



Staff Report

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Report To:	General Government Committee		
Date of Meeting:	June 6, 2022	Report Number:	FSD-026-22
Submitted By:	Trevor Pinn, Deputy CAO/Treasurer		
Reviewed By:	Mary-Anne Dempster, CAO	Resolution#:	
File Number:	CL2022-14	By-law Number:	
Report Subject:	Supply and Delivery of One Single Axle and Three Tandem Axle Cab and Chassis Units		

Recommendations:

1. That Report FSD-026-22 and any related delegations or communication items, be received;
2. That Winslow Gerolamy Motors Limited with a bid amount of \$1,229,244.52 (Net HST Rebate) being the lowest bidder meeting all terms, conditions and specifications of CL2022-14 be awarded the contract for the Supply and Delivery of One Single Axle and Three Tandem Axle Cab and Chassis Units;
3. That the total estimated funds required for this project in the amount of \$1,241,245 (Net HST Rebate) include \$1,229,244.52 (Net HST Rebate) for snow removal equipment costs and other costs such as radios, GPS units, Clarington decal lettering and striping in the amount of \$12,000 (Net HST Rebate) be funded by the Municipality as follows:

Description	Account Number	Amount
Fleet Replacement Roads - (2022)	110-36-388-83642-7401	\$1,100,000
Municipal Capital Works Reserve Fund	511-00-000-00000-7418	141,245

4. That all interested parties listed in Report FSD-026-22 and any delegations be advised of Council's decision.

Report Overview

To request authorization from Council to award CL2022-14 Supply and Delivery of One Single Axle and Three Tandem Axle Cab and Chassis Units.

1. Background

- 1.1 Tender specifications for the Supply and Delivery of One Single Axle and Three Tandem Axle Cab and Chassis Units with Snowplow, Wing and U Body Dump Spreader was prepared by the Public Works Department and provided to the Purchasing Services Division.
- 1.2 Tender CL2022-14 was issued by the Purchasing Services Division and advertised electronically on the Municipality's website. Notification of the availability of the document was also posted on the Ontario Public Buyer's Association website.

2. Analysis

- 2.1 Ten plan takers downloaded the tender document.
- 2.2 The tender closed on April 22, 2022.
- 2.3 One bid was received in response to the tender call.
- 2.4 Of the nine companies that downloaded the tender document but chose not to submit pricing:
 - One company is a supplier and downloaded the tender document for information;
 - One company did not manufacture or supply the commodity;
 - Two companies did not have equipment available;
 - Three companies advised their equipment did not meet the specification requirements; and
 - Two companies did not respond to our request for information.
- 2.5 The bid was reviewed and tabulated by the Purchasing Services Division (see Attachment 1) and was deemed compliant. The results were forwarded to the Public Works Department for their review and consideration.

- 2.6 After review and analysis by the Public Works Department and the Purchasing Services Division, it was mutually agreed that the low, compliant bidder, Winslow Gerolamy Motors Limited be recommended for award of tender CL2022-14.
- 2.7 Winslow Gerolamy Motors Limited has satisfactorily supplied similar equipment to the Municipality of Clarington in the past and references did not need to be checked.

3. Financial

- 3.1 The cost of the single axle and three tandem axle cab and chassis units exceeds the allocated budget by \$141,245 (Net HST Rebate). The additional funds required to complete this project will be funded from the Municipal Capital Works reserve fund.
- 3.2 The total funds required for this project in the amount of \$ 1,241,245 (Net HST Rebate) include \$1,229,244.52 (Net HST Rebate) for snow removal equipment costs and other costs such as radios, GPS units, Clarington decal lettering and striping in the amount of \$12,000 (Net HST Rebate) is within the approved budget allocation and will be funded by the Municipality as follows:

Description	Account Number	Amount
Fleet Replacement Roads - (2022)	110-36-388-83642-7401	\$1,100,000
Municipal Capital Works Reserve Fund	511-00-000-00000-7418	141,245

- 3.3 Queries with respect to the department needs should be referred to the Director of Public Works.

4. Concurrence

This report has been reviewed by the Director of Public Works who concurs with the recommendations.

5. Conclusion

It is respectfully recommended that Winslow Gerolamy Motors Limited being the lowest compliant bidder be awarded the contract for the Supply and Delivery of One Single Axle and Three Tandem Axle Cab and Chassis Units per the terms and conditions of Tender CL2022-14.

Attachments:

Attachment 1 - Summary of Bid Results

Interested Parties:

List of Interested Parties available from Department.

Municipality of Clarington

Summary of Bid Results

Tender CL2022-14

Supply and Delivery of One Single Axle and Three Tandem Axle Cab and Chassis

Bidder	Total Bid (Net HST Rebate)
Winslow-Gerolamy Motors Limited	\$ 1,229,244.52