

**From:** [Chambers, Michelle](#)  
**To:** [Chambers, Michelle](#)  
**Subject:** Guidance on submitting requests for Minister 'exceptions' under the Conservation Authorities Act  
**Date:** August 18, 2021 10:39:36 AM

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**From:** ca.office (MECP) <ca.office@ontario.ca>

**Sent:** August 16, 2021 3:51 PM

**Subject:** Guidance on submitting requests for Minister 'exceptions' under the Conservation Authorities Act

**EXTERNAL**

Good afternoon,

I would like to thank those municipalities and conservation authorities who submitted exception requests to the Minister of Environment, Conservation and Parks (Minister) regarding new governance provisions of the *Conservation Authorities Act* (CAA). I appreciate that there are a number of aspects of transition on the conservation authorities file, and as a result, adjustments will be required and clarification needed.

As a result of the exception requests the ministry has processed to date, we would like to provide additional information to inform future decision making as it relates to the Chair and Vice Chair positions. Please note that time served prior to February 2, 2021 by existing Chair and Vice Chairs does apply when determining eligibility for reappointment under section 17 of the CAA. We ask that you bear this in mind for future determinations.

Given the new rules in sections 14 (regarding appointment of members of the authority) and 17 (Chair, vice-chair provisions), we encourage participating municipalities and conservation authorities submitting applications for exception to these sections to make them well in advance of the expiry of current appointments (whether that be for Chair, Vice Chair or members) and with consideration given to the Ministry's review timelines.

Please feel free to contact [ca.office@ontario.ca](mailto:ca.office@ontario.ca) if you have any further questions or concerns, and I look forward to continuing to work with you.

Sincerely,

Chloe Stuart  
Assistant Deputy Minister, Lands and Waters Division  
Ministry of the Environment, Conservation and Parks