



# Committee Report to Council

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**Report To:** Council **Report Number:** GGR-011-20

**Date of Meeting:** July 6, 2020

**Report Subject:** General Government Committee Meeting of June 22, 2020

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## Recommendations:

### 1. Receive for Information

- (a) 9.1 Minutes of the Orono Business Improvement Area dated February 20, 2020, March 12, 2020, April 9, 2020 and May 14, 2020
- (b) 9.2 Minutes of the Newcastle Business Improvement Area dated May 14, 2020 and June 11, 2020
- (c) 9.3 Minutes of the Bowmanville Business Improvement Area dated May 12, 2020 and June 9, 2020
- (d) 9.4 Ralph Walton, Regional Clerk/Director of Legislative Services, Region of Durham, Regarding New Durham Tourism Brand
- (g) 9.5 Steve Clark, Minister of Municipal Affairs and Housing, Regarding Funding for Reliable Broadband Access Across Ontario
- (e) 9.6 Memo from Ron Albright, Acting Director, Engineering Services, Regarding Ice Skating Trail Report Fall 2020
- (f) 9.7 Memo from Ron Albright, Acting Director, Engineering Services, Regarding Flooding on Nash Road
- (h) 9.8 Memo from George Acorn, Director of Community Services, Regarding 2020 Clarington Sports Hall of Fame Event
- (i) ESD-004-20 Emergency and Fire Services 2019 Annual Report
- (j) ESD-005-20 Emergency Services Activity Report – Q1 2020

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- (k) CSD-007-20 Diversity in Clarington – Update on Diversity Initiatives and Clarington’s Diversity Advisory Committee
  - (l) FND-019-20 2019 Annual Investment Report
  - (m) CAO-016-20 Strategic Plan Update
  - (n) CSD-006-20 Addendum to Report CSD-004-20 2020 Community Grant Requests
  - (o) CSD-004-20 Grant Application #20-18 from Boys and Girls Club of Durham
  - (p) CSD-004-20 2020 Community Grant Requests

## **2. The Need for Blood Donations during COVID-19 Pandemic**

That the Delegation of Aimee Chada, Event Coordinator, Canadian Blood Services and Jennifer Mathieu, Territory Manager for Blood Services, Canadian Blood Services, regarding the Need for Blood Donations during the COVID-19 Pandemic, be received with thanks.

## **3. Ontario Power Generation (OPG) Update**

That the Delegation of Steve Gregoris, Site Vice-President, Darlington Nuclear, Dietmar Reiner, Senior Vice-President, Chief Project Officer and Jennifer Knox, Director, Nuclear Stakeholder Relations, Ontario Power Generation (OPG), regarding OPG Update, be received with thanks.

## **4. Speeding on George Reynolds Drive, Courtice**

That Staff be directed to install a four-way stop sign at the intersection of George Reynolds Drive and Devondale Street.

## **5. Essential Workers Day – March 17**

That the following resolution from Tanya Daniels, City Clerk, City of Brantford, regarding Essential Workers Day - March 17, be endorsed by the Municipality of Clarington:

Whereas the Province of Ontario enacted a Declaration of Emergency on March 17th, 2020 in response to the COVID-19 Worldwide Pandemic;

And whereas during the state of emergency certain services have been deemed essential services by the Government of Ontario;

And whereas citizens are asked to isolate at home to reduce the spread of COVID-19 as essential workers continue to work and provide an essential service to their community;

And whereas essential workers across the country are risking their lives;

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And whereas some essential workers have been stricken with illness, suffered trauma or injury, or lost their lives as a result of providing an essential service;

And whereas without this dedicated workforce, essential services, including but not limited to, healthcare, police, fire, paramedics, military, social services, community services, food distribution, agriculture, postal and delivery services, education, security, transit, financial services, hospitality, commerce, manufacturing, construction, maintenance and repair, waste management, sanitation services, government, and administrative services would fail to function;

And whereas our community owes a profound debt of gratitude to every single essential worker who ensured our community could continue to operate;

Now therefore, the Municipal Council of The Corporation of the City of Brantford Hereby Resolves as follows:

- a. That March 17 be proclaimed by the Council for The Corporation of the City of Brantford to be Essential Workers Day in the City of Brantford;
- b. That the Clerk be directed to provide a copy of this resolution, with a covering letter, to MPP Will Bouma and MP Phil McColeman to respectfully request that the Government of Ontario and the Government of Canada formally declare March 17 to be Essential Workers Day to honour all of the essential workers who sacrificed so much during the COVID-19 pandemic; and
- c. That all municipalities across Ontario and Canada be invited to proclaim March 17 to be Essential Workers Day in their respective municipalities, and that a copy of this resolution be provided to AMO, LUMCO, FCM, and ROMA for that purpose.

## **6. Waiving of Overage Charges on LTE Network for Rural Mobile Phone Subscribers**

That the following resolution from Ralph Walton, Regional Clerk/Director of Legislative Services, regarding Waiving of Overage Charges on LTE Network for Rural Mobile Phone Subscribers, be endorsed by the Municipality of Clarington:

Whereas many Rural Communities do not have access to broadband Internet and use the LTE Network as a bridge to the Internet;

And whereas during the COVID-19 Health Emergency, the ability to access the Internet is an essential service that enables the Public to have reliable up to date information from various levels of government;

And whereas during this crisis those without Broadband Internet access risk excessive overage charges through the LTE Network;

Now therefore be it resolved that Council for the Region of Durham recommends that the CRTC take the necessary action to direct Mobility providers to waive overage charges for those customers that do not have access to Broadband Internet during the COVID-19 Health Care Crisis; and

That copies of this motion be sent to Ian Scott, Chair and CEO for CRTC, Honourable Steven Guilbeault, Minister for Canadian Heritage, all Durham MPs, the CEO's for Rogers, Telus and Bell, and the local area municipalities.

**7. Support for the Psychosocial and Emotional Wellbeing of Long-Term Care (LTC) and Retirement Home (RH) Residents.**

That Communication Item 10.4 from Darrin Canniff, Mayor/CEO, Municipality of Chatham-Kent, regarding Support for the Psychosocial and Emotional Wellbeing of Long-Term Care (LTC) and Retirement Home (RH) Residents, be endorsed by the Municipality of Clarington.

**8. Top Aggregate Producing Municipalities (TAPMO) Resolution Regarding Assessment Scheme for Aggregate Resource Properties**

Whereas previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands;

And whereas the Council of the Municipality of Clarington supports a fair and equitable assessment system for all aggregate resource properties;

And whereas the Municipal Property Assessment Corporation determined, with the participation only of the Ontario Sand, Stone and Gravel Association, revised criteria for assessing aggregate resource properties;

And whereas the Council of the Municipality of Clarington has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties;

Now Therefore Be It Resolved:

(a) That the Council of the Municipality of Clarington does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties;

(b) That the Council of the Municipality of Clarington believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values;

(c) That the Council of the Municipality of Clarington hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and

(d) That the Council of the Municipality of Clarington directs staff to provide a copy of this motion to the Minister of Finance, Minister of Municipal Affairs and Housing, Minister of Natural Resources and Forestry and the local MPPs.

## **9. Clarington/Oshawa Boundary Road Agreement**

That Report EGD-012-20 be received;

That the Mayor and Clerk be authorized to execute the Boundary Road Agreement between Clarington and Oshawa, attached to Report EGD-012-20 as Attachment 1; and

That all interested parties listed in Report EGD-012-20 and any delegations be advised of Council's decision.

## **10. Cemetery By-law Updates**

That Report OPD-003-20 be received;

That the Orono Cemetery be included in the Municipality's Cemetery By-law 2012-061;

That the service costs for the Orono Cemetery be harmonized with the Municipality's other active cemeteries subject to the 2020 Rates and Fees schedule;

That an additional charge of \$300.00 plus HST, be introduced for customer requests for replacement cremation niche plaques;

That the language in Section 2.6 of Cemetery By-law 2012-061 be revised to allow interments on a Statutory Holiday in accordance with the extra charge as currently outlined in the 2020 Rates and Fees schedule;

That Section 4.0 of Cemetery By-law 2012-061 be amended to include a limit on the sale of Interment Rights to a maximum of 12 lots/graves to each individual;

That Attachment 1 to Report OPD-003-20, being an amending by-law to By-law 2012-061, addressing each of the above recommendations for the maintenance, management, regulation and control of the cemeteries in the Municipality of Clarington, be approved; and

That all local funeral homes be advised of Council's decision.

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**11. Gardening at Municipal Buildings**

That Report OPD-004-20 be received;

That Council provide approval for staff to contract out the gardening requirements for the Sarah Jane Williams, Waverly House and Newcastle Community Hall Buildings, and the Visual Arts Centre with the addition of \$10,000 one time only, to the \$20,000 budget approved for such purpose; and

That all interested parties listed in Report OPD-004-20, be advised of Council's decision.

**12. Tennis Courts and other Infrastructure Enhancements**

That Report OPD-005-20 be received;

That in 2020 staff be directed to undertake the identified contracted tennis court repairs for Avondale Park and Guildwood Park utilizing available budgetary allowances; and

That Council direct staff to host a public information center to receive feedback on the Stuart Park tennis courts and to also submit a Capital justification in 2021 to complete the recommended upgrades.

**13. Operations Needs Assessment**

That Report OPD-006-20 be received; and

That the Operations Needs Assessment, as prepared by Resource Planning Group (RPG), be approved as the strategic guide for the development of the facility and site requirements for the future Public Works Department of the Municipality of Clarington.

**14. Fee Assistance Program**

That Report CSD-008-20 be received;

That the Fee Assistance Program (FAP) as outlined in Report CSD-008-20 be approved;

That expired credits on Active.net accounts and unredeemed Jumpstart funds be used to offset the cost of the Fee Assistance Program; and

That staff be directed to update all advertising, forms and communication plans related to the Fee Assistance Program.

**15. Appointments to the Accountability and Audit Committee and the CAO Review Committee**

That Report CLD-009-20 be received;

That Councillor Hooper and Councillor Neal be appointed to the Accountability and Audit Committee for a term ending December 31, 2022 or until a successor is appointed.

That Councillor Jones and Councillor Anderson be appointed to the CAO Review Committee for a term ending December 31, 2022 or until a successor is appointed.

## 16. Delegation of Authority to Alter Records Retention Schedule/By-law

That Report CLD-010-20 be received;

That Council delegate the authority, to the Municipal Clerk, to approve and amend the Municipality of Clarington's Records Retention Schedule; and

That the draft by-law, Attachment 1 to Report CLD-010-20, delegating authority to approve and amend the Corporate Records Retention Schedule, to the Municipal Clerk, be approved.

## 17. Electronic Participation at Meetings

That Report CLD-011-20 be received;

That the Procedural By-law be amended to provide for electronic participation at any meeting, including statutory Public Meetings under the *Planning Act*, for,

- a. Members of Council, in accordance the provisions set out in *the Municipal Act, 2001*,
- b. Delegations and presentations, and
- c. Members of the public

That Council authorize remote participation for local board meetings, and that any local board resolving to take advantage of the opportunity to participate electronically be directed to amend their procedural by-law accordingly;

That the Terms of Reference for all Council Advisory Committees be amended to allow for electronic participation up to, and including, all members and members of the public;

That once the LPAT has updated its procedural rules to provide for electronic hearings, Staff (i.e. Planning Services Department and Municipal Solicitor) be directed to undertake a review of the Committee of Adjustment By-law (83-83) to bring it up to date, including provisions for the holding of electronic hearings, and report back to Council with their findings and possible recommendations;

That the protocol for participating electronically shall be set out by the Municipal Clerk and may be amended from time to time;

That the By-law attached to Report CLD-011-20, as Attachment 1, amending the Procedural By-law to allow for electronic participation at Council and Committee meetings, be approved with the following amendment:

"Subsection 2.5.8 - replace the word "him" with the words "the Member"

That all interested parties listed in Report CLD-011-20, and any delegations be advised of Council's decision.

**18. FCM – Asset Management Grant Opportunity**

That Report FND-020-20 be received; and

That Council authorize staff to complete the application for funding for Municipal Asset Management Program.

**19. Supply, Delivery and Application of Calcium Chloride, Magnesium Chloride or Calcium-Magnesium Blend**

That Report FND-021-20 be received;

That Miller Paving Ltd., with an annual bid amount of \$102,004.00 (Net HST Rebate) being the lowest compliant bidder meeting all terms, conditions and specifications of tender CT-539A-20, be awarded the contract for an initial one-year term for the supply, delivery and application of calcium chloride, magnesium chloride or calcium-magnesium blend, as required by the Operations Department;

That, pending satisfactory performance, the Purchasing Manager, in consultation with the Acting Director of Operations, be given the authority to extend the contract for this service for up to two additional one-year terms;

That the funds required for this project in the amount of \$102,004.00 (Net HST Rebate) be funded by the Municipality as follows:

Description	Account Number	Amount
Winter Control / Winter Mtnce-Plow/Sand/Salt / Misc Oper Supply	100-36-383-10300-7112	\$102,004

That all interested parties listed in Report FND-021-20 and any delegations be advised of Council's decision.



**20. Supply of Sodium Chloride**

That Report FND-022-20 be received;

That K&S Windsor Salt Ltd., with a total bid amount of \$2,395,091 (Net HST Rebate) for the initial three-year term being the lowest compliant bidder meeting all terms, conditions and specifications of tender T-280-20, be awarded the contract for the supply of sodium chloride, as required by the Operations Department;

That, pending satisfactory performance, the Purchasing Manager, in consultation with the Acting Director of Operations, be given the authority to extend the three-year contract for this service for up to two additional one-year terms;

That the funds required for the first-year term in the amount of \$767,781 (Net HST Rebate) be funded by the Municipality as provided. The funds required for the second-year term in the amount of \$797,699 (Net HST Rebate) and the third-year term in the amount of \$829,611 (Net HST Rebate) will be included in future budget accounts. The funding required for the initial one-year term will be funded from the following account:

Description	Account Number	Amount
2020 Winter Control / Winter Mtnce-Plow/Sand/Salt / Misc Oper Supply	100-36-383-10300-7112	\$767,781

That all interested parties listed in Report FND-022-20 and any delegations be advised of Council's decision.

**21. Sidewalk Bay Replacements**

That Report FND-023-20 be received;

That Emmacon Corp., with an annual bid amount of \$75,053.00 (Net HST Rebate), being the lowest compliant bidder meeting all terms, conditions and specifications of tender CL2020-12, be awarded the contract for an initial one-year term for Sidewalk Bay Replacements, as required by the Engineering Department;

That, pending satisfactory performance, the Purchasing Manager, in consultation with the Acting Director of Engineering be given the authority to extend the contract for this service for up to three additional one-year terms;

That the funds required for this project in the amount of \$75,053.00 (Net HST Rebate) be funded by the Municipality as follows:

Description	Account Number	Amount
Ops 2019 Sidewalk	100-36-380-10733-7112	\$10,764
Eng Sidewalk Replacement	110-32-331-83215-7401	\$64,289

That all interested parties listed in Report FND-023-20 and any delegations be advised of Council's decision.

**22. Engineering Services Brown Street Reconstruction**

That Report FND-024-20 be received;

That the proposal received from CIMA+, having the lowest price meeting all terms, conditions and specifications of RFP2020-1 be awarded the contract for the provision of engineering services required for the reconstruction of Brown Street;

That the funds required in the amount of \$101,754.37 (net HST rebate) be drawn from the following accounts:

Brown St. Reconstruction (2019)	110-32-330-83457-7401	\$ 81,714.62
Region of Durham (2019)	110-32-330-83457-7402	\$ 20,039.75

That, subject to budget approval in 2021 for the reconstruction of Brown Street, the CIMA+ be authorized to provide the required Inspection and Contract Administration at a cost of \$75,774.71 (net HST Rebate) and that the required funds be drawn from the following accounts:

Brown St. Reconstruction (2021)	110-32-330-83457-7401	\$ 60,619.77
Region of Durham (2021)	110-32-330-83457-7402	\$ 15,154.94

That all interested parties listed in Report FND-024-20 and any delegations be advised of Council's decision.

**23. Single Source award to Grant Thornton for the development of Key Performance Indicators and Management by Objectives**

That Report FND-025-20 be received;

That, under the single source provision of the Municipality's Purchasing By-Law and based on the proposal received, Council grant the Purchasing Manager the authority to negotiate an agreement with Grant Thornton for the development of Key Performance Indicators (KPIs) and Management by Objectives (MBOs) for the Municipality;

That the Purchasing Manager be authorized to execute the necessary agreement with Grant Thornton for the services, outlined in Recommendation 2, in a form acceptable to the Municipal Solicitor;

That funds required for the services be funded from the Continuous Improvement Reserve Fund; and

That all interested parties listed in Report FND-025-20 and any delegations be advised of Council's decision.

**24. Drainage in Solina**

That Staff be directed to report back at the September 28, 2020 General Government Committee Meeting on Drainage issues in Solina (the West lake Development) on the following:

- How many years has the Operations department had to do work on fixing drainage issues in this development?
- Do we anticipate future drainage issues to continue every year?
- What is the total cost that has been spent on repairing these issues to date?

**25. Anaerobic Digestion**

That Clarington Council advise our Member of Provincial Government, Lindsey Park, of Council's declaration of being an unwilling host to the planned recycling plant and anaerobic digestion proposal on Megawatt Drive;

That Council ask the Provincial Government, and our MPP, to place a 'hold' on the proposed site until a full and proper Environmental Assessment (EA) can be conducted; and

That the Minister of Environment, Conservation and Parks be requested to pass an order prohibiting the Region of Durham from proceeding with the planned recycling plant and anaerobic digestion facility until the EA is completed to the satisfaction of Clarington Council.

**26. Prohibit Symbols of Hate**

That Staff be directed to develop a protocol to prohibit symbols of hate and racial intolerance in our community; and

That the Diversity Advisory Committee be consulted in the development of this protocol.

**27. Scugog Street and Bons Avenue Intersection Awareness**

That, in light of the recent motor vehicle accident at the intersection of Scugog Street and Bons Avenue, Council request staff to investigate and report back at the Joint General Government and Planning and Development Committee Meeting of September 14, 2020 on measures that can be taken to heighten awareness of the all-way stop at this intersection, in particular that on Scugog Street.

**28. Questions for the Chief of Emergency and Fire Services**

That Staff be directed to report back, in the fall, on the following:

1. How is the complement of volunteer firefighters to-date?
2. How many volunteer firefighters has Clarington trained and equipped for the past five years and what has been the cost?
3. How many volunteer firefighters has Clarington lost over the last five years?
4. What is Clarington's plan to attract and to retain volunteer firefighters, as per the Master Fire Plan requirements?
5. How much will it cost to accomplish #4 above (to meet the volunteer firefighter requirements set forth in the Master Fire Plan including equipment, training and salary?)
6. Are there any areas where the Chief is concerned that there will be issues in attracting, training and retaining these volunteer firefighters in future?
7. If yes to Question #6, what is Council expected to do about any areas where the Chief has concerns (i.e. not meeting levels of protection)?

**29. Tyrone Community Centre**

That the Grant Application #20-06, from Tyrone Community Centre, be approved in the amount of \$5000.00.

**30. Newtonville Community Hall  
Kendal Community Centre  
Brownsdale Community Centre  
Solina Community Centre**

That the Grant Application #20-01 for the Newtonville Community Hall, be approved in the amount of \$2,500.00.

That the Grant Application #20-02 for the Kendal Community Centre, be approved in the amount of \$2,500.00.

That the Grant Application #20-04 for the Brownsdale Community Centre, be approved in the amount of \$2,500.00.

That the Grant Application #20-05 for the Solina Community Centre, be approved in the amount of \$2,500.00.

**31. Hampton Community Association**

That the Grant Application #20-03, from the Hampton Community Association, be approved in the amount of \$4,000.00.

**32. Orono Agricultural Society**

That the Grant Application #20-15, from the Orono Agricultural Society, be approved in the amount of \$2,500.00.

**33. Clarington Ravens**

That the Grant Application #20-32, from the Clarington Ravens, be approved in the amount of \$2,500.00.

**34. Feed the Need Durham**

That the Grant Application #20-16, from Feed the Need Durham, be approved in the amount of \$2,500.00.

**35. Bowmanville Allotment Gardens  
Liberty Allotment Garden**

That Grant Application #20-13 from the Bowmanville Allotment Gardens, be approved in the amount of \$500.00.

That Grant Application #20-13 from the Liberty Allotment Garden, be approved in the amount of \$500.00.

**36. Orono Horticultural Society**

That the Grant Application #20-12 from the Orono Horticultural Society, be approved in the amount of \$800.00.

**37. Big Brothers Big Sisters**

That the Grant Application #20-21, from Big Brothers Big Sisters, be approved in the amount of \$4000.00.

**38. Bowmanville Horticultural Society**

That the Grant Application #20-11, from the Bowmanville Horticultural Society, be approved in the amount of \$800.00.

**39. Autism Home Base Durham**

That the Grant Application #20-19, from Autism Home Base Durham, be approved in the amount of \$3000.00.

**40. The Gathering Place**

That the Grant Application #20-17, from the Gathering Place, be approved in the amount of \$3000.00.

**41. Scientists in School**

That the Grant Application #20-20, from Scientists in School, be approved in the amount of \$1000.00.

**42. Bowmanville District Navy League**

That the Grant Application #20-09, from the Bowmanville District Navy League, be approved in the amount of \$2000.00.

**43. Luke's Place**

That the Grant Application #20-24, from Luke's Place, be approved in the amount of \$2,500.00.

**44. St. Paul's United Church**

That the Grant Application #20-25, from St. Paul's United Church, be approved in the amount of \$2,500.00.

**45. Clarington Martial Arts**

That the Grant Application #20-34, from Clarington Martial Arts, be approved in the amount of \$1000.00.

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**46. Newcastle Village and District Historical Society**

That the Grant Application #20-08, from the Newcastle Village and District Historical Society, be approved in the amount of \$1000.00.

**47. Clarington Tamil Association**

That the Grant Application #20-10, from the Clarington Tamil Association, be approved in the amount of \$2000.00.

**48. Clarington Swim Club**

That the Grant Application #20-31, from the Clarington Swim Club, be approved in the amount of \$2500.00.

**49. St. John's Anglican Church**

That the Grant Application #20-26, from St. John's Anglican Church, be approved in the amount of \$1000.00.

**50. Clarington Knights Football**

That the Grant Application #20-33, from the Clarington Knights Football, be approved in the amount of \$1000.00.

**51. Soper Valley Model Railroad Association**

That the Grant Application #20-28, from the Soper Valley Model Railroad Association, be approved in the amount of \$500.00.

**52. Heroes 4 Wildlife**

That the Grant Application #20-27, from Heroes 4 Wildlife, be approved in the amount of \$1000.00.

**53. Bowmanville Tennis Club**

That the Grant Application #20-30, from Bowmanville Tennis Club, be approved in the amount of \$750.00.

**54. Rural Broadband Connectivity**

That Report CAO-017-20 be received;

That the Mayor and Clerk be authorized to enter into a multi-site lease agreement with Rapid Connex substantially on the terms set out in this Report in order to implement a phased approach for the provision of broadband services in rural Clarington;

That the Mayor and Clerk be authorized to execute such other documents or agreements reasonably required to implement the proposal outlined in this report;

That, prior to installing any tower infrastructure, a public meeting be held in accordance with the public notice requirements of the Ministry of Innovation, Science and Economic Development;

That staff continue to work with Fontur International to assist the rollout of this initiative, a long-term broadband strategy and the update of our Telecommunications Antennae and Tower Policy;

That staff to continue work with other levels of government and private entities to explore other potential locations across Clarington for infrastructure installation; and

That Rapid Connex be advised of Council's decision.