



Report Procurement Division

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Report To: PS Reports - CAO Approve Only

Report Number: Procurement Division-022-25

Report Date: May 5, 2025

Submitted By: Mandy Chong, Manager, Procurement

Approved By: Mary-Anne Dempster, CAO

File Number: SS2025-6

Report Subject: Supply and Deliver One Gradall Hydraulic Excavator

Recommendations:

It is respectfully recommended to the Chief Administrative Officer the following:

1. That Amaco Equipment with a bid amount of \$849,696 (Net HST Rebate) being the only vendor meeting the terms, conditions and specifications of SS2025-6, be awarded a sole source contract for the Supply and Delivery of One Gradall Hydraulic Excavator as required by the Public Works Division.

1. Background

- 1.1 The Public Works Division requires one tandem axle hydraulic excavator for ditching projects which is a replacement of an existing unit.
- 1.2 The specification requires that the excavator must be heavy duty, with a specialized chassis and provide high speed transportation of ditching equipment with a telescopic boom.
- 1.3 Amaco Equipment is the sole distributor of Gradall equipment in Ontario and is the only manufacturer of excavator equipment meeting the Municipality's specification requirements.

2. Analysis

- 2.1 The Public Works Division and the Procurement Services Division mutually agreed that a direct sole source process would be used with Amaco Equipment for the procurement of one Gradall hydraulic excavator.
- 2.2 Pricing was provided to the Procurement Services Division and the Public Works Division for review and consideration.
- 2.3 After review by the Procurement Services Division and the Public Works Division, it was agreed that Amaco Equipment be recommended for award of contract SS2025-6.
- 2.4 Amaco Equipment has satisfactorily provided a Gradall hydraulic excavator to the Municipality in the past and references did not need to be checked.

3. Financial Considerations

- 3.1 The total funds required for this vehicle in the amount of \$854,696 (Net HST Rebate) include \$849,696 (Net HST Rebate) for the Gradall hydraulic excavator and other costs such as radio, GPS unit, tool box and Clarington decal lettering and striping in the amount of \$5,000 (Net HST Rebate) is within the pre-approved 2026 budget allocation and will be funded by the Municipality as follows:

Description	Account Number	Amount
Corporate Fleet RF-2026 Budget	110-36-388-83642-7401	\$854,696

Municipality of Clarington
Report Procurement Division-022-25

Page 3

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Attachments:

Not Applicable