

Newcastle Memorial Arena Management Board

Municipality of Clarington

Minutes of Meeting – Tuesday, November 14, 2023

Not yet approved by the Board

In Attendance – Dave Bouma - Chair Gary Oliver – Vice Chair

Shea-Lea Latchford, Omar Patel, Todd Taylor, Sue White

Regrets – Jim Vinson, Councillor Margaret Zwart

Meeting opened at 7:00 p.m. with the Land Acknowledgement

1. **Agenda - Motion #23-025**

Moved by Sue White, seconded by Todd Taylor **THAT:** The Agenda be accepted.

CARRIED

2. **Acceptance of Minutes - Motion #23-026**

Moved by Todd Taylor, seconded by Sue White **THAT:** The minutes of October 11, 2023, be approved.

CARRIED

3. **Financial Report** – Todd presented a revenue report for the Board to review, which will be discussed at the January meeting. The GIC will be reinvested for another six months.

Motion #23-027- Moved by Todd Taylor, seconded by Sue White **THAT:** The money from the Municipal grant be used toward the Commemorative Give Away and reopening expenses.

CARRIED

4. **Risk Management** – The contractors will meet on November 16, 2023, for a Post Construction debriefing. Shea-Lea Latchford will attend as a representative for the Board.

5. **New Business:**

Construction Update – Dave Bouma presented a construction update along with a Job List of items to be completed before the reopening.

2.

Open House – Sue White and Councillor Zwart have been working closely with the Mayor’s office and the agenda for the reopening will be available shortly.

Staffing – A discussion is planned for January’s meeting to discuss the roles and responsibilities of the interim manager, operators and attendants moving forward in the new year. A cell phone will be purchased for the interim manager.

Round Table Discussion followed.

6. **Adjournment** - The meeting was adjourned by the Chair at 8:56 p.m.

Next Board Meeting – Tuesday, December 12, 2023 - (Old Newcastle House)