

Staff Report

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Report To:	General Government Committee		
Date of Meeting:	January 15, 2024	Report Number:	PUB-001-24
Submitted By:	Lee-Ann Reck, Deputy CAO, Public Services		
Reviewed By:	Mary-Anne Dempster, CAO	Resolution#:	
Authored By:	George Acorn, Director Community Services		
File Number:	By-law Number:		
Report Subject:	South Bowmanville Recreation Centre – Architectural Services		

Recommendations:

- 1.1 That Report PUB-001-24, and any related delegations or communication items, be received;
 1. That the Purchasing By-law 2021-077 be waived to give the CAO authority to approve staff recommendation for the awarding of the RFP 2023-10 Architectural (Prime Consultant) Services for the South Bowmanville Recreation Centre; and
 2. That the CAO be authorized to execute the necessary agreements, in a form acceptable to the Deputy CAO/Solicitor and the Deputy CAO/Treasurer.

Report Overview

This report is requesting Council approval to provide the CAO the authority to award a contract for the architectural services of the South Bowmanville Recreation Centre and to execute the contract for these services.

With the expected opening of this new facility to the public in the summer of 2026, staff are making these recommendations to expedite the commencement of this work.

2. Background

- 2.1 The Request for Proposal (RFP) for the Architectural (Prime Consultant) Services for the South Bowmanville Recreation Centre was published on December 22, 2024. The RFP is scheduled to close on January 29, 2024.
- 2.2 Following the closing of the RFP, a review committee, consisting of staff from Purchasing and Community Services with a representative of Colliers Project Leaders, will review all compliant bids and make a recommendation to award, directly to the CAO. Upon approval, staff will prepare the contract and supporting documentation for execution by the CAO.
- 2.3 With the objective of completing the construction of this facility for summer 2026, it would be beneficial to have the design phase commence as soon as possible. By providing authority to the CAO this could result in an estimated saving of 4-5 weeks, which is critical at the initial stages of a project of this size.

3. Project Next Steps

- 3.1 Following the award of the RFP, the successful proponent will commence work with the project team in the Program Scope and Development Phase. The Municipality has developed a brief functional program for project. It will be the Architect's responsibility to refine and finalize any existing program, resulting in the final Functional Building Program (FBP).
- 3.2 Next will follow the Concept Design Phase. With the project team, the Architect will develop a Concept Plan which represents the form, size, character, and massing of the facility based on approved FBP and includes an Architectural design and Class D estimate. The completion of this phase represents the first major milestone of the project and will require the Municipality's approval prior to moving onto the next design phases. It is estimated this will be completed in May 2024.

4. Financial Considerations

- 4.1 The architectural services costs have been considered in the overall project budget previously approved by Council. The recommendations contained in this report will have no adverse impact on the approved project budget.

5. Strategic Plan

The design and construction of the South Bowmanville Recreation Centre is a priority project within the Strategic Plan objective to cultivate a strong, thriving and connected community where everyone is welcome.

6. Concurrence

Not Applicable.

7. Conclusion

It is respectfully recommended that Council approve the recommendations in this report, which will expedite the design phase for this new facility, which is scheduled to be open to the public in July 2026.

Staff Contact: George Acorn, Director Community Services, 905 623-3379 ext. 2502 or gacorn@clarington.net.

Attachments:

Not Applicable

Interested Parties:

There are no interested parties to be notified of Council's decision.