



Staff Report

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Report To:	General Government Committee		
Date of Meeting:	February 5, 2024	Report Number:	FSD-008-24
Submitted By:	Trevor Pinn, Deputy CAO/Treasurer, Finance and Technology		
Reviewed By:	Mary-Anne Dempster, CAO	Resolution#:	
Authored by:	Trevor Pinn, Deputy CAO/Treasurer, Finance and Technology		
File Number:		By-law Number:	
Report Subject:	Delegation of Authority to Single Source Equipment for Outdoor Rinks		

Recommendations:

1. That Report FSD-008-24, and any related delegations or communication items, be received;
2. That the CAO be given delegated authority to single source the purchase of refrigeration equipment for the construction of outdoor skating rinks as authorized by Resolution #C-122-23; and
3. That all interested parties listed in Report FSD-008-24, and any delegations be advised of Council's decision.

Report Overview

Council approved on September 25, 2023, authority for the CAO to enter into contracts for the construction of two outdoor skating rinks, one in Newcastle and one in Courtice. Further, the recently adopted Strategic Plan has outlined as a priority of Council the development of outdoor ice-skating amenities in the community.

This report seeks to obtain authority for the CAO to single source the refrigeration equipment necessary for the development of the ice pads. This equipment would be from the same provider which provides refrigeration equipment for indoor ice-skating surfaces that the Municipality owns and operates.

1. Background

- 1.1 On September 25, 2023, Council approved Resolution #C-122-23 which included delegated authority to the CAO to award contracts for the construction of two outdoor skating rinks, given an upset budget of \$8,000,000.
- 1.2 The Municipality has entered into a design contract with BBA for the design of the skating rinks. This work is currently underway and a tender for the construction services to build the Courtice Community Complex skating surface is expected to be released in the next two months.
- 1.3 There is lead time required for the procurement of the necessary refrigeration equipment that would be used in the artificially refrigerated skating surfaces. Community Services staff have identified Cimco Refrigeration as a preferred vendor for this equipment.
- 1.4 Cimco has provided similar work in the past including the recent renovations to the Newcastle Arena, Orono Arena, Garnet B. Rickard, and South Courtice Arena.
- 1.5 Staff are familiar with the equipment, training and maintenance needs of this equipment and certifications required to operate this equipment.
- 1.6 To ensure the equipment is ready in time for the construction of the ice pad, a single source is requested to ensure that timeframes are met, and the equipment is ready when needed.

2. Financial Considerations

- 2.1 The cost of the equipment is anticipated to be within the budgetary limit set by Council. The CAO has the authority to enter into agreements. However, the previous resolution did not explicitly provide authority to enter into single source agreements.

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- 2.2 There is the risk that a single source is not the lowest bid; however, the reduced costs for training on different equipment, inventory of spare parts, and staff efficiency mitigate this risk. Further, the public tender processes for both the Orono and Newcastle arena upgrades in 2022 and 2023 resulted in Cimco equipment being used; it is, therefore, likely that in an open process, this equipment would ultimately be chosen.
- 2.3 This authority is not for the construction of the surfaces; it is solely to purchase the required refrigeration equipment for delivery when construction is underway.

3. Strategic Plan

- 3.1 This report supports the actions necessary to complete C.4.3 “Design and construct outdoor skating amenities.” Specifically, action C.4.3.1 states that the Municipality will complete the design and construction of outdoor ice-skating amenities in Courtice and Newcastle.

4. Concurrence

Not Applicable.

5. Conclusion

It is respectfully recommended that the CAO be provided authority to single source the refrigeration equipment for the outdoor skating rinks previously approved through Resolution #C-122-23

Staff Contact: Ken Ferguson, Manager, Facility Services, 905-623-3379 ext.2504 or kferguson@clarington.net.

Attachments:

Not Applicable

Interested Parties:

There are no interested parties to be notified of Council's decision.