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Report To: Council

From: Trevor Pinn, Deputy CAO/Treasurer

Date: May 30, 2022

Memo #: Memo-028-22

File No.:

Re: Financial and Purchasing Implications for Bowmanville Zoo

At its meeting on May 9, 2022, during discussion of items 5.1 and 8.1.2 regarding the Bowmanville Zoo Lands questions related to purchasing and budget were raised.

1. Does the proposal from Valleys 2000 to source and fund consulting work for the design of a masterplan for the former Bowmanville Zoo Lands violate the Municipality's purchasing by-law?

Assuming that there is no obligation on the Municipality to provide funding to this project, that there is no obligation for Council to follow the recommendations in the Valleys 2000 report and the design is purely being provided by Valleys 2000 as a community group trying to provide information to Council, it does not appear that this would violate the Municipality's purchasing by-law.

The Municipality was not intending to make a purchase for this project as the work was slated to be done in-house with internal resources.

2. Was the Bowmanville Zoo Lands masterplan included in the 2022 budget?

On December 13, 2022 Council passed resolution C-408-21 which resolved:

That Council direct Staff of the Public Works Department to undertake the preparation of a comprehensive Parks Master Plan for the Bowmanville Zoo lands that will include design concepts and cost estimates for any new recommended recreational facilities or amenities, including investigation into a possible skating trail as previously requested by Council;

That the Staff of the Public Works Department who will be preparing the Master Plan, in consultation with various stakeholders, be required to submit a report to Council on the matter prior to the end of October, 2022; and

That all interested parties be notified of Council's decision.

The resolution did not refer the matter to the 2022 Budget. There was nothing on the Items for Consideration List (the "B list") regarding the Bowmanville Zoo lands. During the 2022 budget deliberations there were no specific amendments to the budget regarding this property. Staff intended to complete the masterplan in-house using municipal resources, therefore there was nothing explicitly required in the 2022 budget to fund this work. As the masterplan would be completed by October 2022, the capital work that would arise from the plan would be included in future years.

I trust the above provides Council with the additional information required.

Trevor Pinn, CPA, CA
Deputy CAO/Treasurer
Financial Services Department

cc: Department Heads
David Ferguson, Purchasing Manager