, 2019
Subject: General Government Committee Meeting October 15, 2019 – Unfinished
Business Item #21.2, Newcastles of the World Conference 2020
File:

As Council will be considering the request for representatives from the Municipality to attend the August 11-15, 2020 event in Neuchâtel, Switzerland, I am providing information regarding the attendance at last year's conference by a staff member in Community Services.

At the General Government Committee meeting on May 7, 2018, Communication Item 9.1, a request from Christine McSorley, Chairperson Newcastles of the World Newcastle, Ontario for Jen Stycuk to attend the October 2019 conference was considered. At the meeting of May 22, 2018 Council approved Resolution #GG-228-18:

That Communications Item 9.1, regarding a request from Christine McSorley, Chairperson of Newcastles of the World to send staff member Jen Stycuk to the next Newcastles of the World Event be received;

That staff be authorized to send Jen Stycuk as the Municipal Representative to the Newcastles of the World Conference in Shinshiro, Japan from October 3-9, 2018;

That Jen Stycuk not be required to use personal vacation as she will be representing on behalf of the Municipality of Clarington;

That funds for this initiative be drawn from Municipal Account #100-X-X-X-X-2917; and

That the upset limit for expenses related to Ms. Stycuk travelling to Shinshiro, Japan be \$2,500.

This amount covered the costs of the flight, one night accommodation and the cost of an international cell phone plan. The cost of the conference was covered by the Committee as Jen is also a member.

The estimated costs for the 2020 Conference are:

Conference fee: \$1650 CDN (approx. based on current exchange rate)

Flight: \$1200 CDN + taxes (approx.)

It is our understanding the NOTW Committee would again cover the conference costs if Jen Stycuk were to go to Switzerland, leaving the cost of the flight and other incidentals not covered. Should the Municipality wish to send a representative(s) other than Jen, we would be responsible for the total cost of the conference.

I trust this information will be of assistance to you as you consider this item on October 15.

Regards,



George Acorn
Acting Director of Community Services

cc: Department Heads
Lee-Ann Reck, Client Services Manager