



# MEMO

TO: David Ferguson, Purchasing Manager

FROM: Ron Albright, P. Eng. Assistant Director - Engineering Services

DATE: September 13, 2019

RE: **2019 Facility Parking Lots  
CL2019-28**

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The Engineering Services Department has reviewed the low bid by C. Aurora Paving Ltd. for CL2019-28 and offer the following comments.

The work locations and a brief description is listed below.

Item	Limits	Description
Church Street	132 Church Street bounded by Division Street to the East, Church Street to the South, and 47 Temperance Street to the West.	Parking lot rehabilitation including asphalt paving, parking area operational improvements, pedestrian accommodation, drainage improvements, retaining wall removal, planting

The low bidder on this contract was C. Aurora Paving Ltd. Based on past experience with this contractor, we recommend the contract be awarded to C. Aurora Paving Ltd. in the amount of \$276,079.34 inclusive of HST, or \$248,618.00 net of HST rebate.

A total contingency amount of approximately 10% of construction costs is required for this project, based on past experience. Therefore, including contingency, material testing and net HST costs, the Engineering Department advises of the following funding. Note that design, tendering, inspection, and contract administration will be done by municipal staff.

Construction Cost, based on low bid (net of HST)	\$248,618.00
Other Costs (net of HST)	\$29,949.80
Total Project Cost	\$278,567.80
Allocated Financing  Parking Lot Rehab (2019) 110-32-327-83614-7401	  \$278,567.80
Total Allocated Financing	\$278,567.80

\* A more detailed breakdown is to be provided to Finance to provide necessary information for tracking of Tangible Capital Assets (TCA).

As per the pricing low bid received there remains a shortfall in the Parking Lot Rehab - 110-32-327-83614-7401 account of \$22,473.25. Funding from the Retaining Wall - 110-36-330-83438-7401 (2019) account in the amount of \$22,473.25 will be utilized to cover this shortfall as the current retaining wall in the existing lot will be removed in the scope of the work. The Engineering Services Department recommends that the Purchasing Department move forward with award of the contract based on the above apportionments. Should you have any further questions, please feel free to contact the undersigned.

Regards,



Ron Albright, P. Eng.  
Assistant Director - Engineering Services

RA/RB/ra

cc: Trevor Pinn, Director of Finance  
A.S. Cannella, Director of Engineering Services

