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## General Government Committee

### Minutes

**Date:** June 6, 2022  
**Time:** 9:30 a.m.  
**Location:** Council Members (in Chambers or MS Teams) | Members of the Public (MS Teams)

Members Present: Mayor A. Foster, Councillor R. Hooper, Councillor J. Jones, Councillor J. Neal, Councillor C. Traill, Councillor M. Zwart

Regrets: Councillor G. Anderson

Staff Present: M. Dempster, J. Newman, L. Patenaude, G. Acorn, S. Brake, R. Maciver, T. Pinn, M. Perini, R. Windle

Other Staff Present: M. Elliott, M. Machacek, J. Maclean, L. Reck, C. Salazar, K. Ferguson, K. Mercer, B. Radomski

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**1. Call to Order**

Mayor Foster called the meeting to order at 9:30 a.m.

**2. Land Acknowledgement Statement**

Councillor Traill led the meeting in the Land Acknowledgement Statement.

**3. Declaration of Interest**

There were no disclosures of interest stated at this meeting.

**4. Announcements**

Members of Committee announced upcoming community events and matters of community interest.

**5. Presentations/Delegations (10 minute time limit)**

**5.1 Delegation of Monika Machacek, Chief Executive Officer, Clarington Public Library, Museums, and Archives, Regarding 2021 Highlights and 2022 Key Objectives**

Monika Machacek, Chief Executive Officer, Clarington Public Library, Museums, and Archives was present regarding the Clarington Public Library's 2021 highlights and 2022 key objectives. Monika introduced herself and outlined the 2021 highlights of the Library and Museum. M. Machacek explained that during the pandemic, they closed the book on library fines by removing late fees. Monika stated that the lingering impacts of Covid-19 are still affecting their services. M. Machacek outlined the 2022 key objectives that included digital literacy, multilingual collections, and space at libraries and museums. Monika shared the 2021 top 5 books and answered questions from Members of Committee.

**5.2 Delegation of Lauren Millier, Senior Strategist, Deloitte, Regarding Report CAO-005-22 Economic Development Strategy**

Lauren Millier, Senior Strategist, Deloitte was present Regarding Report CAO-005-22 Economic Development Strategy. Lauren outlined the four stages in the strategy development process which included Clarington's strategic priorities, market analysis and competitive position, stakeholder engagement, and strategy formulation. L. Millier explained the 2019-2022 municipal goals and key economic indicators noting the population is growing faster than Durham Region and the Province. Lauren provided an overview of the stakeholder input noting the suggestion that the municipality improve its economic development service delivery and address the critical need for serviced employment land. L. Millier outlined the catalysts for economic growth.

**Suspend the Rules**

Resolution # GG-220-22

Moved by Councillor Hooper

Seconded by Councillor Zwart

That the Rules of Procedure be suspended to extend the delegation for an additional 2 minutes.

**Carried**

Lauren provided an overview of the strategic priorities and action plan noting the three priorities which included cultivating an innovative land use framework, strengthening the business innovation ecosystem, and targeting high growth businesses and investments. L. Millier stated the strategy formulation noting they acknowledge the municipality's 2-year commitment with the Clarington Board of Trade and answered questions from Members of Committee.

**Recess**

Resolution # GG-221-22

Moved by Councillor Hooper  
Seconded by Councillor Neal

That the Committee recess for 10 minutes.

**Carried**

The meeting reconvened at 11:05 a.m. with Mayor Foster in the Chair.

**6. Reports/Correspondence Related to Presentations/Delegations**

**6.1 CAO-005-22 Clarington Economic Development Strategy**

Resolution # GG-222-22

Moved by Councillor Hooper  
Seconded by Councillor Zwart

That Report CAO-005-22, and any related delegations or communication items, be received for information;

That Council adopt the Economic Development Strategy in principle;

That Staff be authorized to advance the catalyst projects as outlined in this report;

That Staff prepare an implementation report to be presented as part of the preparation of Council's 2023-2026 Corporate Strategic Plan; and

That all interested parties listed in Report CAO-005-22 be advised of Council's decision.

Yes (3): Mayor Foster, Councillor Hooper, and Councillor Zwart

No (3): Councillor Jones, Councillor Neal, and Councillor Traill

Absent (1): Councillor Anderson

**Motion Lost on a recorded vote (3 to 3)**

Resolution # GG-223-22

Moved by Councillor Neal  
Seconded by Councillor Jones

That Report CAO-005-22 Clarington Economic Development Strategy be referred to the June 20, 2022, Council meeting.

**Carried**

**7. Communications**

**7.1 City of Cambridge, Regarding Request to the Region of Waterloo to Consider Free Public Transportation on Election Days**

Resolution # GG-224-22

Moved by Councillor Neal  
Seconded by Councillor Zwart

That the following resolution from the City of Cambridge, regarding Request to the Region of Waterloo to Consider Free Public Transportation on Election Days, be endorsed by the Municipality of Clarington:

Whereas there has been an overall and consistent decline in voter turnout for municipal, provincial, and federal elections in Canada and in Waterloo Region, despite the act of voting being essential to the proper functioning of the democratic process;

And whereas many residents struggle to access transportation to polling stations on election days, due to a lack of transportation available, physical mobility or accessibility issues, and/or socioeconomic status;

And whereas any initiative to boost attention and incentives to vote on election days warrants attention and exploration in order to assist the democratic process and increase voter turnout;

Now therefore be it resolved that correspondence be sent to the Region of Waterloo on behalf of Cambridge Council to request free public transportation on election day for the Municipal and School Board Election, as well as for the Provincial, and Federal Election days, so as to generate more attention about elections and polling station locations, and to encourage and make it possible for more residents to vote, that would otherwise be unable to access their polling stations.

**Carried**

**7.2 Minutes of the Newcastle Village Community Hall Board dated April 19, 2022**

Resolution # GG-225-22

Moved by Councillor Zwart  
Seconded by Councillor Hooper

That Communication Item 7.2, Minutes of the Newcastle Village Community Hall Board dated April 19, 2022, be received for information.

**Carried**

**8. Staff Reports, Staff Memos and New Business Consideration**

**8.1 Public Works**

Councillor Hooper chaired this portion of the meeting.

**8.1.1 Memo-029-22 Clarington Cricket Pitch**

Resolution # GG-226-22

Moved by Councillor Jones

Seconded by Mayor Foster

That Staff proceed with the acquisition of the portable mat, and storage container with the necessary funding to be drawn from an account at the discretion of Deputy CAO / Treasurer to a maximum of \$15,000.

**Carried**

**8.1.2 New Business - Newcastle Service Club Sign (Councillor Zwart)**

Resolution # GG-227-22

Moved by Councillor Zwart

Seconded by Mayor Foster

Whereas the four Newcastle “service club” main signs are in need of replacement;

And whereas the main part of the sign is municipally-owned, but the individual service club signs are the responsibility of each service club;

And whereas the replacements were not part of the Clarington 2022 budget;

And whereas the Council of the Municipality of Clarington wishes to present Newcastle at its best;

Now therefore be it resolved that Staff be authorized to replace, in 2022, the four municipally-owned Newcastle “service club” main signs at an approximate total cost of \$15,000 to be funded from the Tax Rate Stabilization Reserve Fund account.

**Carried**

**8.1.3 New Business - Clarington Waterfront Trail Signs (Councillor Zwart)**

Resolution # GG-228-22

Moved by Councillor Zwart

Seconded by Mayor Foster

Whereas the Waterfront Trail is very well used by pedestrians;

And whereas the Waterfront Trail is also well used by cyclists, and now e-bikes, travelling at a higher rate of speed than pedestrians;

And whereas the addition of signs on multi-use paths has been shown to improve safety in other municipalities;

And whereas Staff are generally in support of the addition of signs such as “Slow down – 15km max”; “Walk Right – Pass Left”; “Bikes give way to Pedestrians”; “Share the Trail”; “Caution – popular section ahead”, but the design of a comprehensive sign plan and purchase of such signage is not included in the 2022 budget and Staff resources are dedicated to other projects;

And whereas Staff have estimated the cost to be between \$15,000 - \$20,000 for the design and execution;

Now therefore be it resolved that Staff be authorized to engage a consultant to provide a comprehensive sign plan and purchase signage for the multi-use path on the Clarington Waterfront Trail to a maximum of \$20,000, to be funded from the Tax Rate Stabilization Fund.

**Referred**

**Later in the meeting, see following motion**

Resolution # GG-229-22

Moved by Councillor Neal  
Seconded by Councillor Jones

That the Rules of Procedure be suspended to allow Members of Committee to speak to the foregoing Resolution #GG-228-22 for a second time.

**Carried**

Resolution # GG-230-22

Moved by Councillor Neal  
Seconded by Mayor Foster

That the foregoing Resolution #GG-228-22 be referred to the Clarington Active Transportation and Safe Roads Advisory Committee for their consideration.

**Carried**

## **8.2 Community Services**

Councillor Traill chaired this portion of the meeting.

### **8.2.1 CSD-012-22 Diversity in Clarington – 2022 Update on Diversity Initiatives and Clarington’s Diversity Advisory Committee**

Resolution # GG-231-22

Moved by Councillor Hooper  
Seconded by Councillor Jones

That Report CSD-012-22, and any related delegations or communication items, be received for information.

#### **Carried**

The Committee recessed for their one hour scheduled break in accordance with the Procedural By- law.

The meeting reconvened at 1:00 p.m. with Mayor Foster in the Chair.

## **8.3 Legislative Services**

Councillor Jones chaired this portion of the meeting.

### **8.3.1 LGS-010-22 Durham Region Electric Kick Scooter By-law**

Resolution # GG-232-22

Moved by Councillor Hooper  
Seconded by Mayor Foster

That Report LGS-010-22, and any related delegations or communication items, be received for information.

#### **Carried**

### **8.3.2 LGS-012-22 Cemetery By-law Review and Update**

Resolution # GG-233-22

Moved by Councillor Neal  
Seconded by Mayor Foster

That Report LGS-012-22, and any related delegations or communication items, be received;

That the By-law attached to Report LGS-012-22, as Attachment 1, to repeal the current Cemetery By-law and replace it with the attached new Cemetery By-law, be approved;

That Staff be authorized to provide notice, and signage, regarding the proposed new Cemetery By-law, in accordance with Regulations of the Funeral, Burials and Cremation Services Act, 2002;

That the By-law attached to Report LGS-012-22, as Attachment 2, to amend Clarington's Fee By-law, to add a schedule for the Cemetery Price List, be approved; and

That all interested parties, and any delegations, be advised of Council's decision.

**Carried**

### **8.3.3 New Business - Enforcement By-law (Councillor Traill)**

Committee decided not to consider Item 8.3.3., New Business – Enforcement By-law, at this time.

## **8.4 Financial Services**

Councillor Neal chaired this portion of the meeting.

### **8.4.1 FSD-019-22 2021 Annual Investment Report**

Resolution # GG-234-22

Moved by Councillor Hooper

Seconded by Mayor Foster

That Report FSD-019-22 be received for information.

**Carried**

### **8.4.2 FSD-024-22 Asset Management Plan**

Councillor Traill left the meeting at 1:21 p.m.

Resolution # GG-235-22

Moved by Councillor Zwart

Seconded by Councillor Jones

That Report FSD-024-22 and any related delegations or communication items, be received;

That the Municipality's 2022 Asset Management Plan attached to Report FSD-024-22 as Attachment 1, be approved, in principle, subject to formatting and branding guideline changes;

That Staff be directed to report back to Council in 2023 with options to reduce the infrastructure funding gap sustainably; and

That all interested parties listed in Report FSD-024-22 and any delegations be advised of Council's decision.

**Carried**



**8.4.3 FSD-025-22 Delegation of Authority for Approval of 2021 Financial Statements**

Resolution # GG-236-22

Moved by Mayor Foster  
 Seconded by Councillor Zwart

That Report FSD-025-22 and any related delegations or communication items, be received;

That the Terms of Reference for the Audit and Accountability Committee be amended to delegate authority to approve annual audited financial statements; and

That all interested parties listed in Report FSD-025-22 and any delegations be advised of Council’s decision.

**Carried**

**8.4.4 FSD-026-22 Supply and Delivery of One Single Axle and Three Tandem Axle Cab and Chassis**

Resolution # GG-237-22

Moved by Mayor Foster  
 Seconded by Councillor Hooper

That Report FSD-026-22 and any related delegations or communication items, be received;

That Winslow Gerolamy Motors Limited with a bid amount of \$1,229,244.52 (Net HST Rebate) being the lowest bidder meeting all terms, conditions and specifications of CL2022-14 be awarded the contract for the Supply and Delivery of One Single Axle and Three Tandem Axle Cab and Chassis Units;

That the total estimated funds required for this project in the amount of \$1,241,245 (Net HST Rebate) include \$1,229,244.52 (Net HST Rebate) for snow removal equipment costs and other costs such as radios, GPS units, Clarington decal lettering and striping in the amount of \$12,000 (Net HST Rebate) be funded by the Municipality as follows:

Description	Account Number	Amount
Fleet Replacement Roads - (2022)	110-36-388-83642-7401	\$1,100,000
Municipal Capital Works Reserve Fund	511-00-000-00000-7418	141,245

That all interested parties listed in Report FSD-026-22 and any delegations be advised of Council's decision.

**Carried**

**8.4.5 FSD-027-22 Waste and Recycling Collection and Disposal – Road Sweepings**

Resolution # GG-238-22

Moved by Mayor Foster  
Seconded by Councillor Zwart

That Report FSD-027-22 and any related delegations or communication items, be received;

That the current agreement with GFL Environmental Inc. be amended to include the pick-up and disposal of Road Sweeping Waste as required by the Public Works Department. The estimated contract value per year is \$492,229.42 (Net HST Rebate). Tender CL2020-16 has two optional one-year extensions available if utilized the three-year value for the disposal of road sweepings would be approximately \$1,476,688.26 (Net HST Rebate);

That the funds required for this service be funded from the following operating account as approved by the budget:

Description	Account Number	Amount
HRDTOP MNTCE / SWEEPING / WASTE DISPOSAL	100-36-381-10260-7165	\$492,229

That pending satisfactory service and pricing that the Purchasing Manager in consultation with the Director of Public Works be authorized to extend the contract for up two additional one-year terms; and

That all interested parties listed in Report FSD-027-22 and any delegations be advised of Council's decision.

**Carried**

**8.4.6 FSD-028-22 Additional Funding for Shaw House Renovation**

Resolution # GG-239-22

Moved by Mayor Foster  
Seconded by Councillor Zwart

That Report FSD-028-22 and any related delegations or communication items, be received;

That an additional amount not to exceed \$200,000 from the Community Services Building Refurbishment Reserve Fund be allocated to the Shaw House Renovation Capital Project; and

That all interested parties listed in Report FSD-028-22 and any delegations be advised of Council's decision.

**Carried**

**8.4.7 FSD-029-22 Newcastle Community Park Construction**

Resolution # GG-240-22

Moved by Councillor Zwart

Seconded by Mayor Foster

That Report FSD-029-22 and any related delegations or communication items, be received;

That the bid received from Quality Property Services having the lowest price meeting specification in the amount of \$3,217,520.39 (Net HST Rebate) and subject to a satisfactory reference check be awarded the contract for Newcastle Community Park Construction;

That should Council select recommendation #3, the total funds required for this project is \$3,962,646.79 (Net HST Rebate), which includes the construction cost of \$3,217,520.39 (Net HST Rebate) and other costs including design, material testing, contract administration, permit fees and contingencies in the amount of \$745,126.40 (Net HST Rebate); and that the budget increase in the amount of \$2,387,646.79 (Net HST Rebate) to fund the Newcastle Community Park project be approved from eligible Development Charges Reserve Funds and the Municipal Capital Works Reserve Fund at the discretion of the Treasurer; and

That all interested parties listed in Report FSD-029-22 and any delegations be advised of Council's decision.

Yes (3): Mayor Foster, Councillor Hooper, and Councillor Zwart

No (2): Councillor Jones, and Councillor Neal

Absent (2): Councillor Anderson, and Councillor Traill

**Carried on a recorded vote (3 to 2)**

**8.5 CAO Office**

Mayor Foster left the meeting at 2:00 p.m.

Councillor Neal chaired this portion of the meeting.

**8.5.1 CAO-004-22 Citizen Centric Ground Floor – Municipal Administrative Centre**

Resolution # GG-241-22

Moved by Councillor Jones

Seconded by Councillor Zwart

That Report CAO-004-22 be received; and

That Council authorize the allocation of the remaining capital budget from account #110-36-370-83601-7401 to facilitate the renovations.

**Carried**

**9. Unfinished Business**

**10. Questions to Department Heads/Request for Staff Report(s)**

Members of Council asked questions to Department Heads.

Councillor Traill returned to the meeting at 2:25 p.m.

**10.1 Clarington Becoming a Bicycle Friendly Community**

Mayor Foster returned to the meeting at 2:27 p.m.

Resolution # GG-242-22

Moved by Councillor Jones

Seconded by Councillor Hooper

That the Director of Public Works report back to the September 12, 2022, Joint General Government and Planning and Development Committees meeting regarding Clarington becoming a bicycle-friendly community.

**Carried**

**Suspend the Rules**

Resolution # GG-243-22

Moved by Councillor Traill

Seconded by Councillor Jones

That the Rules of Procedure be suspended to add an additional item to the Agenda, namely, that the paving and possible improvements to West Beach Road be referred to the 2023 budget considerations.

**Motion Lost**

**10.2 Paving and Possible Improvements to West Beach Road**

Resolution # GG-244-22

Moved by Councillor Traill  
Seconded by Councillor Jones

That the Director of Public Works report back, at the June 20, 2022, Council meeting, on including paving or possible improvements to West Beach Road in the 2023 budget.

**Carried**

**10.3 Connectivity from Liberty Street to Bowmanville Waterfront**

Mayor Foster chaired this portion of the meeting.

Resolution # GG-245-22

Moved by Councillor Traill  
Seconded by Councillor Neal

That the Director of Public Works report back on prioritizing connectivity from Liberty Street to the Bowmanville Waterfront as part of the Active Transportation Plan.

**Carried**

**11. Confidential Items**

**12. Adjournment**

Resolution # GG-246-22

Moved by Councillor Hooper  
Seconded by Councillor Jones

That the meeting adjourn at 3:04 p.m.

**Carried**