

Regular Library Board Meeting Minutes

Date: Oct. 24, 2024
Time: 5:00 p.m.
Location: Room 1C (Municipal Administration Centre) or
Electronic Participation

Members Present: N. Brandon, C. Hinbest, R. Hooper, D. McKenzie, M. Ross, T. Shomar,
K. Warren

Regrets: S. Cooke, Councillor L. Rang

Staff Present: M. Machacek, A. Dee, M. Elliott, J. Gardner, H. Ridge, H. Teghati

1. Call to Order

Motion #LB076-24

Moved by R. Hooper
Seconded by D. McKenzie
Carried

WHEREAS the Chair of the Board is unable to attend today's meeting, and the Vice Chair will be attending remotely and arriving late; Be it resolved that the Board suspends the rules and Nancy Brandon be elected as the alternate chair for the duration of today's meeting.

Alternate Board Chair N. Brandon called the meeting to order at 5:00 p.m.

2. Land Acknowledgement Statement

Acting Chair N. Brandon recited the Land Acknowledgement Statement.

3. Approval of Agenda

Motion #LB077-24

Moved by D. McKenzie
Seconded by C. Hinbest
Carried

THAT the Clarington Public Library Board approve the agenda of the October 24, 2024 Regular Library Board Meeting, as amended.

The agenda was amended to include one (1) item under New Business to be discussed in closed session as per The Public Libraries Act, R.S.O. 1990, c.P44, Sec. 16.1.4 as it related to labour relations or employee negotiations.

4. Disclosure of Conflict of Interest

There were no conflicts of interest.

5. Introduction of Manager, Public Service

M. Machacek introduced H. Teghati, Manager, Public Service, to the Library Board.

6. Consent Items

6.1. Adoption of Minutes

6.1.1 Adoption of the Minutes of the September 26, 2024 Regular Board Meeting

6.1.2 Adoption of the Minutes of the Closed Session Minutes of the September 26, 2024 Regular Board Meeting

6.2 Correspondence, Media, Memoranda for Information

6.2.1 Council Briefing Note re: Provincial Funding in Libraries and Museum

6.2.2 Ministry of Seniors and Accessibility – Approval of Inclusive Community Grant

6.2.3 Canadian Urban Libraries Council (CULC) – 2025 Federal Budget Submission

6.2.4 Council Briefing Note re: 2025 Budget Update Changes

6.2.5 2025 Library Board Dates

6.2.6 2025 CLMA Statutory Holidays and Closures

6.3 Staff Reports:

6.3.1 Administrative Report No. A46-24: September 30, 2024 CLMA Consolidated Financial Report

Motion #LB078-24

Moved by C. Hinbest

Seconded by D. McKenzie

Carried

THAT the Clarington Public Library Board receive and approve the items in Consent as amended.

7. Discussion Period

7.1. Administrative Report No. A47-24: October 2024 Chief Executive Officer Report

Motion #LB079-24

Moved by M. Ross

Seconded by C. Hinbest

Carried

THAT the Clarington Public Library Board receive Administrative Report No. A47-24: October 2024 Chief Executive Officer Report.

7.2. Administrative Report No. A48-24: October Curator & Heritage Services Manager Report

Motion #LB080-24

Moved by C. Hinbest
Seconded by T. Shomar

Carried

THAT the Clarington Public Library Board receive Administrative Report No. A48-24: October 2024 Curator & Heritage Services Manager Report; and

THAT the Clarington Public Library Board approve the items listed in the Deaccession List 2024-07 (Appendix A) be approved for removal from the Museums & Archives collections.

7.3. Administrative Report No. A49-24: 2024 Welcoming Spaces Library Consultation Project Report – A3 Update

Motion #LB081-24

Moved by D. McKenzie
Seconded by C. Hinbest

Carried

THAT the Clarington Public Library Board receive Administrative Report No. A49-24: Welcoming Spaces Library Consultation Project Report – Q3 Update as information.

7.4. Administrative Report No. A50-24: Staff Development Day

Motion #LB082-24

Moved by D. McKenzie
Seconded by C. Hinbest

Carried

THAT the Clarington Public Library Board receive Administrative Report No. A50-24: 2024 Staff Development Day and approve a full day closure (9:30 am to 8:00 pm) on Thursday, November 6, 2025 for a Staff Development Day.

8. New Business

The meeting moved into closed session as per The Public Libraries Act, R.S.O. 1990, c.P44, Sec. 16.1.4 for discussion related to: labour relations or employee negotiations.

Motion #LB083-24

Moved by R. Hooper
Seconded by K. Warren
Carried

THAT the meeting move into closed session.

9. Adjournment

Motion #LB085-24

Moved by M. Ross
Seconded by K. Warren
Carried

THAT the Clarington Public Library Board be adjourned.

The meeting was adjourned at 5:31 p.m.