



## Report Procurement Division

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**Report To:** PS Reports - CAO Approve Only

**Report Number:** Procurement Division-004-25

**Report Date:** February 20, 2025

**Submitted By:** Mandy Chong, Manager, Procurement

**Approved By:** Mary-Anne Dempster, CAO

**File Number:** CL2024-41

**Report Subject:** Supply and Deliver One Pumper Truck (Multi-Year)

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### Recommendations:

It is respectfully recommended to the Chief Administrative Officer the following:

1. That Darch Fire Inc. with a total bid amount of \$2,241,880.27 (Net HST) for the initial one-year term and an estimated five-year contract value of \$6,725,640.81 (Net HST), being the lowest compliant bidder meeting all terms, conditions and specifications of CL2024-41 be awarded the contract for the Supply and Delivery of One Pumper Truck (Multi-Year);
2. That the total estimated funds required for this project for the first-year term in the amount of \$2,242,160.27 (Net HST) which includes \$2,241,880.27 (Net HST) for one pumper truck and fire apparatus costs and other costs such as GPS unit, in the amount of \$280.00 (Net HST) be funded by the Municipality from the 2026 budget as pre-approved in Report [FSD-046-23](#).
3. That pending satisfactory performance and pricing, the Procurement Manager, in consultation with the Director of Public Works, be given the authority to extend the contract for up to four additional one-year terms;
4. That the estimated funds required for the second, third, fourth and fifth year will be included in future budget accounts.

## **1. Background**

- 1.1 Tender specifications for the Supply and Delivery of One Pumper Truck (Multi-Year) were prepared by the Public Works Division and provided to the Procurement Services Division.
- 1.2 The tender included the provision for the supply and delivery of future pumper truck units for up to a five-year term. The purpose of the multi-year contract is to secure volume pricing and reduce build times so that future build spots are promptly reserved for the Municipality. Based on the budgeted fleet replacement schedule, the Municipality anticipates purchasing two additional pumper trucks within the next four years.
- 1.3 CL2024-41 was issued by the Procurement Services Division and advertised on the Municipality's website. The tender closed on January 17, 2025.

## **2. Analysis**

- 2.1 Eight plan takers downloaded the tender document. Two bids were received in response to the call. The submissions were reviewed by the Procurement Services Division (see Attachment 1), and one bid was deemed non-compliant. The results were forwarded to the Public Works Division for their review and consideration.
- 2.2 Darch Fire Inc. has successfully completed work for the Municipality in the past.
- 2.3 After review and analysis by the Public Works Division and the Procurement Services Division, it was mutually agreed that the low-compliant bidder meeting specifications, Darch Fire Inc. be recommended for the award of tender CL2024-41.

## **3. Financial Considerations**

- 3.1 In 2024, Council provided 2026 pre-budget approval to order the new pumper truck, as approved in Report [FSD-046-23](#). This pre-approval was provided due to the time lag in receiving the vehicle. Since the truck has not been budgeted, Public Works will deduct any overage from the award of the pumper truck from the fleet budget in 2026.
- 3.2 The total funds required for the initial pumper truck in the amount of \$2,242,160.27 (Net HST) include \$2,241,880.27 (Net HST) for the new truck and fire apparatus equipment and other costs such as GPS unit in the amount of \$280.00 (Net HST) is within the pre-approved 2026 budget allocation and will be funded by the Municipality as follows:

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Description	Account Number	Amount
Corporate Fleet Reserve Fund	110-36-388-82824-7401	\$2,242,160.27

3.1 The total estimated contract is for one year plus four optional additional years and is approximately \$6,726,480.81 (Net HST) and includes \$6,725,640.81 (Net HST) for pumper truck and fire apparatus equipment and \$840.00 (Net HST Rebate) in other costs such as GPS units.

3.2 Pricing submitted for the Supply and Delivery of One Pumper Truck (Multi-Year Contract) will remain firm for the first contract year. The extension of future contract years is subject to satisfactory negotiated unit pricing and will remain firm for the contract year.

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Staff Contact: Mandy Chong, Manager, Procurement, 905-623-3379 ext. 2209 or [mchong@clarington.net](mailto:mchong@clarington.net).

Attachments:

Attachment 1 – Summary of Bid Results

# Municipality of Clarington

## Summary of Bid Results

### Tender CL2024-41

### Supply and Delivery of One Pumper Truck (Multi-Year Contract)

Bidder	One-Year Total Bid (Net HST Rebate)	Potential Five-Year Total Bid (Net HST Rebate)
Dependable Truck and Tank Ltd.*	\$2,028,014.73	\$6,084,044.18
Darch Fire Inc.	2,241,880.27	6,725,640.81

\*Non-compliant