

NEWCASTLE COMMUNITY HALL BOARD

Meeting February 26, 2025 7:00 PM

Council Chambers

In Attendance:

J. Calder-Rowsell, Chair
P. Martin
W. Woo, Regional Councillor
S. Payton
D. Frost
J. Blake
Regrets: M. Green

Staff In Attendance: McKayla Park, Secretary/Treasurer

1. CALL TO ORDER

Chair called the meeting to order at 6:59pm

2. LAND ACKNOWLEDGEMENT

J. Rowsell opened the meeting with the Land Acknowledgement statement.

3. ELECTION OF CHAIR

Councillor W. Woo led the election process

J. Rowsell nominated by P. Martin

Seconded by Deanna Frost

No other nominations; nominations closed

J. Rowsell accepted

"CARRIED"

3.1 ELECTION OF VICE-CHAIR

P. Martin nominated by S. Payton

Seconded by D. Frost

No other nominations; nominations closed

P. Martin accepted

"CARRIED"

4. APPROVAL OF AGENDA

Motion by W. Woo to accept Agenda with the addition of New Years Eve under new business.

Seconded by S. Payton

"CARRIED"

5. APPROVAL OF MINUTES

Motion by P. Martin
Seconded by W. Woo

That the minutes of January 21 2025 are accepted as circulated. "CARRIED"

6. BUSINESS ARISING FROM MINUTES

Confirmation that signing table was purchased for \$80.00.

7. DECLARATION OF PECUNIARY INTEREST

None to report

8. ORIENTATION / TOUR

Introduction of new board members and tour of building

9. FINANCIAL REPORT – M. PARK

Motion by P. Martin
Seconded by D. Frost

That the financial report is accepted as presented. "CARRIED"

9.2 REVIEW OF CLEANING QUOTES

Motion by S. Payton to hire Canadian Restorations to perform deep clean of various spaces in the building with a budget of \$5000.00 to be paid out of our operating account.

Seconded by W. Woo **"CARRIED"**

9.3 STAFFING PLAN

Discussion regarding additional custodial staff and a college level co-op student, no decision made – will address at next meeting.

10. NEW BUSINESS

Discussion regarding a New Years Event.

11. ADJOURNMENT

Motion by S. Payton to adjourn the meeting at 9:22pm
Seconded by J. Blake

"CARRIED"

NEXT MEETING: MARCH 18, 2025 7:00PM

Agenda Items must be submitted to the Board Chair by March 6, 2024