

Report Procurement Services

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Report To:	PS Reports - CAO Approve Only
Report Number:	Procurement Division-003-24
Report Date:	July 16, 2024
Submitted By:	Mandy Chong, Manager, Procurement
Reviewed By:	Mary-Anne Dempster, CAO
File Number:	CL2024-24
Report Subject:	Supply and Delivery of One Electric Ice Resurfacer (Multi-Year Contract) Summer Recess Procedure (Purchasing By-Law 2021-077 S.61)

Recommendations:

It is respectfully recommended to the Chief Administrative Officer the following:

1. That Resurface Corp with a total bid amount of \$159,440.38 (Net HST Rebate) for the initial one-year term being the lowest compliant bidder meeting all terms, conditions and specifications of Tender CL2024-24 be awarded the contract for the Supply and Delivery of One Electric Ice Resurfacer, as required by the Community Services Division;
2. That pending satisfactory performance, pricing and approved budget, the Manager, Procurement, in consultation with the Director of Community Services, be given the authority to extend the contract for up to two additional one-year terms with an estimated three-year contract value of \$797,201.09 (Net HST Rebate); and
3. That the total estimated funds for this project for the first one-year term in the amount of \$159,690.38 (Net HST Rebate) includes \$151,291.68 (Net HST Rebate) for the new vehicle, provisional items including replacement blades and Ion-lithium battery \$8,148.70 (Net HST Rebate), and Clarington decal lettering and striping in the amount of \$250.00 (Net HST Rebate) be approved. The estimated funds for the second and third year will be included in future budget accounts.

1. Background

- 1.1 Tender specifications for the Supply and Delivery of One Electric Ice Resurfacer (Multi-Year Contract) were prepared by the Community Services Division in keeping with the Municipality's Electric Vehicle Policy and provided to the Procurement Services Division. The tender included the provision for the supply and delivery of future electric ice resurfacers for up to a three-year term.
- 1.2 The purpose of the multi-year contract was to secure volume pricing and reduce build times so that future build spots are promptly reserved for the Municipality based on the anticipated annual requirements. Based on the budgeted schedule, the Municipality anticipates purchasing 4 additional units over the next two years.
- 1.3 Tender CL2024-24 was issued by the Procurement Services Division and advertised on the Municipality's website. The tender closed on May 27, 2024.

2. Analysis

- 2.1 Three submissions were received in response to the tender call. The bids were reviewed and tabulated by the Procurement Services Division (see attachment 1). All submissions were deemed compliant and forwarded to the Community Services Division for review and consideration.
- 2.2 Resurface Corp has completed work for the Municipality in the past with satisfactory results.
- 2.3 After review and analysis of the bids by the Procurement Services Division and the Community Services Division, it was mutually agreed that the low bidder Resurface Corp be recommended for the award of CL2024-24.

3. Financial Considerations

- 3.1 That the total estimated funds for this project for the first one-year term in the amount of \$159,690.38 (Net HST Rebate) includes \$151,291.68 (Net HST Rebate) for the new vehicle, provisional items including replacement blades and Ion-lithium battery \$8,148.70 (Net HST Rebate), and Clarington decal lettering and striping in the amount of \$250.00 (Net HST Rebate) be approved.

Description	Account Number	Amount
Outdoor Ice Rinks - DHRC & CCC	110-42-421-84314-7401	\$159,690.38

- 3.2 Pricing submitted for the Supply and Delivery of One Electric Ice Resurfacers (Multi-Year Contract) will remain firm for the first contract year. The extension of future contract years is subject to satisfactory negotiated unit pricing and will remain firm for the contract year.
- 3.3 The total estimated contract is for one year plus two optional additional years and is approximately \$797,201.09 (Net HST Rebate) and includes other costs such as replacement blades, ion-lithium battery and Clarington decal lettering and striping.

Staff Contact: Mandy Chong, Manager, Procurement, 905-623-3379 ext. 2210 or mchong@clarington.net.

Attachments:

Attachment 1 - Summary of Bid Results

Municipality of Clarington

CL2024-24

Supply and Delivery of One Electric Ice Resurfacer

Bid Summary

Bidder	Total Bid Price (Including HST)	Total Bid Price (Net HST Rebate)
Resurface Corp	\$177,051.52	\$159,440.38
Zamboni Company Limited	188,608.30	169,847.62
ENGO Equipment Sales Inc.	194,586.00	175,230.72