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Report To: General Government Committee

From: Lee-Ann Reck, Deputy CAO/Public Services

Date: April 7, 2025

Memo #: Memo-002-25

File No.:

Re: Civic Recognition and Dedication Policy

At the General Government Committee meeting of November 4, 2024, the Committee passed the following [Resolution #GG-172-24](#) approving the Civic Recognition and Dedication Policy:

That Report PUB-016-24, and any related delegations or communication items, be received.

That Council adopt the proposed draft Civic Recognition and Dedication Policy, attached as Attachment 1, to identify the programs in place by the Municipality to recognize or memorialize individuals and organizations for their outstanding achievements or contributions to the community.

That Council repeal the following policies:

- a. Flag Protocols Policy F105
- b. War Dead and War Veteran Names for Streets Policy PSD-DG010
- c. Recognition of Individuals in Memoriam Policy PSD-DG014

That Council provide Staff the authority to manage changes in funding categories to the Community Funding Program through a Management Directive, including the recommendations in this policy and future updates to align with corporate priorities.

That all interested parties listed in Report PUB-016-24, and any delegations be advised of Council's decision.

After the Committee passed Resolution # GG-172-24, Staff reviewed and updated policies to align with the new Clarington policy system. During this process, it was noted that the outdated F9, Proclamations Policy (Attachment 1) was inadvertently not listed for repeal. This policy is now covered under the new Civic Recognition and Dedication Policy, which consolidates several policies into one to providing staff with a clear understanding of the Civic Recognition and Dedication Program.

The Civic Recognition and Dedication Policy includes guidelines for Proclamations as part of Clarington's Civic Recognition Program. The Mayor can designate specific dates to raise awareness for significant events, arts, cultural celebrations, charitable fundraising, or public awareness campaigns within the community. Requests can be submitted in writing to the Mayor and will not be issued for:

- Matters of political controversy, religious beliefs, or individual convictions.
- Events or organization with no direct relationship to the Municipality of Clarington.
- Campaigns or events contrary to law, municipal policies or by-laws.
- Campaigns intended for profit-making purposes.

As a result of the oversight, staff are recommending Council repeal Policy F9, Proclamations Policy, in addition to the items repealed through PUB-016-24.

Attachments:

Attachment 1- F9, Proclamations Policy