



THE CORPORATION OF THE MUNICIPALITY OF CLARINGTON

BY-LAW NO. 2024-xxx

Being a by-law to require the payment of fees for services.

Whereas Subsection 69(1) of the Planning Act, R.S.O. 1990, c.P.12, as amended, provides that by-laws may be passed by the council of a municipality to establish a tariff of fees for the processing of applications made in respect of planning matters;

And whereas Subsection 391(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, authorizes a municipality to impose fees or charges for services or activities provided or done by or on behalf of it;

And whereas Council passed a resolution arising out of Report FSD-021-24 recommending that the User Fee By-law 2023-044 be repealed and replaced;

Now therefore the Council of the Municipality of Clarington enacts as follows:

1. That, commencing July 1, 2024, the fees for services provided by the Municipality shall be set out in the following Schedules to this By-law:
 - a. Schedule "A" – General Fees
 - b. Schedule "B" – Legislative Services Fees
 - c. Schedule "C" – Financial Services Fees
 - d. Schedule "D" – Emergency and Fire Services Fees
 - e. Schedule "E" – Planning and Infrastructure Services Fees
 - f. Schedule "F" – Community Services
 - g. Schedule "G" – Public Works Fees
 - h. Schedule "H" – Cemetery Services Fees
2. That the Deputy CAO/Treasurer is authorized to adjust the above schedules, without amendment to this By-law, effective annually on January 1 of each year, beginning July 1, 2024, by an amount not exceeding the July over July, Ontario All-Items Consumer Price Index (CPI) or \$5, whichever is higher.

3. Notwithstanding Section 1, the Deputy CAO/Treasurer, or designate, is authorized to waive service fees for customer service, community events, or internal purposes.
4. That the Deputy CAO/Treasurer, or designate, be authorized to approve interim service fees to be ratified by Council within 12 months of approval.
5. That By-law 2023-044, and any amendments thereto, be repealed.
6. That this by-law shall be effective on July 1, 2024.

Passed in Open Council this _____ day of May, 2024.

Adrian Foster, Mayor

June Gallagher, Municipal Clerk

By-law 2024-xxx
Schedule "A"
General Fees
Fee Schedule Effective July 1, 2024

Service	Fee	HST	Total	Unit
Photocopies	\$0.67	\$0.09	\$0.76	Per page
	3.10	0.40	3.50	Minimum
Printing – Letter (8 ½" x 11")	0.13	0.02	0.15	Per side black and white
	0.31	0.04	0.35	Per side colour
Printing – Legal (8 ½" x 14")	0.13	0.02	0.15	Per side black and white
	0.31	0.04	0.35	Per side colour
Printing – Ledger/Tabloid (11" x 17")	0.18	0.02	0.20	Per side black and white
	0.89	0.11	1	Per side colour
Commissioner of Oaths	26	3.38	29.38	Covers up to three documents for commissioning in a single visit
	5	0.65	5.65	For each subsequent document for commissioning in a single visit
Commissioner of Oaths(for Ontario "Change of Name" forms currently referred to as Form 11155E and Form 11156E)	0			Not applicable

By-law 2024-xxx
 Schedule "B"
 Legislative Services Fees
 Fee Schedule Effective July 1, 2024

Service	Fee	HST	Total	Unit
Burial Permit	\$26		\$26	
Civil Marriage Ceremony	280	36.40	316.40	
Marriage Licenses	140		140	
Civil Marriage Ceremony Witness – Provided by Clarington	25	3.25	28.25	Per witness
Cost to File Appeal of Property Standards Order (50% to be refunded to Appellant following appearance before Appeal Committee. Failure to appear for the Appeal will result in forfeiture of entire fee amount)	88.50	11.50	100	
Municipal Law Enforcement Investigation	44.25	5.75	50	Per investigation, 2023 onwards
	88.50	11.50	100	Per investigation, 2022 and prior

The following table is a summary of regulatory fees set by the Municipality and rules outlining the license, applicability and eligibility should be referred to the appropriate regulatory by-law:

Snow Clearing By-law (93-144)	Fee	HST	Total	Unit
Removal of Snow	Actual cost			
Administrative Charge	\$50		\$50	Per removal

Body Rub Parlour By-law (2003-127)	Fee	HST	Total	Unit
Application				
Owner's Licence	\$1,061.95	\$138.05	\$1,200	
Operator's Licence	176.99	23.01	200	
Attendant's Licence	132.74	17.26	150	
Licence				
Owner's Licence	176.99	23.01	200	
Operator's Licence	88.50	11.50	100	
Attendant's Licence	44.25	5.75	50	
Licence Renewal				
Owner's Licence	353.98	46.02	400	
Operator's Licence	247.17	2.83	250	
Attendant's Licence	88.50	11.50	100	

Peddler's License By-law (2005-206)	Fee	HST	Total	Unit
Stationary	\$265.49	\$34.51	\$300	Per year
Mobile	265.49	34.51	300	Per year
Assistant	88.50	11.50	100	Per year

Auctioneers License By-law (2006-116)	Fee	HST	Total	Unit
Auctioneer Annual	\$66.37	\$8.63	\$75	Per licence
Auctioneer Single Event	35.40	4.60	40	Per licence

Adult Entertainment By-law (2007-063)	Fee	HST	Total	Unit
Owner Licence	\$2,654.87	\$345.13	\$3,000	Per licence
Operator Licence	884.96	115.04	1,000	Per licence
Attendant Licence	221.24	28.76	250	Per licence

Fill By-law (2008-114)	Fee	HST	Total	Unit
Minor Fill Operation Permit	\$250		\$250	Per permit
Minor Fill Operation Permit Renewal	125			Per permit
Small Fill Operation Permit	1,000		1,000	Per permit
	2		2	Per cubic metre of fill
Small Fill Operation Permit Renewal	500			Per permit
	2		2	Per cubic metre of Fill
Large Fill Operation Permit	2,000		2,000	Per permit
	2		2	Per cubic metre of fill
Large Fill Operation Permit Renewal	1,000		1,000	Per permit
	2		2	Per cubic metre of Fill

Exotic Animal By-law (2012-045)	Fee	HST	Total	Unit
Permit Application	\$44.25	\$5.75	\$50	
Impound	44.25	5.75	50	
Daily Care	13.27	1.73	15	Per day
Third-party Daily Care	Actual cost			Note

Note: Where a Prohibited Animal is impounded and a third-party is contracted to care for the Animal, the third-party care fee shall be charged for every day or part of a day the Animal is cared for by the third-party.

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Adoptions				
Adoption – dogs (all dogs are microchipped and sterilized prior to adoption)	\$353.98	\$46.02	\$400	
Adoption – puppies (<6 months) *\$100 voucher rebate with proof of sterilization	442.48	57.52	500	
Adoption – cats (all cats are microchipped and sterilized prior to adoption)	132.74	17.26	150	
Adoption – kittens (<6 months) *\$75 voucher rebate with proof of sterilization	132.74	17.26	150	

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Licenses				
Dog or cat – microchipped & spayed or neutered	\$15		\$15	
Dog or cat – spayed or neutered no microchip	25		25	

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Licenses				
Dog – unaltered	40		40	
Cat – unaltered	40		40	
Dog or cat – Agricultural rate (Note 1)	100		100	Annual

Note 1: Rate is offered where there are more than three dogs or three cats and where owner provides proof current rabies vaccination for each, and proof of zoning.

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Impounding Wearing License or Microchip				
First occurrence	Free			Picked up within 24 hours
	\$46.02	\$5.98	\$52	Otherwise
Second or subsequent occurrence	68.58	8.92	77.50	
Daily care fee (Note 2)	14.16	1.84	16	Per day

Note 2: Every dog impounded is subject to an additional charge for every day or part of a day after the day the pet is brought into impoundment.

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Impounding Not Wearing License or Not Microchipped				
First occurrence	\$46.02	\$5.98	\$52	
Second or subsequent occurrence	68.58	8.92	77.50	
Daily care fee (Note 2)	14.46	1.84	16	Per day

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Impounding Not Wearing License or Not Microchipped				
Not licensed (Note 3)	See license schedule			

Note 2: Every dog impounded is subject to an additional charge for every day or part of a day after the day the pet is brought into impoundment.

Note 3: In addition to the fees detailed above, every Owner of a dog not licensed for the current year who is a resident of the Municipality is also required to pay the licence fee in addition to the impoundment fees.

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Surrenders				
Transfer of ownership of a cat or dog or litter, brought into the Animal Shelter	\$53.10	\$6.90	\$60	
Transfer of ownership of a cat or dog, picked up by the Animal Services Officers, during normal working hours (excluding Sunday and Holidays)	61.95	8.05	70	
Transfer of ownership of a cat or dog, picked up by the Animal Services Officer, outside of regular business hours.	84.07	10.93	95	

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Trap Rental Fees				
Deposit – Fully refundable upon return of trap	\$45		\$45	

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Trap Rental Fees				
Daily rental	4.42	0.58	5	Per day

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Permit to Keep More Dogs than Prescribed Limit				
Initial Application Fee	\$70.80	\$9.20	\$80	
Annual Renewal	44.25	5.75	50	

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Other Agency Boarding				
Intake exam – first day board	\$60	\$7.80	\$67.80	First day
Daily Boarding Fee (includes food, cage space, care, daily monitoring, etc.)				
Dog	30	3.90	33.90	Per animal, per day
Cat	25	3.25	28.25	Per animal, per day
Aggressive, dangerous, quarantine or medical isolation animals	75-100	Plus HST	Varies	Per animal, per day
Nursing mom and litter (kittens or pups <4 weeks)	35-100	Plus HST	Varies	Per litter, per day
Small Animals	30	3.90	33.90	Per animal, per day
Medical Care				
Veterinary intervention	As billed			Total bill per animal

Responsible Pet Owners By-law (2013-024)	Fee	HST	Total	Unit
Other Agency Boarding				
Daily medication administration	15	1.95	16.95	Per animal
Grooming (if necessary)	As billed			Total bill per animal
Other Services				
Cold Storage	25-40	Plus HST	Varies	Billed by month based on size

Kennel By-law (2013-025)	Fee	HST	Total	Unit
Initial Application Fee	\$176.99	\$23.01	\$200	
Annual Renewal	132.74	17.26	150	

Special Events on Private-Property By-law (2014-020)	Fee	HST	Total	Unit
Application Review Fee	\$442.48	\$57.52	\$500	

Traffic and Parking By-law (2014-059)	Fee	HST	Total	Unit
Parking Meter Zones on Highways (per schedule 5 of By-law)	\$0.88	\$0.11	\$1	Per hour
	4.42	0.58	5	Maximum
Municipal Parking Permit				
Until 8:00am the next day	\$0		\$0	

Traffic and Parking By-law (2014-059)	Fee	HST	Total	Unit
7 days	10	1.30	11.30	
14 days	20	2.60	22.60	
21 days	30	3.90	33.90	
28 days	35	4.55	39.55	
56 days	70	9.10	79.10	
84 days	105	13.65	118.65	

Refreshment Vehicle By-law (2015-016)	Fee	HST	Total	Unit
Stationary Refreshment Vehicle Annual Licence	\$181.42	\$23.58	\$205	First Vehicle
	92.92	12.08	105	Per additional vehicle
Licensed Stationary Refreshment Vehicle Temporary Relocation Fee	0			Up to 10 times per licensing period
	48.67	6.33	55	Each additional time per licensing period
Mobile Refreshment Vehicle Annual Licence	181.42	23.58	205	First vehicle
	92.92	12.08	105	Per additional vehicle
Mobile Refreshment Vehicle Temporary Relocation Fee	0		0	
Refreshment Cart Annual Licence	181.42	23.58	205	Unlimited number of carts

Refreshment Vehicle By-law (2015-016)	Fee	HST	Total	Unit
Participation in a Special Event				
Currently licensed in Clarington	0		0	Per vehicle
Currently licensed in Durham	26.55	3.45	30	Per vehicle
Currently licensed in another jurisdiction in Ontario	48.67	6.33	55	Per vehicle
If not Currently licensed in any jurisdiction	181.42	23.58	205	First Vehicle
	92.92	12.08	105	Each additional vehicle

Fireworks By-law (2015-047)	Fee	HST	Total	Per Unit
Class A (Permit to Discharge Consumer Fireworks) (Note 1)	\$44.25	\$5.75	\$50	
Class B (Permit to Discharge Display Fireworks or Special Effect Pyrotechnics)	66.37	8.63	75	
Class C (Permit to Sell from a Mobile Sales Location)	88.50	11.50	100	
Class D (Permit to Sell from a Temporary Sales Location)	44.25	5.75	50	
Fire Inspection Fee for all Permits other than a Class Permit.	66.37	8.63	75	

Note 1: The fee for a Class A Permit is waived for cultural or religious holidays.

Vehicle-For-Hire By-law (2019-069)	Fee	HST	Total	Unit	
Taxicab/Limousine Broker Licence	\$1,327.43	\$172.57	\$1,500		
TNV Broker Licence	22,123.89	2,876.11	25,000		
Replacement Plate	8.85	1.15	10		

Vehicle-For-Hire By-law (2019-069)	Fee	HST	Total	Unit	
Broker Information Update (during term of licence)	22.12	2.88	25		

By-law 2024-xxx
Schedule "C"
Financial Services Fees
Fee Schedule Effective July 1, 2024

Taxation Services	Fee	HST	Total	Unit
Tax Certificate	\$70		\$70	Per roll
Tax Certificate – Rush	80		80	Per roll
Tax Receipts/Letters	10		10	Per notice
Reprint of any previously issued tax correspondence	10		10	Per notice
New tax account set-up fee	50		50	Per roll
Research/archival fee (one hour minimum)	30		30	Per hour
Post dated cheque removal fee or date change	25		25	Per roll
Mortgage company information	15		15	Per roll
Addition to tax roll (e.g., Region of Durham water/sewer lien, POA arrears, development charges etc.)	40		40	Per roll
Dishonoured payments (pre-authorized payments/ cheques)	35		35	Per transaction
	5		5	Each additional roll
Ownership change	35		35	Per roll
Statement of Account	10		10	Per roll
Arrears notice	5		5	Per roll
Legal Fees/Title Searches	100		100	Per roll
Farm Debt Notice Fee	40		40	Per notice
Process a refund/transfer between accounts	40		40	Per transaction
	5		5	Each additional roll

Taxation Services	Fee	HST	Total	Unit
Tax sale registration recovery service fee	Recovery of actual cost			

By-law 2024-xxx
Schedule "D"
Emergency and Fire Fees
Fee Schedule Effective July 1, 2024

Information / Document	Fee	HST	Total	Unit
Copy of Emergency Response Report, Fire Loss Report – Within past two (2) years	\$150	\$19.50	\$169.50	
Copy of Emergency Response Report, Fire Loss Report – Over past two (2) years (Archival)	225	29.25	254.25	
File Search for buildings up to four (4) units.	150	19.50	169.50	Up to first four (4) units
	25			Per additional unit

Permits	Fee	HST	Total	Unit
Schedule "A" Open Air Fire Permit – Residential (12 months)	\$81		\$81	
Schedule "A" Open Air Fire Permit – Residential (30 day)	40.50		40.50	
Schedule "B" Agreement for Controlled Burn Permit – farm	No Charge			
Fireworks – Class B (permit to Discharge Display Fireworks or Special Effect Pyrotechnics)	225		225	
Fireworks – Class C (permit to Sell from a Mobile Sales Location)	100		100	
Fireworks – Class D (permit to Sell from a Temporary Sales Location)	50		50	
Open Aire Fire/Explosion Permit – Special Effects/Movie/Theatrical/Music	225		225	

Request	Fee	HST	Total	Unit
Inspection of all buildings and occupancy	\$225	\$29.25	\$254.25	Up to 600m2
	225	29.25	254.25	Each additional 600m2 or part thereof
Propane Plan review				
Existing plan up to 5,000 USWG	300	39	339	
Existing Plan, greater than 5,000 USWG	450	58.50	508.50	
New/Modified Plan, up to 5,000 USWG	750	97.50	847.50	
New/Modified plan greater than 5,000 USWG	2,250	292.50	2,542.50	
Retention of third-party engineering or other firm	Actual cost			
Single Family Residential Inspection	No charge			
Refreshment Vehicle Inspection	75	9.75	84.75	

Public Education and Training	Fee	HST	Total	Unit
Fire Safety Presentations and Lectures	No charge			
Fire Drill	No charge			
Fire Extinguisher Training	No charge			Extinguishers to be provided by requestor

Emergency Services	Fee	HST	Total	Unit
Standby requests	Current MTO Rate			Per vehicle for the first hour or part thereof
Motor Vehicle Collisions on 400 Series Highways, Highway 35/115, Highway 35, Highway 115	Current MTO Rate			Per vehicle for the first hour or part thereof
Motor Vehicle Collisions on Municipal Roadways (both Municipal and Regional Roads) – Non-Clarington Resident at fault	Current MTO Rate plus Authorized Requestor Information Service fee			Per vehicle for the first hour or part thereof, and for each additional one-half hour or part thereof
Response to a natural gas incident	Current MTO Rate plus any costs incurred to clean up or mitigate the hazard			Per vehicle for the first hour, and every one-half hour thereafter
Response to a dangerous goods, or hazardous materials incident	Current MTO Rate plus any costs incurred to clean up or mitigate the hazard			Per vehicle for the first hour, and for every on-half hour or part thereof thereafter
Additional expenses to retain a private contractor or rent equipment on fire apparatus in order to suppress a fire, preserve property, prevent fire spread, remove materials	Cost recovery at actual costs			

Emergency Services	Fee	HST	Total	Unit
creating a hazard, secure a property for investigation, determine fire cause, conduct a fire watch, or otherwise eliminate an emergency or hazard				

Preventable Fires and Alarm Services	Fee			Unit
Response to unapproved open-air burning (after one warning per 12-month period)	Current MTO Rate			Per vehicle, minimum one (1) hour, and every one-half hour thereafter
Responses to fires on or beside rail lines caused by railway company	Cost recovery at actual costs			
Response to malicious and nuisance alarms (following two occurrences in a 12-month period)	Current MTO Rate			Per vehicle, minimum one (1) hour, and every one-half hour thereafter

By-law 2024-xxx
Schedule "E"
Planning and Infrastructure Services Fees
Fee Schedule Effective July 1, 2024

Official Plan Amendment (Note 7)	Fee	HST	Total	Unit
Minor Application	\$17,960		\$17,960	
Major Application (Note 1)	26,320		26,320	
Aggregate Pit or Quarry	39,740		39,740	
Regional Official Plan Amendment Review	3,240		3,240	
Neighbourhood Design Plan Amendment	5,990		5,990	

Zoning By-law Amendment (Note 7)	Fee	HST	Total	Unit
Minor	\$9,030		\$9,030	
Major (Note 3)	13,530		13,530	
Removal of "(H)" Holding Symbol	3,120		3,120	
Extension of a temporary use	2,650		2,650	

Combined Official Plan and Zoning By-law Amendments (Note 11)	Fee	HST	Total	Unit
Minor	\$24,730		\$24,730	
Major	33,080		33,080	

Draft Plan of Subdivision (Note 7)	Fee	HST	Total	Unit
Residential	\$19,160		\$19,160	Base amount
	305		305	Per unit

Draft Plan of Subdivision (Note 7)	Fee	HST	Total	Unit
	510		510	Per block
Non-Residential	7,930		7,930	
Preparation of Subdivision Agreement (Note 5)	4,790	622.70	5,412.70	
Preparation of Subdivision Agreement Amendment (Note 5)	1,200	156	1,356	
Recirculation Fee	50% of the base fee			

Red Line Revisions to Draft Approval Plan of Subdivision (Note 7)	Fee	HST	Total	Unit
All revisions	\$10,580		\$10,580	Base amount
	305		305	Per unit
	510		510	Per block

Major Revisions to Subdivision Applications Not Draft Approved (Note 7)	Fee	HST	Total	Unit
Where original application was filed prior to July 1, 2000	\$16,740		\$16,740	Base amount
	305		305	Per unit
	510		510	Per block
	8,390		8,390	Base amount

Major Revisions to Subdivision Applications Not Draft Approved (Note 7)	Fee	HST	Total	Unit
Where original application was filed between July 1, 2000 and December 31, 2006	305		305	Per unit
	510		510	Per block
Where original application was filed after December 31, 2006	8,390		8,390	
Subdivision Clearance	3,050		3,050	
Extension of Draft Plan Approval	3,050		3,050	

Draft Plan of Condominium (Note 7)	Fee	HST	Total	Unit
Residential and Non-residential	\$8,730		\$8,730	
Application for Condominium Conversions	10,580		10,580	
Preparation of Condominium Agreement (Note 5)	4,380	569.40	4,949.40	
Preparation of Condominium Agreement Amendment (Note 5)	890	115.70	1,005.70	
Condominium Clearance	2,410		2,410	
Part Lot Control (Note 7)	1,200		1,200	Base amount
	60		60	Per unit

Site Plan Approval / Amendment (Note 7)	Fee	HST	Total	Unit
Telecommunications Towers	\$9,580		\$9,580	
Residential Use	7,200		7,200	Base

Site Plan Approval / Amendment (Note 7)	Fee	HST	Total	Unit
	230		230	Per unit for first 100 units
	150		150	Per unit after first 100 units
Commercial Use	5,990		5,990	Base
	2		2	Per m2 commercial gross floor area
Mixed Use Building (note 12)	5,400		5,400	Base
	0.70		0.70	Per m2 commercial gross floor area
	60		60	Per residential unit (max \$20,000)
Industrial / Other Uses	3,610		3,610	Base
	0.50		0.50	Per m2 gross floor area (max \$10,000)
Amendment – Residential Use	1,200		1,200	Base
	50		50	Per unit (maximum \$6,000)

Site Plan Approval / Amendment (Note 7)	Fee	HST	Total	Unit
Amendment – Commercial Use	2,170		2,170	Base
	2		2	Per m2 commercial gross floor area (maximum \$16,000)
Amendment – Mixed Use (note 12)	2,550		2,550	Base
	0.70		0.70	Per m2 commercial gross floor area
	60		60	Per residential unit (maximum \$16,000)
Amendment – Industrial / Other Use	980		980	Base
	0.50		0.50	Per m2 gross floor area (maximum \$6,400)
Minor Site Plan / Oak Ridges Moraine (note 2)	780		780	
Sales Trailer / Model Home	2,410		2,410	
Preparation of Section 41 Agreement (note 5)	730	94.90	824.90	
Preparation of Section 41 Agreement Amendment (note 5)	730	94.90	824.90	

Site Plan Approval / Amendment (Note 7)	Fee	HST	Total	Unit
Landscape Inspection Fee	For projects with greater than 2500 sq.m. of floor area, or 25 units or greater (0.5% of the landscape cost estimate with a minimum of \$1,000)			
Recirculation Fee	50% of the base fee			
Extension of Site Plan Approval	50% of the original application fee			

Committee of Adjustment – Minor Variance (Notes 4 and 7)	Fee	HST	Total	Unit
Accessory Buildings and Structures	\$690		\$690	
Residential Minor (single, semi-detached, townhouse or proposed lot)	890		890	
Residential Major (all other residential)	\$1,450		\$1,450	
Commercial	2,060		2,060	
Other non-residential	890		890	

Committee of Adjustment – Minor Variance (Notes 4 and 7)	Fee	HST	Total	Unit
Tabling and Recirculation Fee (applicant initiated)	305		305	

Land Division	Fee	HST	Total	Unit
Application Fee	\$3,175		\$3,175	
Pre-Application Meeting	310		310	
Tabling of Application	310		310	
Re-circulation	750		750	Per additional circulation
Additional Committee of Adjustment Hearing	520		520	Per additional Committee of Adjustment Hearing
Preparation of Section 53 Agreement	730	94.90	824.90	

Sign Permit	Fee	HST	Total	Unit
Permanent	\$240		\$240	
Temporary	130		130	

Sign By-law	Fee	HST	Total	Unit
Variance	\$840		\$840	
Amendment	2,100		2,100	

Additional Dwelling Unit	Fee	HST	Total	Unit
Application and Registration	\$250		\$250	

Additional Dwelling Unit	Fee	HST	Total	Unit
Registration for Applications submitted prior to January 1, 2015	120		120	
Rental Protection Act	1,550		1,550	

Land Use Information and Compliance Letter	Fee	HST	Total	Unit
Zoning, Building, and all other property information	\$200		\$200	
Subdivision and Site Plan (per agreement)	200		200	
Environmental Review Letter	200		200	Per property

Peer Review	Fee	HST	Total	Unit
Peer review	(Applicant responsible for 100% Municipality's full costs of undertaking a Peer Review)			

Comments on Applications under the Green Energy Act	Fee	HST	Total	Unit
microFIT applications (10 kW or less)	\$200		\$200	
FIT applications up to 10 MW (solar energy)	560		560	
FIT applications up to 10 MW (other than solar)	7,310		7,310	

Other	Fee	HST	Total	Unit
Pre-Consultation Stage 1 – Conceptual Proposal Review	\$1,030		\$1,030	
Pre-Consultation Stage 2 – Technical Proposal Review	5,160		5,160	
Pre-Consultation - Minor	300		300	
Street Name Change Request	1,450		1,450	Base
	50		50	Per Municipal Address
Activation of a dormant application not requiring a public meeting	Greater of 25% of initial application fee or \$1,650		Greater of 25% of initial application fee or \$1,650	

Application	Fee	HST	Total	Unit
Application Requiring An Open House or Additional Public Meeting	\$2,110		\$2,110	Per meeting
Application Requiring Additional Public Meeting	2,410		2,410	First meeting plus fee for each subsequent public meeting where notice is provided through the local newspaper
Application Involving Review Under EPA and/or EAA Process (additional fee)	17,370		17,370	

Application	Fee	HST	Total	Unit
Ontario Municipal Board or Land Planning Appeals Tribunal Related Administration Fee (note 8)				
Preparation of Development / Servicing Agreement (note 5 and note 9)				
Folding of drawings accompanying a submission (fee per sheet)	5.10	0.66	5.76	Per sheet
Notarial Fee by Municipal Solicitor	26	3.38	29.38	
Commissioners Fee by Municipal Staff	26	3.38	29.38	

Publications	Fee	HST	Total	Unit
Small maps	\$5.10	\$0.66	5.76	
Large maps	15.40	2	17.40	
Aerial Photography (colour)	5.10	0.66	5.76	
Official Plan Colour Map	5.10	0.66	5.76	
Clarington Official Plan	80	10.40	90.40	
Clarington Zoning By-law	80	10.40	90.40	
Clarington Street Name Index CD Format	20	2.60	22.60	
Studies				
Under 40 pages	13.40	1.74	15.14	
40 to 100 pages	30	3.90	33.90	
100 to 200 pages	45	5.85	50.85	

Publications	Fee	HST	Total	Unit
Over 200 pages	65	8.45	73.45	
CD	15	1.95	16.95	

Real Property Transactions	Fee			Unit
Preparation of any agreements relating to real property transactions not otherwise specifically addressed in this Fee schedule; land transfers (e.g., right-of-ways, encroachments, leases and licensed, easements) the person requiring the agreement shall be required to pay fees and disbursements in accordance with notes 5 and 9 below.				

Development Engineering Fees	Fee	HST	Total	Unit
ROW Closure and Conveyance Application Fee	\$250	\$32.50	\$282.50	Per application
ROW Closure and Conveyance Processing Fee	750	97.50	847.50	Per closure and conveyance processed
Winter Maintenance Fee	5,600			Per km of road in the development
Streetlighting Fee	125			Per light in subdivision
Engineering Review Fee	1.25% of the Final Works Cost			

Development Engineering Fees	Fee	HST	Total	Unit
	Estimate or \$2,000, whichever is greater.			
Engineering Inspection Fee				
Estimated Cost of Services:				
Less than \$500,000	\$8,000 or 3.5% of the Estimated Cost of Services, whichever is higher			
\$500,000-\$1,000,000	\$17,500 or 3.0% of the Estimated Cost of Services, whichever is greater.			
\$1,000,000-\$2,000,000	\$30,000 or 2.5% of the Estimated Cost of Services, whichever is greater.			
\$2,000,000-\$3,000,000	\$50,000 or 2.25% of the Estimated Cost of Services, whichever is greater.			
\$3,000,000 or greater	\$67,500 or 2.0% of the Estimated			

Development Engineering Fees	Fee	HST	Total	Unit
	Cost of Services, whichever is greater.			

Chief Building Official Service	Fee			Unit
Master Plumbing License	\$103.20		\$103.20	
Drain Contractor License	103.20		103.20	
Pool Enclosure Permit	75		75	Per application

Note 1

The following are criteria for determining what constitutes a Major Official Plan Amendment application:

- New golf courses or expansion to existing golf courses;
- New waste facility or expansion to existing waste facility;
 - Commercial Development greater than 2,500 m²;
 - Deletion or addition of arterial or collector road; and/or
- Any application that due to the broader policy implications for the Municipality would require the need to review or manage studies, or any application deemed to be a major by the Director of Planning Services.

Note 2

The following are criteria for determining what constitutes a Minor Site Plan application:

- A residential or agricultural site plan in the Oak Ridges Moraine as required by the Official Plan and Zoning By-law 2005-109;
 - A dog kennel and similarly scaled uses; and/or
- A minor alteration to an existing site plan to revise parking, add a patio, add a storage building, revise signage, add or delete portables, etc.

Note 3

The following are criteria for determining what constitutes a major Zoning By-law Amendment application:

- Associated with an Official Plan Amendment;
- Associated with an application for proposed Plan of Subdivision;
- Application involving multiple properties, except for commercial and industrial related applications; and/or
- Any application that requires the review of technical support documents

or studies (e.g., environmental analyses, transportation).

Note 4

Minor Variance applications for the construction or placement of an accessibility device to provide access to a single-detached/link or townhouse dwelling is exempt from the fee. An “accessibility device” is defined as a device including a ramp that aids persons with physical disabilities in gaining access to a dwelling unit.

Note 5

Agreement preparation fee does **not** include the cost of registering the agreement and all related documents (e.g., Transfers, Postponements, or inhibiting orders) in the Land Registry office. The cost of such registrations is as follows:

- Initial registration \$250 plus HST, plus disbursements.
- All subsequent registrations \$125 plus HST, plus disbursements. Applicants must provide the Municipality (Legal Services) with all such costs prior to registration.

Note 6

The following are criteria for determining what constitutes a minor application for red- line revisions to Draft Approval:

- Does not require circulation to outside agencies.

Note 7

Fees for all Planning applications submitted by a registered charitable organization or for a registered non-profit housing organization will be reduced by 50%.

Note 8

In addition to the fees set out for Planning Act Applications, the total fees payable shall include all fees associated with supporting an applicant at any hearing where the application was approved by Municipal Council including legal fees at a rate of \$180/hour and consultant/witness fees where required but excluding the costs of the Planning Department staff.

Note 9

For preparation of any development/servicing agreement other than a subdivision agreement, Section 41 agreement or a Section 53 agreement, the applicant is required to reimburse the Municipality for its legal costs. If the legal work is undertaken by the Municipal Solicitor, it will be charged at the rate of \$180/hour. If the legal work is undertaken by other legal counsel, it will be charged at the legal counsel’s hourly rate. The minimum fee for any such agreement shall be \$475 plus HST.

Note 10

This Schedule "A" shall remain in effect from July 1, 2022, until June 30, 2023. In the event that a fees review is not undertaken before that date fees will be increased annually by 3%, commencing on July 1, 2024.

Note 11

Where Official Plan and Zoning By-law Amendments are submitted together a reduction of 50% of the Major Zoning By-law Amendment Fee shall apply.

Note 12

The fee for a Mixed-Use Building will apply when residential units are proposed and a minimum of 50% of the ground floor of a building is for non-residential purposes.

Note 13

Recirculation fees will be required on the 4th resubmission of application materials that require circulation to internal departments and/or external agencies.

Note 14

The following are criteria for determining what constitutes a Minor Pre-consultation:

- Applications associated with a single detached dwelling; and/or
- Applications associated with an agricultural use.

By-law 2024-xxx
Schedule "F"
Community Services Fees
Fee Schedule Effective July 1, 2024

Aquatics	Fee	HST	Total	Unit
Category A	\$19.99		\$19.99	Per hour
Category B	14.07		14.07	Per hour
Category C	60.83		60.83	Per hour
Category D	38.61		38.61	Per hour
Bronze Cross	6.83	0.89	7.72	Per hour
Bronze Medallion and Emergency First Aid	6.99	0.91	7.90	Per hour
Bronze Star	8.88		8.88	Per hour
Lifesaving Society Instructor	2.60	0.34	2.94	Per hour
National Lifeguard Full Course	5.33	0.69	6.02	Per hour
Advanced Leadership Instructor	6.58	0.86	7.44	Per hour
National Lifeguard Recertification	8.01	1.04	9.05	Per hour
Standard First Aid and CPR C	4.76	0.62	5.38	Per hour
Swim Instructor	4.49	0.58	5.07	Per hour
Exam Cost	Actual			Per exam
Material Cost	Actual			Per exam
Swim / Skate				
Adult	4.33	0.56	4.89	Per visit
3 and Under	0		0	Per visit
Senior	3.41	0.44	3.85	Per visit
Youth	3.41		3.41	Per visit
Group	10.78	1.40	12.18	Per visit

Aquatics	Fee	HST	Total	Unit
Membership	214.55	27.89	242.44	Per year

Camps	Fee	HST	Total	Unit
Category A	\$5.36		\$5.36	Per hour
Category B	5.69		5.69	Per hour
Category C	7.22		7.22	Per hour
Category D	7.33		7.33	Per hour
Extended Care	3.16		3.16	Per hour

Community Development	Fee	HST	Total	Unit
Admissions and ticketing	Set by event			Based on services and on a cost recovery basis

Facilities	Fee	HST	Total	Unit
Category A				
Resident	\$104.23	\$13.55	\$117.78	Per hour
Parking lot / Civic Square	629.52	81.84	711.36	Per day
Category B				
Resident	90.64	11.78	102.42	Per hour
Parking lot / Civic Square	314.76	40.92	355.68	Per day

Facilities	Fee	HST	Total	Unit
Category C				
Resident	77.40	10.06	87.46	Per hour
Parking lot / Civic Square	157.08	20.42	177.50	Per hour
Category D				
Resident	56.76	7.38	64.14	Per hour
Parking lot / Civic Square - Community Group	10	1.30	11.30	Per hour
Category E				
Resident	41.54	5.40	46.94	Per hour
Category F				
Resident	25	3.25	28.25	Per hour Starting July 1, 2024
Event				
Full Hall	1,000	130	1,130	Per day
Dry Pad	1,325	172.25	1,497.25	Per day
Full Facility with Dry Floor	3,400	442	3,842	Per day

Facilities	Fee	HST	Total	Unit
Full Facility with Ice	5,500	715	6,215	Per day
Licensed event	10	1.30	11.30	Per hour
Drapery rental				
Resident	82.56	10.73	93.29	Per event
Community Group / Not-For-Profit	0	0	0	Starting July 1, 2024
Kitchen				
Resident	125.90	16.37	142.27	Per day
Community Group / Not-For-Profit	0	0	0	Starting July 1, 2024
Indoor stage set-up				
Resident	51.60	6.71	58.31	Per event
Community Group / Not-For-Profit	0	0	0	Starting July 1, 2024
Dry Floor				
Resident	94.10	12.23	106.33	Per hour
Ice 5 Skater	87.72	11.40	99.12	Per hour
Ice Discount	132.61	17.24	149.85	Per hour
Ice Non-Prime				
Resident	181.47	23.59	205.06	Per hour
Ice Prime Time				
Resident	239.54	31.14	270.68	Per hour
Lacrosse Bowl				

Facilities	Fee	HST	Total	Unit
Resident	27.64	3.59	31.23	Per hour
Turf Full Field Discount				
Resident	75.34	9.79	85.13	Per hour
Turf Full Field Non-Prime				
Resident	168.93	21.96	190.89	Per hour
Turf Full Field Prime Time				
Resident	205.17	26.67	231.84	Per hour
Turf Half Field Discount				
Resident	50	6.50	56.50	Per hour Starting July 1, 2024
Turf Half Field Non-Prime Time				
Resident	84.47	10.98	95.45	Per hour
Turf Half Field Prime Time				
Resident	103.39	13.44	116.83	Per hour
Gymnasium Full				
Resident	59	7.67	66.67	Per hour
Gymnasium Half				
Resident	42.31	5.50	47.81	Per hour
Gymnasium South Courtice Arena				
Resident	24.77	3.22	27.99	Per hour

Facilities	Fee	HST	Total	Unit
Pool Main				
Resident	164.92	21.44	186.36	Per hour
Pool Additional Staff	25.36	3.30	28.66	Per hour
Pool Swim Club / School Board				
Youth	69.13	8.99	78.12	Per hour
Adult	83.44	10.85	94.29	Per hour
Squash Club Court Rentals	663.72	86.28	750	Per month
Internal Bookings / Community Group	0		0	Per event

Fields	Fee	HST	Total	Unit
Major Field – Lit				
Adult	\$57.40	\$7.46	\$64.86	Per hour
Commercial	68.88	8.95	77.83	Per hour
Youth	34.04		34.04	Per hour
Major Field – Unlit				
Adult	28.70	3.73	32.43	Per hour
Commercial	34.44	4.48	38.92	Per hour
Youth	4.99		4.99	Per hour
Minor Field				

Fields	Fee	HST	Total	Unit
Adult	15.94	2.07	18.01	Per hour
Commercial	19.13	2.49	21.62	Per hour
Youth	4.04		4.04	Per hour
Tournaments				
Baseball Tournament	217.06	28.22	245.28	Per day
Tournament lighting	40.04	5.21	45.25	Per hour
Batting Cages	0		0	Per hour
Artificial Turf Field – Lit				
Adult	100	13	113	Per hour
Commercial	120	15.60	135.60	15.60
Youth	84.21		84.21	Per hour
Artificial Turf Field – Unlit				
Adult	68.42	8.89	77.31	Per hour
Commercial	82.11	10.67	92.78	Per hour
Youth	57.90		57.90	Per hour
Gazebo	0		0	Per hour
Picnic Area	0		0	Per hour
Special Event				
Commercial	77.86	10.12	87.98	Per hour
Resident	38.74	5.04	43.78	Per hour

Fields	Fee	HST	Total	Unit
Stage Rental				
Saturday (minimum 3 hours)	51.73	6.72	58.45	Per hour
Sunday / Stat holiday (minimum 3 hours)	70.41	9.15	79.56	Per hour

Fitness	Fee	HST	Total	Unit
Category A	\$6.46	\$0.84	\$7.30	Per hour
Category B	9.37	1.22	10.59	Per hour
Assessment – Body Scan	13.23	1.72	14.95	Per service
Assessment – First Steps	71.21	9.26	80.47	Per service
Dryland Training (max 30 players)	140.53	18.27	158.80	Per hour
High School Visits (max 30 students)	84.90	11.04	95.94	Per hour
Workshops	13.25	1.72	14.97	Per hour
Personal Training				
Per Hour	52.05	6.77	58.82	Per hour
5 Hours	49.45	6.43	55.88	Per hour
10 Hours	44.24	5.75	49.99	Per hour
Semi-Private	39.17	5.09	44.26	Per hour
Semi-Private 5 hours	37.21	4.84	42.05	Per hour
Small Groups	15	1.95	16.95	Per hour
Fitness Centre	423.12	55.01	478.13	Per year
Fitness Centre Plus	595.55	77.42	672.97	Per year
Group Fitness	377.40	49.06	426.46	Per year

Fitness	Fee	HST	Total	Unit
Locker Rental	82.56	10.73	93.29	Per year
Fitness	10.79	1.40	12.19	Per visit
Group Fitness	9.37	1.22	10.59	Per visit

Recreation	Fee	HST	Total	Unit
Category A				
Adult	\$4.50	\$0.59	\$5.09	Per hour
Youth	4.30		4.30	Per hour
Category B				
Adult	5.40	0.70	6.10	Per hour
Youth	6.81		6.81	Per hour
Category C				
Adult	7.29	0.95	8.24	Per hour
Youth	8.27		8.27	Per hour
Category D				
Adult	9.93	1.29	11.22	Per hour
Youth	10.72		10.72	Per hour
Category E				
Adult	12.57	1.63	14.20	Per hour
Youth	17.50		17.50	Per hour
Tournament	3.96	0.51	4.47	Per hour

Recreation	Fee	HST	Total	Unit
Trade Booth				
Commercial	56.31	7.32	63.63	Per event
Community Group	0		0	Per event
Luncheon	10.49	1.36	11.85	Per visit
Special event with meal and entertainment	20.99	2.73	23.72	Per visit
Special event with refreshment	14.29	1.86	16.15	Per visit
General Drop-in				
Adult	3.84	0.50	4.34	Per visit
Senior	1.92	0.25	2.17	Per visit
Youth	1.92		1.92	Per visit Starting July 1, 2024
Sports Drop-in				
Adult	5.30	0.69	5.99	Per visit
Senior	2.37	0.31	2.68	Per visit
Youth	2.65		2.65	Per visit
Sports Drop-in Specialty				
Adult	7	0.91	7.91	Per visit
Senior	4.75	0.62	5.37	Per visit
Youth	4.75		4.75	Per visit
Daytime Skating Drop-in				
3 and Under	0		0	Per visit

Recreation	Fee	HST	Total	Unit
Adult	3.10	0.40	3.50	Per visit
Senior	2	0.26	2.26	Per visit
Youth	2		2	Per visit

Administration	Fee	HST	Total	Unit
Aquatic Leadership Discount	20%			
Remote Programming Incentive Discount	20%			Starting January 1, 2024
Non-Resident Surcharge	10%			Activity registration Memberships Facility rentals
Age Based Discount – Senior	50%			Activity registration Memberships
Age Based Discount - Youth	50%			Memberships
Employee Part-time Discount	50%			Memberships
Family/Group Discount	20%			Memberships
Inclusion Membership Discount – Adult	50%			Memberships
Inclusion Membership Discount – Senior	20%			Memberships
Inclusion Membership Discount – Youth	20%			Memberships
Student Discount	25%			Memberships

Administration	Fee	HST	Total	Unit
Community Group / Not for Profit Discount (not already identified)	20%			Facility rentals Starting January 1, 2024
Commercial Business Surcharge (not already identified)	20%			Facility rentals Starting January 1, 2024
Multi-pack Discount (not already identified)	10%			Pay As You Go (drop-in programming) Starting January 1, 2024
Facility Cancellation Surcharge – Spot rentals with notice	10%			Per hour turnback
Facility Cancellation Surcharge – Spot rentals without notice	50%			Per hour turnback
Statutory Holiday Rental Surcharge	88.49	11.50	99.99	Per hour
Administrative Fee	10	1.30	11.30	Per transaction
Replacement Access Card	5	0.65	5.65	Per card

Discounts do not apply where rates have already been discounted.

By-law 2024-xxx
Schedule "G"
Public Works Fees
Fee Schedule Effective July 1, 2024

Electric Vehicle Charging Stations	Fee	HST	Total	Unit
Daytime electric vehicle station use under three (3) hours	\$1.50	\$0.20	\$1.70	Per hour
Daytime electric vehicle station use after three (3) + 30 minute grace period	4	0.52	4.52	Per hour
Nighttime electric vehicle station use	1.50	0.20	1.70	Per hour
Reservation no-show	3	0.39	3.39	Flat fee

Note:

1. For daytime use (7:30am to 5:00pm Monday to Sunday), the user is expected to move their vehicle from the charge station parking spot after three (3) hours. A grace period of 30 minutes will be permitted once their allotted time has elapsed before an additional fee is applied.
2. Where offered by the Electric Vehicle Charger Service Provider, Electric Vehicle Parking Spaces may be reserved via an online booking platform on a first come first served basis. If the User does not connect to the electric vehicle charging station within 10 minutes of the reserved time, the User will be charged a fee and lose their place in the queue.³

Special Events on Municipal Highways By-law (2014-021)	Fee	HST	Total	Unit
Application Review Fee	\$500			

Road Occupancy By-law (2014-022)	Fee	HST	Total	Unit
Municipal Resources required for the temporary closure or occupancy	Actual costs of required resources			

Senior Snow Clearing Program	Fee	HST	Total	Unit
Senior snow clearing program	\$91.33	\$11.87	\$103.20	Per Season

Commemorative Tree and Bench Program	Fee	HST	Total	Unit
Commemorative Tree	\$900	\$117	\$1,017	Per tree
Commemorative Bench	2,750	357.50	3,107.50	Per bench
Commemorative Tree Plaque	477.88	62.12	540	Per plaque

Access Permits	Fee	HST	Total	Unit
Access Permit Application	\$125		\$125	
Access Permit Rural (based on size of culvert)	Actual costs of required resources			
Access Permit Urban	Actual cost of required resources			
Curb reinstatement	Actual cost of required resources			
Sidewalk remove and replace	Actual cost of required resources			

Incident Response	Fee	HST	Total	Unit
Response to incident clean up on municipal roadway and right of way	Current MTO Rate plus actual costs of required resources			Per vehicle and labour, minimum one (1) hour
Response to a municipal infrastructure damage incident	Current MTO Rate plus actual costs of required resources			Per vehicle and labour, minimum one (1) hour
Additional expenses to retain a private contractor or to rent equipment to repair or replace municipal infrastructure	Actual costs of required resources			

By-law 2024-xxx
Schedule "H"
Cemetery Fees
Fee Schedule Effective July 1, 2024

Sale of Plots	Care and Maintenance	Plot	Total Fee	HST	Total	Unit
Single (3' x 9')	\$861.60	\$1,292.40	\$2,154	\$280.02	\$2,434.02	Per plot, includes 40% care and maintenance
Infant (1.5' x 3')	Not applicable	No charge	No charge			
Cremation (2' x 2')	288.40	432.60	721	93.73	814.73	Per plot, includes 40% care and maintenance

Sale of Cremation Niches	Care and Maintenance	Niche	Total Fee	HST	Grand Total	Unit
Niche (including plaque)	\$368.85	\$2,090.15	\$2,459	\$319.67	\$2,778.67	Per niche, includes 15% care and maintenance

Interment	Fee	HST	Total
Adult – Single Depth	\$1,138	\$147.94	\$1,285.94
Adult – Double Depth	1,415	183.95	1,598.95
Cremation	438	56.94	494.94
Niche	222	28.86	250.86
Infant	No charge		

Disinterment	Fee	HST	Total
Adult – Single Depth	\$1,870	\$243.10	\$2,113.10
Adult – Double Depth	2,248	292.24	2,540.24
Cremation	516	67.08	583.08
Niche	222	28.86	250.86
Infant	516	67.08	583.08

	Fee	HST	Total
Saturday Plot Interments	\$271	\$35.23	\$306.23
Saturday Cremation/Niche Interments	No additional charge		
Sunday & Stat Holidays Plot Interments	632	82.16	714.16
Sunday & Stat Holidays Cremation/Niche Interments	233	30.29	263.29
Rental for lowering device, set up and dressing	149	19.37	168.37
Provincial Licence Fee	Set by province		
Granite Plaque Replacement	338	43.94	381.94

Administrative	Fee	HST	Total
Transfer Fee	\$44	\$5.72	\$49.72
Duplicate or Replacement Certificate	44	5.72	49.72
Third Party Sale Transfer	44	5.72	49.72
Transfer Back to Municipality	44	5.72	49.72

Monument Foundation or Marker Setting	Care and Maintenance	Monument	Total Fee	HST	Grand total	
Monument	\$200	\$282	\$482	\$88.66	\$770.66	
Flat Marker – Regular	100	205	305	52.65	457.65	Maximum height 24.5" x 18.5"
Flat Marker – Cremation	100	38	138	30.94	268.94	Maximum size 22" x 16"
Flat Marker – Block IBL	Not Applicable	137	137	17.81	154.81	Maximum size 16.5" x 10.5"
Foot Marker	Not Applicable	137	137	17.81	154.81	Maximum size 16" x 10"
Removal of Monuments	Not Applicable	97	97	12.61	109.61	