

NEWCASTLE COMMUNITY HALL BOARD
Meeting April 16 2024 7:00 PM
Council Chambers

In Attendance: C. Yaki, Chair
W. Woo, Regional Councillor
B. Carmichael
J. Calder-Roswell
P. Martin

Staff In Attendance: G. Bell, Secretary
K. Symak, Custodian

1. LAND ACKNOWLEDGEMENT

Councillor W. Woo opened the meeting with the Land Acknowledgement statement.

2. APPROVAL OF AGENDA

Motion by J. Calder-Roswell
Seconded by P. Martin

**April 16 2024 Agenda is accepted as circulated with Add to 4.2 Business Arising
Correspondence. "CARRIED"**

3. APPROVAL OF MINUTES

Motion by B. Carmichael
Seconded by W. Woo

**That the minutes and of March 19 2024 are accepted as circulated.
"CARRIED"**

4. BUSINESS ARISING

4.1 Purchase of Dishwasher
G. Bell reported there will be no charge to break lease with Trichem
J. Calder-Roswell has information on a dishwasher company, G. Bell will contact
to request information and quote.

4.2 C. Yaki brought forward request from Historical Society to hang two donated paintings by Local Artist, Jane Eccles, of dresses of historically significant Newcastle women, Olive Wilmot and Anna Vincent Massey. The request is to hang the paintings in the 2nd floor stairwell. B. Carmichael will investigate the current pictures hung in the stairwell. Question of ownership and insurance will be discussed with Historical Society before a decision is made.

5. FINANCE COMMITTEE

5.1 Discussed members on the finance committee. Tabled until newly appointed Board member is in place.

5.2 Finance Report – G. Bell

Motion by J. Calder-Roswell

Seconded by B. Carmichael

To renew GIC when it comes due in May 2024.

“CARRIED”

Motion by J. Calder-Roswell

Seconded by B. Carmichael

To set aside \$50,000.00 in GIC for A/C fund.

“CARRIED”

Motion by B. Carmichael

Seconded by J. Calder-Roswell

Financial report is accepted as presented.

“CARRIED”

6. CUSTODIAL REPORT – K. Symak

6.1 Health and Safety no incidents to report

6.2 Reported that 2 upright fridges (one in kitchen and one in bar area) are starting to have problems suggest we should plan for replacement. The black cooler (which is over 30 years old) in the bar area is also not up to proper cooling temperature. We will investigate cost of replacing the two fridges and if we require an additional third fridge to replace the old cooler.

7. EVENTS

7.1 Open House

J. Calder-Roswell reported tenants have been contacted, response is positive to participating. June 2 2024 in the Main Hall has been booked for this event.

8. COMMUNITY CONNECTIONS

8.1 Film Durham

C. Yaki reported tour of NCH will be arranged for April 18th

9. BOARD GOVERNANCE

9.1 Board Vacancy

C. Yaki has received information from Municipality that there are 2 applications received. Council will ratify at May 27 meeting, newly appointed member will attend June meeting.

9.2 Board Open Discussion

10. OTHER BUSINESS

10.1 Liquor License

Motion by W. Woo

Seconded by J. Calder-Roswell

Purchase a 2 year liquor license at a cost of \$1055.00 for Hall Board events such as Village Concerts (wine/cheese on the patio), concert fundraiser, etc. "CARRIED"

10.2 Corn hole League

Motion by J. Calder-Roswell

Seconded by P. Martin

Weekly Tuesday rental of the main hall to Cornhole League approved, contract will be drawn up.

10.3 Fire Inspection Certificate

Report from secretary on 2023 Fire Inspection Certificate from EPI requested through the Municipality was received April 12 2024.

10.4 Policy Updates from Municipality

March 5 2024 email sent to Community Development Coordinator at Municipality of Clarington, requesting updated versions of 8 policies we have on file received from Municipality dating back to 2006. April 12 2024 updated policies received.

10.5 Smart TV

B. Carmichael is investigating pricing of components for AV equipment. Secretary noted that requests are for Smart TV rather than a screen.

10.6 Fog Machine

