

October 28, 2021

Municipality of Clarington
40 Temperance St
Bowmanville, ON, L1C 3A6

Attention: Mr. Carlos Salazar, MCIP, RPP
Manager of Community Planning and Design

**RE: Request to Initiate the Preparation of the Farewell Heights Secondary Plan
Farewell Heights Secondary Plan Area, Municipality of Clarington**

Delta Urban Inc. is the Group Manager acting on behalf of the Farewell Heights Landowners Group (the "FHLG"), a group that consists of landowners with holdings in the Farewell Heights Secondary Plan Area. On behalf of the FHLG, we are writing to formally request the Municipality initiate the Secondary Plan process for the Farewell Heights Secondary Plan Area.

Pursuant to policy 23.3.6 of the Clarington Official Plan, a landowners group *"must own a minimum of 75% of the developable area within the Secondary Plan area prior to Council considering whether to initiate a Secondary Plan."* The FHLG currently owns over 82% of the Farewell Heights Secondary Plan area.

As the FHLG have discussed with Staff, the Group is committed to funding 100% of the costs associated with the preparation of the Farewell Heights Secondary Plan. The Group confirms, through the attached letter from the Trustee, that they will fund the final costs as determined by the Municipality. As such, the Group is formally requesting the Municipality commence the Secondary Plan process for the referenced lands.

In addition: in accordance with the Clarington Official Plan, please find enclosed a draft terms of reference (TOR) document for the overall Secondary Plan. The enclosed TOR outlines the proposed scope of work, public consultation process, and other considerations as described by the policies of the Clarington Official Plan. The FHLG requests that the draft TOR is considered as part of staff's recommendation to Council to initiate the preparation of a secondary plan for these lands.

Thank you for your consideration. Please contact the undersigned should you have any questions.

Yours very truly,



Michael May, P. Eng., General Manager

On behalf of the Farewell Heights Landowners Group Inc.
CC: Farewell Heights Landowners Group Inc.

Page 1 of 1