



Staff Report

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Report To:	General Government Committee		
Date of Meeting:	May 6, 2024	Report Number:	LGS-017-24
Submitted By:	Rob Maciver, Director of Legislative Services		
Reviewed By:	Mary-Anne Dempster, CAO	Resolution#:	
Authored By:	Lindsey Turcotte, Committee Coordinator		
File Number:		By-law Number:	
Report Subject:	Appointments to the Accessibility Advisory Committee, Newcastle Hall Board, Orono Business Improvement Area, and Samuel Wilmot Nature Area Management Advisory Committee		

Recommendations:

1. That Report LGS-017-24, and any related delegations or communication items, be received;
2. That the resignation of Samantha Hansen, from the Samuel Wilmot Nature Area Management Advisory Committee, Diana Stephenson, from the Orono Business Improvement Area, and John Bate from the Committee of Adjustment Committee, be received with thanks;
3. That Heather Maitland be appointed to the Orono Business Improvement Area until December 31, 2026, or until a successor is appointed;
4. That the Committee consider the applications for appointments to the Accessibility Advisory Committee, Newcastle Hall Board, Samuel Wilmot Nature Area Management Advisory Committee, and Committee of Adjustment, and that the vote be conducted to appoint the citizen representatives, in accordance with the Appointment to Boards and Committees Policy; and
5. That all interested parties listed in Report LGS-017-24 and any delegations be advised of Council's decision.

Report Overview

This report is intended to provide background information, regarding the vacancies on the Accessibility Advisory Committee, Newcastle Hall Board, Orono Business Improvement Area and the Samuel Wilmot Nature Area Management Advisory Committee to assist in the appointment process.

1. Accessibility Advisory Committee (AAC)

1.1 At the March 4, 2024, General Government Committee meeting, Council approved the new Terms of Reference, which included an increase in members to the AAC. The Committee composition was changed from 7 to 8 citizen members.

1.2 The Committee requirements are as follows:

- The majority of Committee members (at least 50 per cent) shall be persons with disabilities. If this requirement is not met, the Committee can still meet while vacancies are being advertised;
- Members must be residents of Clarington;
- Members must have awareness and knowledge of the Accessibility for Ontarians with Disabilities Act (AODA) and its standards;
- Members must have awareness and knowledge of disability and accessibility issues;
- Members must be familiar with Clarington's goods, services, and facilities.

1.3 Currently, the AAC has 6 citizen members, therefore Committee may appoint 2 residents, who are persons with disabilities, for a term ending December 31, 2026, or until a successor is appointed.

1.4 The following have put forward an application for consideration:

- Allison Speight
- Beverley Oda
- Jeannine Raymond
- Barbara Henn
- Laura McClelland
- Stacey Fuller

2. Samuel Wilmot Nature Area Management Advisory Committee (SWNAMAC)

- 2.1 At the March 4, 2024, General Government Committee meeting, Council approved the new Terms of Reference, which included an increase in members for the SWNAMAC. The Committee composition was changed from 10 to 11 citizen members.
- 2.2 The Committee requirements are as follows:
- All members must be residents of Clarington, should possess various skills, and participate in the implementation of the Environmental Management Plan (EMP). The required skills are as follows:
 - **Technical**– interpret the EMP, recommend the annual work plan and provide leadership during the implementation of projects and monitoring.
 - **Public Relations** – create a public relations strategy focusing on public awareness, education, and promoting the site.
 - **Fundraising** – create a fundraising strategy aimed at soliciting private funds, donations-in-kind, and investigating charitable status.
 - **Volunteer support** – responsible for soliciting volunteers and organizing work programs.
 - The Committee shall be supported by volunteers, who can be any individuals from the public who possess various skills or who have an interest in the site and are willing to participate in protection/enhancement projects or other aspects such as fundraising, writing, leading walking tours, tree planting, collecting litter, trailblazing, etc.
- 2.3 The Clerk's Division received a resignation from Samantha Hansen who was appointed to the SWNAMAC in January 2023 for a term ending December 31, 2026, or until a successor is appointed.
- 2.4 Currently, the Committee has 9 citizen members, therefore Committee may appoint 2 residents for a term ending December 31, 2026, or until a successor is appointed.
- 2.5 The following have put forward an application for consideration:
- Kayla Stephens
 - Meg Vandenbrink
 - Gregory Smith

3. Newcastle Hall Board

- 3.1 At the March 4, 2024, General Government Committee meeting, Staff were authorized to re-advertise for the one remaining vacancy on the Board, for a term ending December 31, 2024.
- 3.2 Accordingly, Committee may appoint one member to the Board, who must be a resident of the Village of Newcastle. The following Village of Newcastle Residents have put forward an application for consideration:
- Deanne Frost
 - Vincent Wong

4. Orono Business Improvement Area (BIA)

- 4.1 The Orono BIA's terms of reference state that four directors shall be selected by a vote of the membership of the BIA and appointed by the Municipality.
- 4.2 The Clerk's Division received a resignation from Diana Stephenson, who was appointed to the Orono BIA in January 2023 for a term ending December 31, 2026, or until a successor is appointed. The BIA now has three members.
- 4.3 Accordingly, the Orono BIA has selected Heather Maitland as the fourth board member, for Council appointment.

5. Committee of Adjustment (COA)

- 5.1 The Clerk's Division received a resignation from John Bate, who was appointed to the Committee of Adjustment in January 2023 for a term ending December 31, 2026, or until a successor is appointed.
- 5.2 Accordingly, Committee may appoint one member to the COA for a term ending December 31, 2026, or until a successor is appointed. Following our Appointment to Boards and Committees Policy, Staff contacted the applicants on file and the following have put their names forward for consideration:
- Bernard Sanchez
 - Dave Brandreth
 - David Prashad
 - Emilia Gruyters
 - Funmi (Elizabeth) Adedeji
 - Jim Vinson
 - Kevin Thompson
 - Robert Livingstone
 - Sebastien Hersco
 - Wendy Partner

6. Advertising and Applications

- 6.1 The Municipal Clerk's Division placed an advertisement on the Municipality's website, www.clarington.net/Committees, to fill the vacancies on the Accessibility Advisory Committee, Samuel Wilmot Nature Area Management Advisory Committee, and the Newcastle Hall Board.
- 6.2 To extend the reach of our advertisements for vacancies, the Clerk's Division has created a profile on the www.claringtonvolunteers.ca website. Vacancies on the above-noted Committee's were listed on the Clarington Volunteers website.
- 6.3 In accordance with the "Appointment to Boards and Committees Policy", a confidential application package has been attached, as Attachment 1.

7. Financial Considerations

Not applicable.

8. Strategic Plan

L.4.1: Increase opportunities for civic engagement and public participation.

9. Concurrence

Not Applicable.

10. Conclusion

It is respectfully recommended that Committee consider the appointments to the Accessibility Advisory Committee, Samuel Wilmot Nature Area Management Advisory Committee, Orono Business Improvement Area, and the Newcastle Hall Board.

Staff Contact: Lindsey Turcotte, Committee Coordinator, 905-623-3379 ext. 2106 or LTurcotte@clarington.net.

Attachments:

Attachment 1 – Confidential Application Package

Interested Parties:

The following interested parties will be notified of Council's decision:

All applicants

Accessibility Advisory Committee

Committee of Adjustment

Newcastle Village Community Hall Board

Orono Business Improvement Area

Samuel Wilmot Nature Area Management Advisory Committee