



## Staff Report

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| <b>Report To:</b>       | <b>General Government Committee</b>               |                       |            |
| <b>Date of Meeting:</b> | May 2, 2022                                       | <b>Report Number:</b> | ESD-002-22 |
| <b>Submitted By:</b>    | Mariano Perini, Director of Emergency Services    |                       |            |
| <b>Reviewed By:</b>     | Mary-Anne Dempster, CAO                           | <b>Resolution#:</b>   |            |
| <b>File Number:</b>     |   | <b>By-law Number:</b> |            |
| <b>Report Subject:</b>  | Amendment to Emergency Management By-Law 2018-010 |                       |            |

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### Recommendations:

1. That Report ESD-002-22 be received; and
2. That the draft By-Law (Attachment 1 of the Report ESD- 002-22), amending the Emergency Management By-law 2018-010, regarding Emergency Management Program Committee members and members of the Municipal Emergency Control Group, be approved.

## Report Overview

The purpose of this report is to update the current Emergency Management By-Law to reflect the recent Organizational restructure. In addition, this report also recommends amending the number members of the Emergency Control Group to create a more efficient and streamlined process.

### 1. Background

- 1.1 Council approved [By-Law 2018-010](#), known as the “Emergency Management By-Law” on February 5, 2018 pursuant to the Emergency Management and Civil Protection Act (EMCPA). The Emergency Plan, including the By-law undergoes annual compliance review by the Office of Fire Marshal and Emergency Management (OFMEM).
- 1.2 Council approved [By-Law 2018-072](#) on September 17, 2018 amending section 2.6 appointing members of the Emergency Management Program Committee.
- 1.3 As part of the 2021 compliance review, the OFMEM recommends the by-law be amended to reflect the current Organizational structure. It should also be noted, considering the recommendation by the OFMEM, the Municipality was in compliance with the EMPCA.

### 2. Discussion

- 2.1 By-Law 2018-072, Section 2.6, appoints the Director of Operations and Director of Engineering as members of the Emergency Management Program Committee.
- 2.2 Section 2.7 of the By-Law 2018-072 appoints members to the Municipal Emergency Control Group (MECG). The current members appointed within the By-Law:
  - a) Mayor;
  - b) Chief Administrative Officer;
  - c) Director of Emergency and Fire Services;
  - d) Director of Operations;
  - e) Director of Community Services
  - f) Municipal Clerk;
  - g) Director of Finance;

- h) Director of Corporate Services;
- i) Director of Engineering;
- j) Director of Planning;
- k) Communications and Tourism Manager;
- l) Municipal Solicitor; and
- m) Manager of Information Technology

- 2.3 The recent Covid emergency has identified means to be more efficient. The use of technology has allowed for meetings to be conducted virtually thus reducing the need to be in-person within the Emergency Operations Centre (EOC).
- 2.4 Ontario Regulation 380/04, Section 12(8), allows for MECG members to consult with other persons or organizations relating to emergency management. The use of technology will allow MECG members seek consultation on matters specifically related to the emergency thus reducing the need for a larger group to convene in the EOC.

### **3. Recommendation**

- 3.1 It is recommended that Section 2.6 of the By-Law be amended to remove the Director of Operations and Director of Engineering and it be replaced with the Director of Public Works.
- 3.2 It is recommended that Section 2.7 of the By-Law be amended to appoint the following as members of the Municipal Emergency Control Group:
- a) Mayor;
  - b) Chief Administrative Officer;
  - c) Director of Emergency and Fire Services;
  - d) Director of Public Works;
  - e) Director of Community Services
  - f) Manager of Corporate Communications;

## **4. Concurrence**

The recommendations provided in this report have been discussed with the Directors of Financial Services, Planning and Development Services, the Director of Legislative Services, and the Municipal Clerk who concur with the recommendations.

## **5. Conclusion**

It is respectfully recommended that the recommendations be adopted and the amendments to the By-Law be passed.

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Staff Contact: Mariano Perini, Director, Emergency and Fire Services, 905-623-5126 ext. 2802 or mperini@clarington.net.

Attachments:

Attachment 1 – Emergency Management By-Law Amendment

Interested Parties:

There are no interested parties to be notified of Council's decision.