

NEWCASTLE COMMUNITY HALL BOARD
Meeting June 18, 2024 7:00 PM
Council Chambers

In Attendance: C. Yaki, Chair
B. Carmichael
J. Calder-Rowsell
P. Martin

Virtual Attendance: V. Wong joined 7:18pm
W. Woo, Regional Councillor

Staff In Attendance: J. Tutak, Secretary
K. Symak, Custodian

1. LAND ACKNOWLEDGEMENT

P. Martin opened the meeting with the Land Acknowledgement statement.

2. APPROVAL OF AGENDA

Motion by B. Carmichael
Seconded by P. Martin

June 18, 2024 Agenda is accepted as circulated with removal of dishwasher.

“CARRIED”

3. APPROVAL OF MINUTES

Motion by J. Calder-Rowsell
Seconded by B. Carmichael

That the minutes and closed session of May 21 2024 have been approved as corrected.

“CARRIED”

4. BUSINESS ARISING

4.1 Accessibility Training – Reminder for the board to complete the mandatory training online and send the certificate of completion to J. Tutak

5. FINANCE COMMITTEE

5.1 Finance Report – J. Tutak

Motion by J. Calder-Rowsell

Seconded by W. Woo, Regional Councillor

Financial report is accepted as presented

“CARRIED”

6. CUSTODIAL REPORT – K. Symak

Health and Safety Good. One large window on the west side needs caulking, Clarington to repair this week. Discussed the need for an entrance button for the accessibility washroom. K. Symak is currently working on this with the municipality.

7. EVENTS

7.1 Community Events

Currently waiting on a quote for Christmas lights for the hall, J. Calder-Rowsell to update once received to decide on next steps.

Discussed option of participating in the Santa Claus parade, deferred until next meeting. Discussed option of setting up a table during Harvest Festival, deferred until next meeting.

7.2 Booking Update – J. Tutak

7.3 Open House Report – C. Yaki

June 2, 2024, 1:00 - 3:00 pm the Open House was held. Thank you to staff, board and tenants for participating. 16 people in attendance. Total Spent: 484.04, Total Budgeted: 500.00. It is noted that some of the cost was for table cloths that can be re-used. C. Yaki discussed the option of possibly re-using A-frame poster again and suggested that future open house be held during other larger community of interest events in order to guarantee attendance.

7.4 Village Concerts

Village Concerts start Tuesday, June 25. This is the only date the hall was previously booked.

8. Other Business

8.1 Kitchen & Bar Fridges -

Motion by J. Calder-Rowsell

Seconded by W. Woo, Regional Councillor

Motion to purchase two fridges from Ancaster with removal of old fridges.

“CARRIED”

8.2 Cornhole

Discussed fee for rental of main hall for Cornhole League of \$300/event. Board would like a formal proposal before deciding if it will be a sub committee of the hall.

8.3 Snowblower – Snowblower has been dropped off and is ready to sell at brand new condition.

Motion by J. Calder-Rowse

Seconded by P. Martin

Motion to purchase a \$50 gift card for work on snowblower.

“CARRIED”

8.4 Capital – received email June 15 from J. Stycuk, Supervisor – Building Operations of the Municipality, that she or R. Groen will update C. Yaki, Chair, later this week.

8.5 Municipal Introduction – W. Woo, Regional Councillor to coordinate for next meeting.

9. CLOSED SESSION 8:20 PM

Motion by B. Carmichael

Seconded by W. Woo, Regional Councillor

That in accordance with Section 239 (2) of the Municipal Act, 2001, as amended, the meeting be closed for the purpose of discussing matter that deals with:

Labour relations

“CARRIED”

10. RISE AND REPORT FROM CLOSED SESSION 8:27 PM

Motion by J. Calder-RowSELL
Seconded by W. Woo, Regional Councillor

Motion to Rise and Report on Labour relations. One item was discussed in “closed” session in accordance with Section 239(2) of the Municipal Act, 2001.

Motion by J. Calder-RowSELL
Seconded by W. Woo, Regional Councillor

That the employee discount policy be approved.

”CARRIED”

11. ADJOURNMENT

Motion by J. Calder-RowSELL
Adjourn at 8:29 PM