

Submit Original to:

Municipality of Clarington
Financial Services Department
40 Temperance Street
Bowmanville, Ontario
L1C 3A6
finance@clarington.net

Submission Deadline: Friday, September 8th, 2023

Please Print or Type

Please Complete All Areas

Organization Information

| Organization Name | Address | Telephone # |
|--------------------------------------|--|--------------|
| The Visual Arts Centre of Clarington | 143 Simpson Avenue, Bowmanville, ON L1C 3K8 | 905-623-5831 |

Contact Information

| Name | Email | Telephone # |
|-------------------|-----------------|--|
| Dionne Powlenzuck | director@vac.ca | P: 905-623-5831 x 4 C: 905-925-2952 |

Officers for current year

| Position | Name | Contact Information |
|-----------|----------------|---|
| President | Jen Berger | board@vac.ca 647-865-9338 |
| Secretary | Jess MacGregor | secretary@vac.ca 905-809-5034 |
| Treasurer | Hissan Khan | hissanrkhan@gmail.com 437-221-0699 |

Is your Organization incorporated as non-profit? Yes ☒ No ☐

If yes, when? (dd/mm/yy) 04/08/1976

Is your Organization based within the Municipality of Clarington? Yes ☒ No ☐

Is your Organization based within the Region of Durham Yes ☒ No ☐

List the programs/services provided by your Organization:

The VAC is dedicated to delivering contemporary art to the Clarington Community, the wider Durham Region, and beyond. Educational and public engagement programs are offered to kids, youth, and adults. At the same time, contemporary art exhibitions show the works of Canadian regional and national artists in various stages of their careers. The VAC is a safe space where ideas are exchanged, questions are asked, and connections are made.

- art classes, art camps, workshops and PA Days for kids
- art classes and workshops for adults
- artist/curator talks and tours
- educational and career development opportunities for artists, academic interns and high school Co-Op students
- partnerships with other organizations
- volunteer and engagement opportunities for youth and adults

What is the total program registration or association membership in your Organization?

YTD September 4, 2023 Current Memberships = 184 Class Participants = 462 Gallery Visitors = 5,278

What percentage of your registration or membership are Clarington residents?

81%

Describe how the program/services provided by your Organization will benefit as a result of Municipal funding.

With the generous support of the Municipality of Clarington, the VAC continues to offer art and learning opportunities to the residents of Clarington. We can keep our classes and programs affordable while ensuring that artists and staff receive compensation for teaching classes and workshops and delivering programs. With this financial assistance, we can purchase art materials needed for programming and maintain the equipment in the studios for our members to use. This support also helps us support community partnerships. This funding support also assists with marketing, promotion and day-to-day mandatory office and operational expenses.

| | |
|---|---|
| What funding category does your Organization fall into? | <input type="checkbox"/> Recreation & Leisure <input type="checkbox"/> Civic <input checked="" type="checkbox"/> Social <input type="checkbox"/> Boards of Council / Hall Boards |
|---|---|

| | |
|-------------------------------------|--------------|
| 2024 Request (insert dollar figure) | \$234,826.00 |
| 2025 Request (insert dollar figure) | \$239,522.00 |
| 2026 Request (insert dollar figure) | \$244,313.00 |
| 2027 Request (insert dollar figure) | \$249,199.00 |

| | |
|---|--|
| If you are requesting an increase in the municipal grant for 2024, please indicate the reason for the increase. | The VAC is asking for a 2% increase to assist with the cost of living and inflation increases. |
| If you are requesting an increase in the municipal grant for 2025, please indicate the reason for the increase. | The VAC is asking for a 2% increase to assist with the cost of living and inflation increases. |
| If you are requesting an increase in the municipal grant for 2026, please indicate the reason for the increase. | The VAC is asking for a 2% increase to assist with the cost of living and inflation increases. |
| If you are requesting an increase in the municipal grant for 2027, please indicate the reason for the increase. | The VAC is asking for a 2% increase to assist with the cost of living and inflation increases. |

| | |
|--|---|
| Has your organization made a previous request for a Municipal grant to the Municipality of Clarington? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
|--|---|

If yes, please complete the following:

| Agency | Year | Requested | Received |
|----------------------------|------|--------------|--------------|
| Municipality of Clarington | 2023 | \$230,221.00 | \$230,221.00 |
| Municipality of Clarington | 2022 | \$226,606.00 | \$224,606.00 |
| Municipality of Clarington | 2021 | \$223,315.00 | \$219,366.00 |
| Municipality of Clarington | 2020 | \$219,366.00 | \$219,366.00 |

| | |
|---|---|
| Has your organization requested funding in the last 12 months from any other Municipal, Provincial or Federal department or agency? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
|---|---|

If yes, please complete the following:

| Agency | Year | Requested | Received |
|--|------|-------------|-------------|
| Ontario Arts Council | 2023 | \$15,359.00 | \$26,163.00 |
| Canadian Museums Association | 2023 | \$66,785.00 | \$53,661.00 |
| Service Canada (Canada Summer Jobs) | 2023 | \$35,262.50 | \$28,210.00 |
| Canada Council | 2023 | \$30,870.00 | \$30,870.00 |
| Canada Council 2024 | 2024 | \$59,900.00 | \$59,900.00 |



Terms and conditions

1. In the event that the funds allocated are not used for the services, event or project as described in the application, or if there are misrepresentations in the application, the amount of the financial assistance will be payable forthwith to the Municipality.
2. The applicant will make or continue to make attempts to secure funding from other sources, external to the Municipality of Clarington.
3. The applicant will keep proper books of accounts of all receipts and expenditures, relating to the services, event or project described in the application.
4. The applicant will retain and make available for inspection by the Municipality or its auditors all records and books of accounts of the Organization upon request from the Municipality, (which may be made within two years of the grant award).

5. If the recipient is an arms-length agency, the Grant Recipient shall indemnify and hold harmless the Municipality of Clarington against any claims, costs, causes of action, fines or any other losses or other penalties the Municipality of Clarington suffers related to the giving and usage of the grant to the grant recipient.

Declaration of Organizations' Executive

We certify that, to the best of our knowledge, the information provided herein is an accurate and complete and is endorsed by the Organization, which we represent and accept conditions as noted in this application.

| Name | Title | Date | Signature |
|------------------|--------------------|------------|---|
| Dionne Powlenzuk | Executive Director | 09.04.2023 |  |
| Jen Berger | Board President | 09.05.2023 |  |

This Application must be signed by two (2) Members of the Executive.

Budget Information

Please complete, in detail, the attached form. Also include a copy of the most recent statement of revenue and expenditures and statement of Assets/Liabilities (balance sheet), for the most recent fiscal year.

Please return application form to:

Financial Services Department
Municipality of Clarington
40 Temperance Street
Bowmanville, Ontario
L1C 3A6
(905) 623-3379 ext. 2601
finance@clarington.net

Budget Information

| Revenue | 2027 | 2026 | 2025 | 2024 | 2023 |
|--|------------------|------------------|------------------|------------------|------------------|
| Grants – Federal / Provincial ¹ | \$192,405 | \$188,632 | \$184,933 | \$181,306 | \$119,048 |
| Municipal Grant | \$249,199 | \$244,313 | \$239,522 | \$234,826 | \$230,221 |
| Memberships | \$5,306 | \$5,202 | \$5,100 | \$5,000 | \$8,000 |
| Registrations ² | \$129,468 | \$126,929 | \$124,440 | \$122,000 | \$145,500 |
| Fundraising ³ | \$77,468 | \$75,949 | \$74,460 | \$73,000 | \$58,000 |
| Other (Specify) ⁴ | \$12,204 | \$11,965 | \$11,730 | \$11,500 | \$25,200 |
| Last Year Surplus/Deficit | \$1,535 | \$1,352 | \$1,401.00 | (\$8,115) | (\$30,446) |
| Total Revenue | \$667,585 | \$654,339 | \$641,590 | \$619,517 | \$555,523 |

| Expenditures | 2027 | 2026 | 2025 | 2024 | 2023 |
|--|-----------|-----------|-----------|-----------|-----------|
| Salaries – Full Time ⁶ | \$406,248 | \$398,282 | \$390,472 | \$382,816 | \$382,113 |
| Salaries – Part Time ⁷ | | | | | |
| Facility Rental Program Costs ⁸ | \$140,973 | \$138,208 | \$135,498 | \$129,900 | \$92,000 |

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|-------------------------------|------------------|------------------|------------------|------------------|------------------|
| Office Supplies ⁹ | \$20,620 | \$20,215 | \$19,819 | \$18,450 | \$14,700 |
| Telephone | | | | | |
| Advertising | \$5,306 | \$5,202 | \$5,100 | \$5,000 | \$5,225 |
| Maintenance | \$40,305 | \$39,515 | \$38,740 | \$37,000 | \$28,600 |
| Utilities ¹⁰ | \$12,000 | \$12,000 | \$12,000 | \$12,000 | \$12,000 |
| Other (Specify) ¹¹ | \$40,170 | \$39,382 | \$38,609 | \$32,950 | \$29,000 |
| Total Expenses | \$665,622 | \$652,804 | \$640,238 | \$618,116 | \$563,630 |

| | | | | | |
|--------------------------|----------------|----------------|----------------|----------------|------------------|
| Surplus (Deficit) | \$1,963 | \$1,535 | \$1,352 | \$1,401 | (\$8,115) |
|--------------------------|----------------|----------------|----------------|----------------|------------------|

Note:

All applicants must complete this section in order to have application considered for funding. Please summarize your budget information using categories listed above.

Revenue Notes:

¹Grants: OAC CAC Service Canada Canadian Museum Association,

²Registrations: earned revenue from Adult and Kids Classes, Workshops and Camps

³Fundraising – Donations, Sponsorships, Mayor's Gala

⁴Other: Bank Interest, Art materials sales, catalogue sales, special events, Ontario Arts Endowment

Expenditure Notes:

⁵Salaries: Full Time, Paid Interns, Summer Student Wages, Staff benefits, MERCS

⁶Part Time: The VAC currently does not have part-time employees

⁷Program Costs: Artist Fees, Catalogue Costs, Documentation, Installation, Instructor Fees, Art Supplies

⁸Office Supplies: Sundry, computer lease, Online registration system fees, bank service fees, PO Box, Org memberships

⁹Utilities: Holdback - telephone/internet, garbage disposal, liability insurance, hydro, water

¹⁰Other: Fundraising, Professional Fees, Insurance, Travel, Reserve Fund