



## Staff Report

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**Report To:**           **General Government Committee**

**Date of Meeting:**   January 10, 2022                      **Report Number:**                      LGS-002-22

**Submitted By:**       Rob Maciver, Director of Legislative Services

**Reviewed By:**       Andrew C. Allison, CAO                      **Resolution#:**

**File Number:**    **By-law Number:**

**Report Subject:**    Appointment of Private Parking Officers

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### Recommendations:

1. That Report LGS-002-22 and any related communication items, be received;
2. That the By-law attached to Report LGS-002-22, as attachment 1, be approved; and
3. That all interested parties listed in Report LGS-002-22 and any delegations be advised of Council's decision.

## Report Overview

To appoint designated staff within Ganaraska Region Conservation Authority (GRCA) and Pro-North Security as parking officers.

### 1. Background

- 1.1 In order to perform parking enforcement duties on private property, Section 15(1) of the *Police Services Act*, RSO 1990, c. P. 15, requires that persons be appointed by the Municipality.
- 1.2 Council appointments in the most recent past ([Report CLD-015-19](#)) have been general, in that they were not site specific nor person specific; but rather specific to a named agency (e.g. Nemesis Security, Paragon Security). This streamlined approach has proven to be successful and efficient for the Municipality and the external agency; eliminating the need to approach Council for appointments with each employee change.

### 2. Discussion

- 2.1 Municipal Staff have been approached by the Ganaraska Region Conservation Authority to have GRCA Provincial Offences Officers appointed by Council, in order to have the authority to enforce Clarington's Traffic By-law on GRCA lands within Clarington. GRCA has not been previously appointed in Clarington.
- 2.2 This request was made in response to [resolution 37/21](#) passed at the GRCA Board of Directors meeting held September 16, 2021.
- 2.3 This is a similar request to one previously made by the Central Lake Ontario Conservation Authority, who have since been appointed by Council.
- 2.4 GRCA Provincial Offences Officers are authorized to enforce the provisions of the *Conservation Authorities Act* and *Trespass to Property Act* but are limited in their ability to address the matter of illegally parked vehicles on lands within their jurisdiction.
- 2.5 Staff have also been approached by Pro-North Security (Terry Chirsky); requesting appointment by Council, in order to have the ability to provide parking enforcement at properties within Clarington that they have been contracted to provide security services on. Only Security Guards licensed pursuant to the *Private Security and Investigative Services Act*, 2005 would be eligible to perform parking enforcement duties. Pro-North Security has not been previously appointed in Clarington.

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- 2.6 Provincial Offences Officers and Security Guards captured under a general appointment receive training from Municipal Staff prior to being authorized to perform private property parking enforcement.
  - 2.7 Sites/properties that may be enforced by the respective agency are inspected by Municipal Staff to ensure appropriate and adequate signage is installed prior to any parking enforcement taking place thereon.
  - 2.8 Staff recommend that a general appointment by-law be enacted for both the Ganaraska Region Conservation Authority and Pro-North Security.

### **3. Concurrence**

None.

### **4. Conclusion**

It is respectfully recommended that the By-law attached to Report LGS-002-22 as Attachment 1 be approved to appoint Ganaraska Region Conservation Authority and Pro-North Security as Private Parking Officers.

### **5. Strategic Plan Application**

Not applicable.

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Staff Contact: Teresa Mason, Municipal Law Enforcement Coordinator, 905-623-3379 ext. 2111 or [tmason@clarington.net](mailto:tmason@clarington.net).

Attachments:

Attachment 1 – By-law to appoint private property Parking Enforcement Officers.

Interested Parties:

The following interested parties will be notified of Council's decision:

Ganaraska Region Conservation Authority

Pro-North Security