



## Staff Report

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| <b>Report To:</b>       | <b>General Government Committee</b>                     |                       |            |
| <b>Date of Meeting:</b> | April 7, 2025   | <b>Report Number:</b> | LGS-011-25 |
| <b>Authored By:</b>     | Lindsey Turcotte, Committee Coordinator                 |                       |            |
| <b>Submitted By:</b>    | Rob Maciver, Deputy CAO/Solicitor, Legislative Services |                       |            |
| <b>Reviewed By:</b>     | Mary-Anne Dempster, CAO                                 | <b>Resolution#:</b>   |            |
| <b>File Number:</b>     |   | <b>By-law Number:</b> |            |
| <b>Report Subject:</b>  | Appointment to the Clarington Heritage Committee        |                       |            |

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### Recommendations:

1. That Report LGS-011-25, and any related delegations or communication items, be received;
2. That the resignation of Colin Maitland be received with thanks;
3. That the Committee consider the applications for appointments to the Clarington Heritage Committee, and that the vote be conducted to appoint the citizen representatives, in accordance with the Board/Committee Management Policy; and
4. That all interested parties listed in Report LGS-011-25 and any delegations be advised of Council's decision.

## Report Overview

This report is intended to provide background information, regarding the vacancies on the Clarington Heritage Committee to assist in the appointment process.

### 1. Clarington Heritage Committee

- 1.1 The Clarington Heritage Committee (CHC) is a volunteer advisory committee established by Council following the provisions of the Ontario Heritage Act. The CHC assists the Municipality to identify, review, discuss and make recommendations to Council on properties and issues of cultural heritage, value and interest.
- 1.2 The committee is comprised of 14 voting members:
  - a) 10 citizen members, appointed by Council;
  - b) 1 Member of Council;
  - c) A representative from the Newcastle Village and District Historical Society (not appointed by Council);
  - d) A representative from the Clarington Library, Museum and Archives; if Staff, an ex-officio member (not appointed by Council); and
  - e) A representative from Architectural Conservancy Ontario – Clarington Branch (not appointed by Council).
- 1.3 The Committee shall seek to obtain the following as voting members:
  - a) Clarington residents from each of the four municipal wards that are experienced in heritage conservation matters;
  - b) Building and design specialist; and
  - c) An architectural historian.
- 1.4 Members shall possess knowledge of cultural heritage issues within Clarington, relevant heritage conservation experience, technical training in a heritage planning field, and/or have current involvement in cultural heritage community activities.
- 1.5 Colin Maitland was appointed to the Committee in January 2023, for a term ending December 31, 2026, or until a successor is appointed. In February 2025, the Clerk's Division received notification of their resignation.

1.6 Committee may appoint 1 citizen for a term ending December 31, 2026, or until a successor is appointed. The following have put forward an application for consideration:

- Carl Fischer
- Tom White
- Dennis Jeffery
- Olivia Mar

## **2. Advertising and Applications**

2.1 The Municipal Clerk's Division placed an advertisement in local papers and on the Municipality's website, [www.clarington.net/Committees](http://www.clarington.net/Committees), to fill the vacancy on the Clarington Heritage Committee.

2.2 In an effort to extend the reach of our advertisements for vacancies, the Clerk's Division has created a profile on the [www.claringtonvolunteers.ca](http://www.claringtonvolunteers.ca) website. Vacancies on the Clarington Heritage Committee were listed on the Clarington Volunteers website.

2.3 In accordance with the "Board/Committee Management Policy", a confidential application package has been provided separately, as Attachment 1.

## **3. Financial Considerations**

Not Applicable.

## **4. Strategic Plan**

L.4.1: Increase opportunities for civic engagement and public participation.

## **5. Concurrence**

Not Applicable.

## **6. Conclusion**

It is respectfully recommended that Committee consider the vote to make the appointments to the Clarington Heritage Committee for a term ending December 31, 2026, or until a successor is appointed.

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Staff Contact: Lindsey Turcotte, Committee Coordinator, 905-623-3379 ext. 2106 or [LTurcotte@clarington.net](mailto:LTurcotte@clarington.net).

Attachments:

Attachment 1 – Confidential Application Package (Distributed Under Separate Cover)

Interested Parties:

The following interested parties will be notified of Council's decision:

All applicants

Clarington Heritage Committee c/o Jane Wang