

Regular Library Board Meeting Minutes

Date: April 24, 2025
Time: 6:30 p.m.
Location: Mezzanine Meeting Room or Electronic Participation

Members Present: N. Brandon, C. Hinbest, D. McKenzie, T. Shomar

Members Regrets: A. Hamdic, R. Hooper, Councillor L. Rang, K. Warren

Staff Present: M. Machacek, M. Elliott, H. Ridge

1. Call to Order

2. Land Acknowledgement Statement

Acting Board Chair N. Brandon recited the Land Acknowledgement Statement.

3. Approval of Agenda

Motion #LB031-25

Moved by D. McKenzie
Seconded by C. Hinbest
Carried

THAT the Clarington Public Library Board approve the agenda of the April 24, 2025 Regular Library Board Meeting, as amended.

The amendment was: the removal of the Executive Committee Meeting closed session minutes in Consent to Closed Session (Item 8).

4. Disclosure of Conflict of Interest

There were no conflicts of interest.

5. Consent Items

Motion #LB032-25

Moved by C. Hinbest
Seconded by M. Ross
Carried

THAT the Clarington Public Library Board receive and approve the items in Consent.

6. Discussion Period

6.1 Administrative Report No. A23-25: April 2025 Chief Executive Officer Report

Motion #LB033-25

Moved by D. McKenzie

Seconded by M. Ross

Carried

THAT the Clarington Public Library Board receive Administrative Report No. A23-25: April 2025 Chief Executive Officer Report as information.

Acting Board Chair N. Brandon commended staff for the impressive listing of programs and outreach activities provided in the CEO Report.

CEO M. Machacek reminded Board members that the Orono Library Historical Plaque Designation event will be held on Saturday, May 24, 2025 at the Orono Library.

6.2 Administrative Report No. A24-25 April 2025 Curator & Manager Heritage Services Report

Motion #LB034-25

Moved by T. Shomar

Seconded by C. Hinbest

Carried

THAT the Clarington Public Library Board receive Administrative Report No. A24-25: April 2025 Curator & Manager Heritage Services Report; and

THAT the Clarington Public Library Board approve the items listed in the Deaccession List 2025-04 (Appendix A) be approved for removal from the Museums & Archives collections.

6.3 Administrative Report No. A25-25: 2026 Operating and Capital Budgets

Motion #LB035-25

Moved by D. McKenzie

Seconded by M. Ross

Carried

THAT the Clarington Public Library Board receive Administrative Report No. A25-25: 2026 Operating and Capital Budgets.

6.4 Administrative Report No. A26-25: Letter of Support for OPG License Renewal

Motion #LB036-25

Moved by T. Shomar
Seconded by C. Hinbest

Carried

THAT the Clarington Public Library Board receive Administrative Report No. A26-25 and issue a letter of support from the Library Board for Ontario Power Generation's license renewal in Clarington.

7. New Business – None

8. Closed Session – Confidential Administrative Report No. A27-25

In accordance with the Public Libraries Act, R.S.O 1990, Section 16.4 (b), the meeting will move into closed session to discuss personal matters about an identifiable individual.

Staff members M. Machacek and H. Ridge left the meeting before it moved into closed session.

Motion #LB037-25

Moved by D. McKenzie
Seconded by C. Hinbest

Carried

THAT the Clarington Public Library Board move into closed session.

Motion #LB041-25

Moved by C. Hinbest
Seconded by T. Shomar

Carried

THAT the Clarington Public Library Board approve the motions made in closed session.

9. Adjournment

Motion #LB042-25

Moved by D. McKenzie
Seconded by M. Ross

Carried

THAT the Clarington Public Library Board meeting be adjourned at 7:00 p.m.